

Yoong Soon Chin

Summer 2022 - Computer Science and Software Engineering / W-4 Work

EMPLOYER EVALUATION DETAILS

Co-op Student Work Term Performance Evaluation

INTEREST IN WORK: responsibilities are performed with diligence and enthusiasm

a) High interest, very enthusiastic; takes pride in doing work well

INITIATIVE/PRO-ACTIVITY: the ability to perceive and carry out required tasks without supervision and to anticipate the organization's needs

b) Displays initiative consistently

PLANNING AND ORGANIZING: the ability to manage time effectively to complete assigned task and meet deadlines

a) Does an outstanding job of planning and organizing work and time

SETTING GOALS: Identified areas to improve and established measurable steps and timeframe to achieve results

a) Developed goals for the work term early and made excellent progress in working towards them

ADAPTABILITY: a positive attitude towards change and the ability to change easily to fit different conditions

a) Does an outstanding job of managing assignments, setting priorities, and adapting to change

Comments

QUALITY OF WORK: the precision of duties performed

a) Very thorough in performing work; excellent attention to detail with few errors if any

QUANTITY OF WORK/PRODUCTIVITY: the ability to produce the desired results

a) Highly productive

CREATIVITY: the ability to identify and suggest new ideas to get the job done

b) Frequently offers new ideas; imaginative

PRACTICALITY: mindful of results, advantages, and disadvantages

b) Work shows very good balance between practical and theoretical

JUDGEMENT: the ability to think critically and logically to evaluate situations, solve problems, and make decisions

a) Decisions always based on thorough analysis of the situation

Comments

PROBLEM-SOLVING SKILLS: ability to reach a solution

a) Highly adept and innovative

DEPENDABILITY/RESPONSIBILITY: the accountability for actions taken

a) Reliable in any situation

TEAMWORK: the ability to get along with and help others, to recognize, and respect people's diversity and individual differences

e) Not evaluated

SELF-ASSUREDNESS: the ability to express ideas and thought directly and honestly without offending or being inconsiderate to the other party

b) Often demonstrates confidence and consideration when presenting themselves within the workplace

RESPONSE TO FEEDBACK: ability to take suggestions and feedback

a) Responds maturely and positively to suggestions and feedback from supervisor; very open-minded

Comments

COMMUNICATION: effective reading and writing (including work reports, if applicable)

e) Not evaluated

COMMUNICATION: effective speaking and listening

b) Clear and understandable

LEADERSHIP QUALITIES: the belief in one's own ability, power, and judgement

e) Not evaluated

ADAPTABILITY AND RESOURCEFULNESS: a positive attitude towards change and the ability to change easily to fit different conditions

a) Easily adapts to change and makes excellent use of available resources to solve problems

Comments

Additional Supervisor Comments: Comment on the student's overall job performance including things such as attendance and personal presentation. Please provide suggestions for additional academic or work exposure.

OVERALL PERFORMANCE EVALUATION

b) Excellent (Exceeded job requirements in all areas)

Comments

Elliot's efforts and high-quality work allowed us to make significant progress towards a software tool that will be very impactful for academic advisors in the future. I would not hesitate to hire Elliot again or to recommend him to other employers.