

# Elisa Antunes

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Linkedin: [ElisaAntunes](#) | Portfolio: [ElisaAntunes.portfolio.com](https://ElisaAntunes.portfolio.com)

I recently completed an intensive full stack coding boot camp and achieved the ISTQB Foundation Certification, marking a significant milestone in my journey towards becoming a QA software engineer.

## Experience

MAY 2022 - AUG 2022

### **Giesecke+Devrient, Markham** – *Staff Accountant*

- Managing domestic and foreign intercompany processes
- Preparing journal entries, including accruals and expense recognition
- Budgeting, Forecasting and Cash-Flow
- Assisting with invoice billing
- Tracking Intercompany accounts receivable and payable
- Preparing financial reports monthly using SAP

MAR 2022 - MAY 2022

### **Osler, Hoskin & Harcourt LLP, Toronto** – *Intermediate Financial Accountant*

- Preparing month-end accounting activities
- Performing balance sheet accounts reconciliation
- Processing weekly payments through wire transfers and preparing journal entries

APR 2019 - JAN 2022

### **Chapi Chapo Design Inc, Toronto** – *General Accountant*

- Maintaining corporate credit card transactions and employee expenses
- Performing accounts payable, client invoices, and accounts receivable, reconciliation of accounts
- Developing comprehensive accounting process flow documentation, and identifying opportunities for further enhancements

MAY 2018 - NOV 2018

### **FDR Financial Debt Recovery Limited, Richmond Hill** – *Credit & Collection Representative*

- Handling outbound and inbound telephone calls on the daily basis
- Negotiating with consumers planning payments and follow up needs and maintenance of the system

DEC 2013 - OCT 2016

### **Robert Bosch LTDA, Brazil** – *Financial Treasury Analyst*

- Supporting team in daily and short-term forecasting and budgeting
- Managing daily treasury operations including disbursements through the bank system
- Ensuring compliance with internal controls, and reporting to external auditors
- Creating monthly reports, including key metrics, financial results, and variance reporting using SAP

## Education

FEB 2023 - AUG 2023

**University of Toronto** – *Uoft SCS Coding Boot Camp Full Stack Web Development*

The program emphasizes both front-end and back-end development. Skills in JavaScript, React, HTML5, SQL, MySQL, NoSQL, GraphQL, Mongoose, MongoDB, Express, Node, Handlebars, jQuery, Bootstrap, CSS, and GitHub.

JAN 2010 - JAN 2014

**Faculdade Municipal Professor Franco Montoro** – *Bachelor of Business Administration – BBA*

## Qualifications

OCT 2023

**ISTQB®** – **International Software Testing Qualifications Board** – *ISTQB Foundation Level*