

## TEAMS' DETAILS – OLIVIA'S PART

### ► Century Solutions

07 September 2015

Team 86

2 George Street

Brisbane QLD 4000

Australia

### Vicious & Delicious

Team 85

Eric Briese | 08742197

Andrew Cooper | 08911762

Jack Christoffels | 09164057

Lachlan Gepp | 09164022

Elizaveta Konovalova | 09264205

Olivia Ward | 08847410

### RE: Property Management Website Presentation

Dear Century Solutions Team

We are writing this letter to notify you of our thoughts and feedback regarding the presentation of your property management website, *David's Property Rentals*, which you presented to us on Thursday, September 3rd.

## PREPAREDNESS – OLIVIA'S PART

In regards to your preparedness, all members of the Century Solutions team were present and prepared for the demonstration of your property rental website. [CLIENT TEAM DEMONSTRATION]. [TEAM WORK]. [FEEDBACK].

## EXPECTATIONS – OLIVIA'S PART

In regards to our expectations, you had delivered [?] of your [?] user stories agreed to from the second sprint plan, including [COMPLETED USER STORIES]. However, you deviated from the sprint plan as you have not yet completed [INCOMPLETED USER STORIES].

The [?] user stories that have been delivered passed/did not pass? all the acceptance criteria we had set in previous meetings. [CONFIDENCE].

[RECCOMENDATIONS].

*David's Property Rentals* does/does not? deliver business value, [REASONS].

## TECHNICAL – JACK'S PART

Commented [Olivia Wa1]: Change to date of submission

Commented [Olivia Wa2]: Update letter header

Commented [Olivia Wa3]: Change to date of latest presentation

Commented [Olivia Wa4]: Explain how our client presented their website and note key aspects of their presentation. Was it clear? Professional?

Commented [Olivia Wa5]: Did the client team work well together? Did they all know what was going on and have a good understanding of the website?

Commented [Olivia Wa6]: Did the client team take our feedback from the last demonstration into account?

Commented [Olivia Wa7]: Talk to Matthew and double check which user stories have been completed and insert them here.

Commented [Olivia Wa8]: If any stories have not been completed, insert them here.

Commented [Olivia Wa9]: Was the client team confident that the acceptance criteria would pass? Why, why not? For incomplete user stories, insert reasoning from the client team as to why they weren't completed.

Commented [Olivia Wa10]: Insert any recommendations for improving the presentation. Additionally, insert the notes we took regarding the bugs and other issues we found with the site, and give insight on how to fix or improve them.

Commented [Olivia Wa11]: Insert reasons and explanations as to why and how the website does or does not deliver business value.

The technical aspects were presented very well [REWORD]. First, a foundational explanation of the technical aspects had been defined, followed by an in-depth explanation using more technical terminology. This made it very clear for all relevant audience members to understand the reasoning behind the choices made. [TECHNOLOGY STACK & COMFORT] [MINOR BUGS] [CLOSING SENTENCE]

#### PROFESSIONALISM – JACK’S PART

The presentation was presented semi-formally, which was appropriate [REWORD] [PRESENTATION SKILL AND FLUIDITY] [AD-HOC MOMENTS] [BENEFICIAL ELEMENTS] [CONFIDENCE AND CLAIRTY] [ALL GROUP MEMBERS HAD INPUT]

#### CONCLUSION – OLIVIA’S PART

Overall, we are dissatisfied/satisfied with the performance of Century Solutions. We encourage you to take the feedback and suggestions mentioned in this letter on board and we look forward to seeing the finished product of *David’s Property Rentals* in the coming weeks.

Kind regards,



Eric Brie   Jack Christoffels   Andrew Cooper   Lachlan Gepp   Elizaveta Kononova   Olivia Ward

Vicious & Delicious  
07 September 2015

Commented [Olivia Wa12]: Change to date of submission.