1. Introduction

- 1. The privacy of the users of our website is of great importance to us, and we make every effort to ensure its protection. This policy explains how we use your personal information.
- 2. By agreeing to the use of cookies on your first visit to our website, in accordance with the provisions of these Rules, you give us permission to use cookies on each of your subsequent visits.

2. Collection of personal data

The following types of personal data are subject to collection, storage and use:

- 1. Information about your computer, including your IP address, geographic location, browser type and version, and operating system;
- 2. Information about your visits to and use of this website, including referral sources, length of visits, pages viewed, and site navigation paths;
- 3. Information you provide when filling out a contact form on our website for example, your name, email address;
- 4. Information generated when you use our website, including information about the time, frequency and conditions of your use;
- 5. Information contained in any messages you send to us by email or through our website, including message content and metadata;
 - 6. Any other personal information you have submitted to us.

Before disclosing a third party's personal information to us, you must obtain that person's consent both to the disclosure and to the processing of that information in accordance with these rules.

7. Information about browser language settings obtained from cookies.

3. Use of your personal information

The personal information you provide to us through our website will be used for the purposes set out in these policies or on the relevant pages of the website. We may use your personal information for the following purposes:

1. administration of our website;

- 2. personalizing our website for you;
- 3. enabling you to use the services available on our website;
- 4. sending you email communications that you have specifically requested;
- 5. sending you newsletters, if you have ordered them (you can tell us at any time that you no longer want to receive electronic newsletters from us);
- 6. providing third-party companies with statistical information about our users (however, these third-party companies will not be able to identify any individual user from this data); and
 - 7. for other purposes.

Without your express consent, we will not share your personal information with any third-party company for direct marketing use by that or any other third-party company.

4. Disclosure of personal information

We reserve the right to disclose your personal information:

- 1. in those cases in which the law requires us to do so;
- 2. in connection with any current or future legal proceedings;
- 3. to establish, exercise or protect our legal rights (including providing information to other parties to prevent fraud or reduce credit risks); and
- 4. to any person who, in our reasonable opinion, may submit a request to a court or other authorized body for the disclosure of this personal data and, in our reasonable opinion, this court or authorized body will issue an order for the disclosure of this personal data.

We will not disclose your personal information to third parties, except for the cases specified in these rules.

${\bf 5.}\ International\ transfers\ of\ personal\ information$

- 1. The information we collect may be stored, processed and transferred between any countries in which we operate in order to enable us to use the information in accordance with these regulations.
 - 2. By agreeing to these rules, you consent to the transfer of your personal

6. Storage of personal information

- 1. Data obtained from cookie files are not transferred to third parties and are used during an active session. For example, 'language' cookies are persistent cookies, that is, they are stored on your computer after the end of the browser session and have a certain lifetime. You can delete or block these cookies using your browser settings.
 - 2. We are not responsible for data collected by third-party tools

Our website uses third-party tools such as Awstats and Analog to collect visitor statistics. These tools may automatically collect a variety of information, such as IP addresses, browser or operating system information, countries of origin, and more.

Please note that we do not control and are not responsible for data collection and processing by third-party tools such as Awstats and Analog. These tools may have their own privacy policies and terms of use, which you should review before using our website.

We recommend that you read the privacy policies and terms of use of the thirdparty tools used on our website in order to understand what data is collected, how it is processed and for what purpose it is used.

7. Protection of your personal information

- 1. We will take adequate technical and organizational measures to prevent the loss, unlawful use or falsification of your personal information.
- 2. You acknowledge that the transmission of information over the Internet is inherently insecure and we cannot guarantee the security of data sent over the World Wide Web.

8. Changes to this policy

We may update this Privacy Policy from time to time, and publish its new version on our website. You should check this web page to make sure you understand the changes made to these rules.

9. Your rights

You have the right to instruct us not to process your personal information for marketing purposes.

We respect your privacy and right to control your data. You can refuse the use of cookies by changing your browser settings to reject all cookies, or by choosing a different language on our website manually. Please note that refusing cookies may reduce the usability of some site functions.

10. Third Party Websites

Our website contains hyperlinks to the websites of third party companies and individuals. We have no management tools, and are not responsible for the privacy policies and practices of third parties and companies in this industry.

11. Attendance analytics (Awstats and Analog)

Our site uses Awstats and Analog to collect statistics about the traffic and behavior of our users. Awstats and Analog analyze server logs and store information about the number of visitors, their countries, browser types, visit times and other data.

Using Awstats and Analog helps us understand the popularity of our pages, improve content and optimize the site to provide a convenient and balanced user experience for our visitors.

12. Cookies

Our website uses cookies. A cookie is a file containing an identifier (a string of letters and numbers) that is sent by a web server to a web browser and stored by the browser. Subsequently, the identifier is sent back to the server each time the browser requests a web page from the server. Cookies can be either "permanent" or "session": permanent will be stored by the browser and will be valid until the expiration date, unless deleted by the user in advance; "session" ones, on the contrary, will be deleted after the end of the session with the site or after closing the browser. Cookies usually do not contain any information that identifies the user. However, your personal information that we have may be linked to information stored and obtained from

cookies. We only use permanent cookies on our website.

1. The names of the cookies we use on our website and the purposes for which they

are used are listed below:

1. Our website uses the 'language' cookie which helps us to improve the

experience of our visitors by giving them the option to choose the default

website language. This information does not contain personally

identifiable information and is not used to track individual users.

2. Most browsers give you the option to refuse the use of cookies:

Blocking all cookies will have a negative impact on the usability of many

websites.

3. You can delete cookies already stored on your computer.

4. Deleting cookies will have a negative impact on the usability of many

websites.

14. Our policy towards children

Our website is not directed at persons under 16 and we do not knowingly collect

Personal Information from children under 16. If you become aware that your child has

provided us with Personal Information, without your consent, then please contact us

using the details below so that we can take steps to remove such information and

terminate any account your child has created with us.

15. Contact

Contacting us about privacy related questions and issues:

mail: lazareva15elizaveta@gmail.com