Good day! We are students from STI College Marikina, Elmer Felisilda, Daisy Borbe, and Rechelle Golimlim, and we are currently doing our IT Capstone Project entitled "Digi-Rooms: Web-Based School Facility Reservation and Management System for Nuestra Señora De Aranzazu Parochial School". The final output of this project should benefit your operations, particularly the room reservation process being employed by the school. In line with this, we would like to gather your insights and feedback to ensure that our system will truly benefit you and the school. Rest assured that your responses will only be used for our research purposes.

FEASIBILITY STUDY SURVEY FOR THE GENERAL SERVICES UNIT HEA Technical Feasibility 1. What types of devices are used by the General Services Unit and the staff? Desktop computers	Nama.		Date:
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confirmed and approved by:	- \A	Allert in commence and according to the effect of	MI:\0
	5. V\	what is your average download and upload speed in the office (in	Mbps)?
	\ £ !	ad and annual bu	
Signature	ontirme	eu anu approved by:	
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o-ig-rature	Signatu	ure	

What operating systems are primarily used I	วv the	GSU staff?	1
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Cor	Computers	
	Microsoft Windows	
	MacOS	
	Linux	
	Other (please specify):	
Мо	bile devices	
	Android	
	iOS	
	Other (please specify):	

7. Is there an internal IT team that assist staff in troubleshooting or maintenance of existing school systems?

There is a dedicated IT personnel for handling issues
Teachers from the IT department assist in handling issues
I handle it myself
No current support

- 8. How quickly can system issues typically be resolved?
- 9. Does NSDAPS use other external digital services (such as learning management systems)?
- 10. Does NSDAPS have its own website?
- 11. What is NSDAPS' website domain?
- 12. What is the purpose of NSDAPS' website?

Confirmed and approved by:

Signature

13. Does NSDAPS manage its own website?

The school manages its own website
External developers manage the school's website
Others (please specify):

14. How often is the website updated?

Operational Feasibility

- 15. How many reservation requests do you typically handle per week/month?
- 16. What is the average time that it takes to process each request?

1 to 5 minutes	
5 to 10 minutes	
More than 10 minutes	

- 17. What times of the year have the highest volume of reservations?
- 18. Are there any recurring issues or bottlenecks (e.g., conflict-checking, form-filling, etc.) that digital tools could help solve? How often do they occur?

3

19. How satisfied are you with the current room reservation process?

1	Very satisfied
2	Somewhat satisfied
3	Somewhat unsatisfied
4	Very unsatisfied

20. What is your biggest frustration in the current room reservation process right now?

Confirmed and approved by:	
Signature	

21. Are you open to reducing manual paperwork in exchange for a digital workflow?

1	Very willing
2	Somewhat willing
3	Somewhat resistant
4	Very resistant

22. Do you foresee willingness/resistance from staff in using a web-based system?

Economic Feasibility

23. How much is the school willing to invest in the system for hosting, maintenance, etc.

Under PHP 5,000
PHP 5,000 – 10,000
PHP 10,000 – 20,000
Over PHP 20,000
It depends
Not sure yet

24. What would make the system worth the investment for you? (Check all that apply)

Time saved in handling reservation requests
Digitalization of the reservation process
Minimized schedule conflicts
Digitalized record keeping
Reporting and analytics
Reduced paper/storage costs
Other (please specify):

Schedule Feasibility

25. How long of a transition period do you think is the most feasible in adopting the digital room management system?

Less than 1 week
1 – 2 weeks
2 – 3 weeks
Over 1 month

Confirmed and approved by:	
Signature	4

26.	What times can	you be trained for	or the usage	of the system?

Before work hours
During work breaks
During work hours
After work hours
On weekends
Other (please specify):

27. How often would you prefer training sessions for the system?

_____, hereby confirm that:

Every day
Every week
Depending on the work schedule
Other (please specify):

CONFIRMATION AND APPROVAL

 The contents of this survey questionnaire provides processes. 	s a true and accurate of the school's business
 The answers I provided are truthful and complete to I approve on having this survey questionnaire to be basis of information of the researchers for their IT C. 	used for the purpose of documentation and as a
Signature over printed name	Date signed

