
Elizabet Meyer

Website Designer

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SKILLS & CERTIFICATIONS

- Certified in TestOut IT fundamentals pro
- Certified in TestOut PC Pro
- Certified in PowerPoint
- Advanced-level code for CSS and HTML skills
- IT troubleshooting skills
- Customer service skills

EXPERIENCE

Haddam-Killingworth Recreation - After School Care Staff

MONTH SEPTEMBER 2024

- **Patience:** Caring for children often requires patience, especially when dealing with tantrums, disagreements, or misunderstandings.
- **Time Management:** Balancing the needs of multiple children while ensuring they complete tasks or activities on time can improve your time management skills.
- **Communication:** Effectively communicating with children, parents, and teachers can enhance your verbal and written communication abilities.
- **Problem-Solving:** Handling unexpected situations or resolving conflicts between children can develop your problem-solving skills.
- **Adaptability:** Children can be unpredictable, so being able to adapt to changing circumstances is a valuable skill.
- **Responsibility:** Caring for children involves a great deal of responsibility, which can make you a reliable and trustworthy individual.

EDUCATION

Vinal Technical High School, 60 Daniel Street, Middletown, CT 06457

- Diploma expected in 2025

HONORS

- High Honors for 4 consecutive months during Junior year
- High Honors for 3 consecutive months during Sophomore year

VOLUNTEER WORK

Volunteered Multiple Times at the Vinal Tech Blood Drive

- **Time Management:** Managing tasks and ensuring everything runs smoothly within a set timeframe.
- **Communication:** Interacting with donors, staff, and other volunteers requires effective communication skills.
- **Teamwork:** Collaborating with others to achieve a common goal.
- **Empathy:** Understanding the importance of blood donation and the impact it has on others.
- **Attention to Detail:** Ensuring that all procedures are followed correctly and that the donor experience is positive.

Volunteering to stay After School to help with opening house

- **Time Management:** Managing tasks and ensuring everything runs smoothly within a set timeframe.
- **Communication:** Interacting with students, staff, and parents requires effective communication skills.
- **Teamwork:** Collaborating with others to achieve a common goal.
- **Attention to Detail:** Ensuring that all tasks are completed correctly and that the event is a success.
- **Customer Service:** Providing a positive experience for visitors and attendees.

Volunteering to Help Set Up and Clean Up at a Career Fair

- **Organization:** Helping to arrange tables, chairs, and other materials requires strong organizational skills.
- **Time Management:** Managing tasks and ensuring everything runs smoothly within a set timeframe.
- **Attention to Detail:** Ensuring that everything is set up correctly and that the event space is clean and tidy.
- **Teamwork:** Collaborating with other volunteers to achieve a common goal.
- **Customer Service:** Providing a positive experience for attendees and exhibitors.