

## **IntelliMedMedia (IMM) Internship Program (Remote)**

1. IMM was established in 2016 and provides the following services:
  - a. Software Development
  - b. Medical consultation
  - c. IT Project management
  - d. Medical education
  - e. Continuous Medical Education (CME) courses
  - f. Student mentoring and internships for Computer Science students.
2. The primary goal of our internship program is to prepare students for the workforce by:
  - a. Helping them acquire relevant skills.
  - b. Ensuring they follow industry software development best practices.
  - c. Encouraging interns to develop ideas to improve our country.
  - d. Training interns to be ethical and honest.
3. Internship duration: 6 months to 1 year.
4. Interns are required to select a problem in Africa/Nigeria, develop a solution, and present the topic at a selected time. You will use knowledge acquired in your area of interest to create a solution to the problem identified.
5. We will provide a laptop for use during your internship in case you do not have one.
6. Your laptop should be password enabled, be free of viruses and malware and kept safe at all times.
7. Laptops are loaned to you and must be returned in good condition at the end of your internship.
8. We may discuss business ideas with our interns and require them to sign a Non Disclosure Agreement (NDA) to safeguard our proprietary information. This will be shared with you shortly.
9. We will assess your knowledge and abilities to determine useful courses to help you grow.

### **Code of Conduct**

Acting with integrity: everyone who works on behalf of IMM is required to benchmark their actions and words against the following:

- Is it true?
- Is it fair?
- Is it legal?
- Does it follow the rules?

### **Standards of Business Conduct**

- All associates are responsible for reporting integrity concerns. You must Immediately report:
  - Illegal behavior
  - Unethical behavior
  - Illegal use of IMM equipment
  - Respect for client and IMM property

- Breach of confidentiality
- Conflict of interest
- Bribery and corruption
- Discrimination or harassment

Thank you for your interest in our Internship Program!

Wumi Ariyo  
IntelliMedMedia LLC