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employ	of this project should benefit your operations, particularly the room reservation yed by the school. In line with this, we would like to gather your insights and feedbackstem will truly benefit you and the school. Rest assured that your responses will only rich purposes.	ck to ensu
Name	e: Date:	
	FEASIBILITY STUDY SURVEY FOR SCHOOL OFFICE STAFF	
Techn	nical Feasibility	
1.	What types of devices do you use for work?	
	Desktop computers	
	Laptops	
	Smartphones	
	Tablets	
	Other (please specify):	
2.	Does your office have consistent access to a stable internet connection?	
	Consistent and stable internet connection	
	Intermittent connection issues	
	Inconsistent and unstable internet connection	
4.	What operating systems does your devices use?	
	Computers	
	Microsoft Windows	
	MacOS	
	Linux	
	Other (please specify):	
	Mobile devices	
	Android	
	iOS	
	Other (please specify):	
Confir	med and approved by:	
Cian -	oturo.	4
Signa	ature	1

5. Are you comfortable using browser-based tools for school operations?

1	Very comfortable	
2	Somewhat comfortable	
3	Somewhat uncomfortable	
4	Very uncomfortable	

6. Would you be comfortable creating and approving reservation requests and generating reports using a website?

1	Very comfortable
2	Somewhat comfortable
3	Somewhat uncomfortable
4	Very uncomfortable

Operational Feasibility

- 7. How often do you process room reservations for class activities per month?
- 8. How long does it take to process one reservation request?

1 to 5 minutes
5 to 10 minutes
More than 10 minutes

9. How often do you encounter requests without proper paperwork (e.g., missing pull-out forms/incomplete information)?

1	More than 6 times a week
2	3 – 6 times a week
3	1 – 3 times a week
4	Never

10. How satisfied are you with the current room reservation process?

1	Very satisfied
2	Somewhat satisfied
3	Somewhat unsatisfied
4	Very unsatisfied

Confirmed and approved by:		
Signature		

2

11. What is your biggest frustration in the current room reservation process right now?	
12. Do you feel that the current process is too dependent on in-person communication.	/follow-ups? Why?
13. Do you think a web-based system would reduce back-and-forth communication?	
14. Do you think a web-based system would make the room reservation process more	e efficient?
15. What factors in the system do you think will contribute to your adoption of the system	em?
Interactive map displaying room availability	
One-click approval of requests	
Quick creation of reports based on available data Others (please specify):	
Schedule Feasibility 16. When during the day would you typically use the system (e.g., 8 – 9 AM, etc.)?	
10. When during the day would you typically doe the system (e.g., e - e / twi, etc.).	
Confirmed and approved by:	
Signature	3

Signa	ture over printed name	Date signed
	The contents of this survey questionnaire provides a tru processes. The answers I provided are truthful and complete to the be I approve on having this survey questionnaire to be used for basis of information of the researchers for their IT Capston	st of my knowledge. or the purpose of documentation and as a
	, hereby confirm that:	
	CONFIRMATION AND APPROVA	AL SHEET
	Other (please specify):	
	Depending on the work schedule	
	Every week	
	Every day	
18.	Other (please specify): How often would you prefer training sessions for the system	n?
	On weekends	
	After work hours	
	During work hours	
	During work breaks	
	Before work hours	

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	e: Date:
	FEASIBILITY STUDY SURVEY FOR SCHOOL TEACHERS
r	ical Feasibility
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	Lantons
	Smartphones
	Tablets
	Other (please specify):
2.	Does your office have consistent access to a stable internet connection?
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	Consistent and stable internet connection
	Intermittent connection issues
	Inconsistent and unstable internet connection
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٥.	If the connection is intermittent or unstable, what is the main cause of the issue?
	What operating systems does your devices use?
4.	O-market
4.	Computers Microsoft Windows
4.	I MICROSOII WIDOOWS
4.	
4.	MacOS
4.	MacOS Linux
4.	MacOS Linux Other (please specify):
4.	MacOS Linux Other (please specify): Mobile devices
4.	MacOS Linux Other (please specify): Mobile devices Android
4.	MacOS Linux Other (please specify): Mobile devices

Signature 1

5. Are you comfortable using browser-based tools for school operations?

1	Very comfortable
2	Somewhat comfortable
3	Somewhat uncomfortable
4	Very uncomfortable

6. Would you be comfortable creating and approving reservation using a website?

1	Very comfortable
2	Somewhat comfortable
3	Somewhat uncomfortable
4	Very uncomfortable

Operational Feasibility

7.	On average.	how many	times do	vou reserve	school fa	cilities and	rooms for	class activities	per month?

- 8. Have you experienced delays or conflicts when reserving rooms?
- 9. Do you often need to change a reservation last-minute? How is this handled?

