

# Hot-keys | Use Elive faster!

## Window Controls

| Combination                     | Action                   | Notes & Suggestion  | Other        |
|---------------------------------|--------------------------|---|--------------|
| Ctrl + Alt + X                  | Close Window             | Use it instead of the closing a window with the corner button   | Win + X      |
| Ctrl + Alt + I                  | Minimize Window          | Minimizing is <b>not</b> suggested, use the Virtual Desktops instead, or Alt + F3 to send the window to it        | Win + M      |
| Ctrl + Alt + M                  | Maximize Window          | With Shift pressed, the window is maximized in smart mode   | Alt + F10    |
| Ctrl + Alt + F                  | Fullscreen Mode          | To set a window in fullscreen mode  | F11          |
| Ctrl + Alt + Shift + Up/Down    | Raise / Lower the window | For when you need to fastly put a window behind or in front to another one, you can set it fixed from the borders |              |
| Alt + Tab                       | Switch to next window    | Use with Shift for inverse mode. Use Win + arrows for better alternative.   | Win + Tab *  |
| Win + Arrow keys                | Switch to nearest window | Changes to the nearest window in the direction of your arrow keys   |              |
| Win + Shift + PagUp / PagDown   | Send Window to desktop   | Moves your Window to Next/Prev Desktop  | Alt + F3     |
| Win + Shift + Arrow keys        | Resize window            | Resizes your window in different smart ways   |              |
| Ctrl + Alt + Mouse Right click  | Move a window            | Click with your mouse and drag the Window to move it  | Win + R-Drag |
| Ctrl + Alt + Mouse Middle click | Resize a window          | Click and drag to Resize a Window   | Win + M-Drag |
| Ctrl + Alt + Mouse Left click   | Options for window       | Opens the menu of options for a Window  | Win + L-Drag |
| Win + A                         | Scale mode *             | Displays all the running Windows to switch to it  |              |
| Win + Mouse Wheel               | Transparency value *     | Changes the transparency of a window. Useful for read what is behind it, like another window                      |              |
| Ctrl + Shift + N                | New window               | Creates a new instance of the same application  |              |

- Options marked with the \* symbol requires the Ecomorph module enabled (special effects)

- Ctrl means the Control key, Win is the windows or "logo" key, Fn is the F' list of keys in the upper level, don't confuse it with the Fn special key in laptops that is used to trigger special options (they are normally in a different color) like Multimedia keys or hardware functions.

## Desktop Controls

| Combination             | Action              | Notes & Suggestion  | Other  |
|-------------------------|---------------------|---|--|
| Ctrl + Alt + Arrow keys | Change to Desktop   | Switches to the Virtual Desktop in the selected direction. Use Ctrl + Shift + Fn to switch monitor (xinerama). Use the wheel option for a faster scroll. Or the Ctrl + Win + Arrow alternative if you use Ecomorph* - <b>TODO ADD</b> | Alt + Shift + Fn<br>Win + PagUp/Down<br>Ctrl + Alt + Wheel<br>Ctrl + Win + Arrow * |
| Win + D                 | Expo *              | Shows the entire Virtual Desktops where you can drag your running applications and organize them nicely   |  |
| Win + Z                 | Zoom *              | Toggle a fast Zoom mode, useful for screencasts or detailed views of your application   |  |
| Ctrl + Alt + L          | Lock desktop        | Useful to leave your computer for a few minutes   |  |
| Ctrl + Alt + D          | Show / Hide desktop | Minimizes all the Windows and restores them in a shot   |  |
| Right-Click in Desktop  | Runs the Launcher   | To run an Application, search for a window, or browse the application menus   | Alt + Esc<br>Alt + F2<br>Menu key  |
| Left-Click in Desktop   | Applications Menu   | Opens the menu of all the applications  |  |

## Launchers

| Combination             | Action              | Notes & Suggestion  | Other  |
|-------------------------|---------------------|---|--|
| Alt + Esc               | Opens the Launcher  |   | Alt + F2   |
| Ctrl + Alt + T          | Open a Terminal     | With Shift, the font is bigger  |  |
| Win + Key               | Run something...    | With "Win + C" you open the calculator, with E the "explorer", F your Files, P the Projector and Screen configuration, R the Launcher (run), I for Internet, N your Notes | Configure your own launchers in the Key Binding Settings |
| Ctrl + Alt + Delete     | Tasks Manager       | See your resources or the running processes to close  |  |
| Win + Numpad "+"        | Increase Volume     |   | Use "-" to decrease                                      |
| Win + Numpad "Enter"    | Play / Pause Music  |   |  |
| Win + Numpad "*" or "/" | Next / Preview Song |   |  |

- You can configure your own Hot-Keys, Mouse bindings, and Desktop-corner limits triggers from the configurations

- Some keyboards has special Multimedia keys, all of them are already pre-configured in Elive for the optimal option

- In rare cases you could need a shortcut in applications that not work because is an already configured hotkey, to make it work configure it to a different one.

## Common Keys

This is a list of more common hot-keys, most of them compatible across different operating systems

| Combination           | Action           | Notes & Suggestion   | Other                 |
|-----------------------|------------------|--|-----------------------|
| Ctrl + C              | Copy             | Select a piece of text and use this combination to copy it   | Alt + F2              |
| Ctrl + X              | Cut              | Same as copy but it removes the text (or file) to paste it elsewhere   |                       |
| Ctrl + P              | Paste            | Paste a text, file or element in the desired place   | Middle click for text |
| Click + Shift + Click | Range selection  | Click in a place as the start of text, or a first file to select, then press Shift and then Click in the last part to do a range selection |                       |
| Ctrl + Click          | Selection toggle | Select or deselect a File to do a group or detailed selection  |                       |
| Ctrl + A              | Select All       | Select all the text or all the files, for copy with Ctrl + C or similar  |                       |
| Ctrl + Z              | Undo             | Undo your last change. Use Ctrl + Shift + Z to re-do it (sometimes Ctrl + Y)   |                       |
| Ctrl + F              | Find             | Search for a text or a file  |                       |
| F5                    | Reload           | Reload a web page or refresh your files  |                       |
| Ctrl + W              | Close a Tab      | In a web browser it closes an opened tab   |                       |
| Ctrl + PagUp/PagDown  | Switches Tabs    | In a web browser, switches between your tabs   |                       |

**Tip:** In Linux\* you don't need to copy-paste the text, by just selecting it becomes copied in a special buffer, then go to the place where you want to paste it and just press the middle button of your mouse.

There's more than this list of hot-keys configured in your Desktop, to see the full list or to reconfigure them go to Settings → Preferences → Input → Key / Mouse / Border – Bindings

*Enjoy Elive by unleashing it's full powers!*