

Yoong Soon Chin (3602538)

Summer 2021 - Computer Science and Software Engineering / W-3 Work

EMPLOYER EVALUATION DETAILS

Co-op Student Work Term Performance Evaluation

INTEREST IN WORK: responsibilities are performed with diligence and enthusiasm

a) High interest, very enthusiastic; takes pride in doing work well

INITIATIVE/PRO-ACTIVITY: the ability to perceive and carry out required tasks without supervision and to anticipate the organization's needs

a) Self-starter, and asks for additional work

PLANNING AND ORGANIZING: the ability to manage time effectively to complete assigned task and meet deadlines

a) Does an outstanding job of planning and organizing work and time

SETTING GOALS: Identified areas to improve and established measurable steps and timeframe to achieve results

a) Developed goals for the work term early and made excellent progress in working towards them

ADAPTABILITY: a positive attitude towards change and the ability to change easily to fit different conditions

a) Does an outstanding job of managing assignments, setting priorities, and adapting to change

Comments

Elliot Chin Yoong Soon did outstanding work and assimilated with my group very well, he will continue working with us in next few months, definitely I can state that this student was excellent contributor to our research

QUALITY OF WORK: the precision of duties performed

a) Very thorough in performing work; excellent attention to detail with few errors if any

QUANTITY OF WORK/PRODUCTIVITY: the ability to produce the desired results

a) Highly productive

CREATIVITY: the ability to identify and suggest new ideas to get the job done

a) Continually offers new ideas; extremely imaginative

PRACTICALITY: mindful of results, advantages, and disadvantages

a) Work shows outstanding balance between practical and theoretical

JUDGEMENT: the ability to think critically and logically to evaluate situations, solve problems, and make decisions

a) Decisions always based on thorough analysis of the situation

Comments

PROBLEM-SOLVING SKILLS: ability to reach a solution

a) Highly adept and innovative

DEPENDABILITY/RESPONSIBILITY: the accountability for actions taken

a) Reliable in any situation

TEAMWORK: the ability to get along with and help others, to recognize, and respect people's diversity and individual differences

a) Always works in harmony with others; an excellent team worker and contributes to group relationships and effectiveness

SELF-ASSUREDNESS: the ability to express ideas and thought directly and honestly without offending or being inconsiderate to the other party

a) Always polished, a confident, and considerate presence within the workplace

RESPONSE TO FEEDBACK: ability to take suggestions and feedback

a) Responds maturely and positively to suggestions and feedback from supervisor; very open-minded

Comments

COMMUNICATION: effective reading and writing (including work reports, if applicable) a) Exceptionally clear, well organized, and concise

COMMUNICATION: effective speaking and listening a) Exceptional communication; clear, well-organized, and easily understood

LEADERSHIP QUALITIES: the belief in one's own ability, power, and judgement a) Excellent ability to motivate and direct others

ADAPTABILITY AND RESOURCEFULNESS: a positive attitude towards change and the ability to change easily to fit different conditions a) Easily adapts to change and makes excellent use of available resources to solve problems

Comments

Additional Supervisor Comments: Comment on the student's overall job performance including things such as attendance and personal presentation. Please provide suggestions for additional academic or work exposure.

OVERALL PERFORMANCE EVALUATION

a) Outstanding (Exceptional performance or unique contribution)

Comments