10. How satisfied are you with the current room reservation process?

1	Very satisfied
2	Somewhat satisfied
3	Somewhat unsatisfied
4	Very unsatisfied

11. What is your biggest frustration in the current room reservation process right now?

2

Confirmed and approved by:	
Signature	-

12. Do you feel that the current process is too dependent on in-person communication/follow-ups? Why
13. Do you think a web-based system would reduce back-and-forth communication? Why?
14. Do you think a web-based system would make the room reservation process more efficient?
15. What factors in the system do you think will contribute to your adoption of the system? (Check all the apply) Interactive map displaying room availability Ability to reserve anytime and anywhere Ability to discover schedule conflicts immediately before reserving Receiving notifications on reservation status updates through email Others (please specify):
User Experience / Willingness 16. How willing are you to use a web-based system for making reservation requests instead of paper forms?
1 Very willing 2 Somewhat willing 3 Somewhat resistant 4 Very resistant
Confirmed and approved by:
Signature 3

17.	What features	would be	most imp	portant to	you in a	reservation	system?

Interactive map displaying room availability
Ability to reserve anytime and anywhere
Ability to discover schedule conflicts immediately before reserving
Others (please specify):

Schedule Feasibility

18. When during the day would you typically use the system (e.g., 8 - 9 AM, etc.)?

19. What times can you be trained for the usage of the system?

Before work hours
During work breaks
During work hours
After work hours
On weekends
Other (please specify):

20. How often would you prefer training sessions for the system?

Every day
Every week
Depending on the work schedule
Other (please specify):

CONFIRMATION AND APPROVAL

Ι,	, hereby confirm that:
	• The contents of this survey questionnaire provides a true and accurate of the school's business
	 processes. The answers I provided are truthful and complete to the best of my knowledge.
	 I approve on having this survey questionnaire to be used for the purpose of documentation and as a
	basis of information of the researchers for their IT Capstone Project.

Signature over printed name	Date signed	

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Revenue,	Expenses,	and	Pay	/
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Signature

information	tion regarding the financial aspects of the school, particularly NSDAPS' revenue, monthly expected average pay for school personnel. This information will help us determine the feasible enting our system to streamline the school's room reservation processes.
Revenu	ue, Expenses, and Pay
1. \	What is NSDAPS' average overall monthly revenue?
2. \	What is NSDAPS' average overall monthly expenses?
3. \	What is NSDAPS' average monthly electrical expenses?
4. \	What is NSDAPS' average monthly water expenses?
5. l	How many teachers are there that have worked in the previous school year?
6.	How many non-teaching personnel are there that are currently working?
7.	How much is the average pay for teaching personnel?
8. 1	How much is the average pay for non-teaching personnel?
9. \	What is NSDAPS' monthly expenses for its public website?
Confirm	ned and approved by:

1

10. What is NSDAPS' monthly internet expenses?	
11. What is NSDAPS' average monthly expenses for maintenances'	?
12. What is NSDAPS' monthly expenses for such digital services?	
13. How much is NSDAPS' monthly budget for digital services (such	as learning management systems)?
CONFIDMATION AND ADDDOVAL	
CONFIRMATION AND APPROVAL	-
I,, hereby confirm that:	
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к	oom	SIZE	and	capa	CITY

- 1. What is the size of NSDAPS' main building?
- 2. What is the size of NSDAPS' annex building?

The following is a table of room facilities that are often used for school activities on both main and annex building (as confirmed from a previous interview conducted last May 2, 2025). We would like to each facility's size and average capacity (how many people can fit inside and use the facility).

Main Building

Room / Facility	Measurement / Size	Average Capacity
Classroom		
Gymnasium		
Auditorium		
Function Hall		
Function Room		
Bamboo Garden		
TLE Laboratory		
Grade School Computer Laboratory		
High School Computer Laboratory		
Physics Laboratory		

High School Computer Laboratory		
Physics Laboratory		
Confirmed and approved by:		
Signature	<u> </u>	3

Chemistry Laboratory		
Learning Resource Center		
School Library		
E-Library		
Annex / Senior High School building		
Room / Facility	Measurement / Size	Average Capacity
Classroom		
Gymnasium		
School Chapel		
Computer Laboratory		
Skoola Lab		
School Library		
I,, r		
processes.The answers I provided are truthI approve on having this survey	restionnaire provides a true and a nful and complete to the best of my questionnaire to be used for the p archers for their IT Capstone Projec	vknowledge. urpose of documentation and as a
Signature over printed name		Date signed