

ELISA MARCHETE

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A highly motivated and detail-oriented professional with a background in financial analysis and strategic planning, currently pursuing the Full-Stack bootcamp at the University of Toronto to transition into a career as a Software QA Tester. Equipped with comprehensive skills acquired through the bootcamp, I am prepared to contribute to the development of high-quality software solutions. My enthusiasm for ensuring optimal performance and success for organizations drives me to excel in this role.

TECHNICAL SKILLS

JavaScript, CSS, HTML5, SQL, MySQL, Express, Node, Handlebars, jQuery, Bootstrap, GitHub.

EXPERIENCE

STAFF ACCOUNTING, GIESECKE+DEVRIENT

MAY 2022 – AUG 2022

- Managing domestic and foreign intercompany processes
- Preparing journal entries, including accruals and expense recognition
- Budgeting, Forecasting and Cash-Flow
- Assisting with invoice billing
- Tracking Intercompany accounts receivable and payable
- Preparing financial reports monthly using SAP

INTERMEDIATE FINANCIAL ACCOUNTANT, OSLER, HOSKIN & HARCOURT LLP.

MAR 2022 – MAY 2022

- Preparing month-end accounting activities
- Performing balance sheet accounts reconciliation
- Preparing journal entries
- Processing weekly payments through wire transfers

ACCOUNTING, CHAPI CHAPO DESIGN INC.

APR 2019 – JAN 2022

- Maintaining corporate credit card transactions and employee expenses
- Performing accounts payable, client invoices, and accounts receivable
- Preparing reconciliation of accounts
- Developing comprehensive accounting process flow documentation, and identifying opportunities for further enhancements

CREDIT COLLECTION REPRESENTATIVE, FINANCIAL DEBT RECOVERY LTD. MAY 2018 – NOV 2018

- Handling outbound and inbound telephone calls on the daily basis
- Negotiating with consumers planning payments and follow up needs and maintenance of the system

FINANCIAL TREASURY ANALYST, ROBERT BOSCH LTDA BRAZIL. DEC 2013 – OCT 2016

- Supporting team in daily and short-term forecasting and budgeting
- Managing daily treasury operations including disbursements through the bank system
- Ensuring compliance with internal controls, and reporting to external auditors
- Creating monthly reports, including key metrics, financial results, and variance reporting using SAP

EDUCATION

FULL STACK WEB DEVELOPMENT CERTIFICATE, UNIVERSITY OF TORONTO FEB 2023 – PRESENT

BBA – BACHELOR OF BUSINESS ADMINISTRATION, FEB 2010 – FEB 2014

FACULDADE MUNICIPAL PROFESSOR FRANCO MONTORO – BRAZIL | [WES credencial evaluation.](#)