**Action verbs for CV**

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| **ANALYSIS**  Accounted Analyzed Ascertained Assessed Compared Computed Conceptualized Concluded Confirmed  Critiqued Deciphered Deliberated Determined Estimated Evaluated Examined Formulated Justified  Measured Observed Prioritized Programmed Projected Questioned Rated Recommended Researched  Scrutinized Studied Tested Validated Verified |
| **COMMUNICATION**  Addressed Advocated Authored Called  Clarified Coached Communicated Contacted Convinced Corresponded  Counselled Demonstrated Discussed Drafted Edited Educated Elicited Explained Familiarized Informed  Interpreted Lectured Listened Marketed Persuaded Presented Promoted Publicized Queried  Referred Reported Responded Spoke Summarized Taught Transcribed Translated Tutored Wrote |
| **CREATIVITY**  Adapted Authored Brainstormed Built Composed Constructed  Created Designed Developed Engineered Envisioned Illustrated  Improvised Innovated Invented Made Manufactured Produced  Played Revised Shaped Visualized |
| **INITIATIVE**  Accelerated Accomplished Achieved Acted Advanced Applied Attended  Created Coordinated Established Founded Generated Handled Implemented  Improvised Initiated Instituted Introduced Launched Proposed Rejuvenated  Played Revamped Reviewed Revitalized Solicited Spearheaded Utilized |
| **LEADERSHIP**  Administered Advised Allocated Anticipated Appointed Approved Assigned Authorized Chaired Decided  Delegated Directed Empowered Enabled Encouraged Endorsed Enforced Financed Fostered Guided  Headed Hired Influenced Instructed Interviewed Led Maintained Managed Monitored Motivated  Officiated Oversaw Piloted Recruited Sanctioned Selected Sponsored Supervised Trained Unified |
| **PROBLEM SOLVING**  Aided Ameliorated Augmented Customized Expanded Extended Finalized  Fulfilled Generated Identified Improved Increased Polished Reconciled Rectified  Reduced Refined Reformed Remedied Remodeled Repaired Restored Saved  Solved Streamlined Strengthened Supplemented Transformed Troubleshot Updated Upgraded |
| **TEAMWORK**  Accommodated Assisted Balanced Collaborated Consulted  Contributed Cooperated Facilitated Harmonized Helped  Integrated Mediated Negotiated Participated Partnered  Related Respected Shared |
| **MORE**  Activated Added Appraised Approximated Audited Displayed Dissected  Excelled Executed Experimented Familiarized Guaranteed Involved Issued  Licensed Navigated Operated Performed Prepared Realized Served  Shipped Sought Staffed Submitted Surveyed Tailored |