

May 15, 2025

**Mr. Edgardo Manalo Jr.**

General Services Unit Head  
Nuestra Señora De Aranzazu Parochial School  
General Luna Street, Guitnangbayan I  
San Mateo, Rizal

Dear Mr. Manalo:

We hope that this letter finds you well.

This letter serves to formally confirm the agreement between the student developers of STI College Marikina and the management of Nuestra Señora De Aranzazu Parochial School regarding the development of the Capstone Project entitled "Digi-Rooms: Web-Based School Facility Reservation and Management System for Nuestra Señora De Aranzazu Parochial School".

The insights gathered during the interviews conducted last February 28 and May 2, 2025, have provided valuable understanding of the school's current processes and needs concerning room reservation and digital management.

The final output of the project will include the following core modules: Account Management, Schedule Management, Interactive Map and Editor, and Reports Generation. These modules were reviewed and discussed during our most recent meeting.

NSDAPS agrees to actively participate in the project by providing relevant data, feedback, and support throughout the system's development. The institution recognizes the project's goal of improving the current manual reservation process through a customized, efficient, and user-friendly solution.

All data collected will be treated with strict confidentiality and will be used solely for academic purposes.

This agreement shall remain in effect throughout the project's development, testing, and documentation phases, which are scheduled to take place from May to December 2025.

We appreciate your continued support and collaboration.

Respectfully yours,



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**Elmer Jr. G. Felisilda**  
Student, STI College Marikina

Signed by:

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**Mr. Edgardo Manalo Jr.**  
General Services Unit Head, NSDAPS

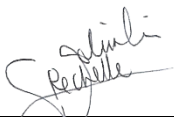


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**Daisy Borbe**  
Student, STI College Marikina

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**Mr. Tristan Unabia**  
Capstone Project Adviser



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**Rechelle Golimlim**  
Student, STI College Marikina

May 15, 2025

**Ms. Julie Ann Pajardo**

School Principal  
Nuestra Señora De Aranzazu Parochial School  
General Luna Street, Guitnangbayan I  
San Mateo, Rizal

Dear Ms. Pajardo:

We hope that this letter finds you well.

This letter serves to formally confirm the agreement between the student developers of STI College Marikina and the management of Nuestra Señora De Aranzazu Parochial School regarding the development of the Capstone Project entitled "Digi-Rooms: Web-Based School Facility Reservation and Management System for Nuestra Señora De Aranzazu Parochial School".

The insights gathered during the interviews conducted last February 28 and May 2, 2025, have provided valuable understanding of the school's current processes and needs concerning room reservation and digital management.

The final output of the project will include the following core modules: Account Management, Schedule Management, Interactive Map and Editor, and Reports Generation. These modules were reviewed and discussed during the most recent meeting with the General Services Unit Head, Mr. Manalo; who will be the core beneficiary of the system.


NSDAPS agrees to actively participate in the project by providing relevant data, feedback, and support throughout the system's development. The institution recognizes the project's goal of improving the current manual reservation process through a customized, efficient, and user-friendly solution.

All data collected will be treated with strict confidentiality and will be used solely for academic purposes.

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**Elmer Jr. G. Felisilda**  
Student, STI College Marikina



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**Daisy Borbe**  
Student, STI College Marikina



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**Rechelle Golimlim**  
Student, STI College Marikina

Signed by:

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**Ms. Julie Ann Pajardo**  
School Principal, NSDAPS

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**Mr. Edgardo Manalo Jr.**  
General Services Unit Head, NSDAPS

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**Mr. Tristan Unabia**  
Capstone Project Adviser