### Elsayed Aly Elsayed Aly Ragab

Contact: 01140116661 Email: Elsayedhawaa@gmail.com Portfolio: My Personal Website

A Business graduate with a keen interest in furthering academic knowledge and skills to pursue global career opportunities and develop a broad understanding of businesses and their various functions. <a href="Portfolio: My Personal Website">Portfolio: My Personal Website</a> Passionate about embodying company values by developing strong relationships with clients using effective communication skills and tact when delivering service offerings. An advocate of a collaborative work environment; understanding the importance of working effectively as part of a wider team whilst also being driven to use own initiative in the workplace. Currently seeking an opportunity to further develop experience and skills in specific areas of finance, business development, and human resource management.

#### **EDUCATION & QUALIFICATIONS**

#### Bachelor of business finance and investment Sep 2020 - Jul 2024

Alexandria university faculty of Business - English section, Alexandria GPA 3.7600 Excellent with Honor

#### **Egyptian Secondary National Diploma Elnasr Boys School**

Percentile: 94%

**EXPERIENCE** 

# 2) Freelance Financial & Data Analyst Feb 2024 – Present (Remote)

- Worked with multiple clients to analyze financial data and build dashboards.
- Used Power BI to visualize key metrics and trends (sales, performance, revenue).
- Built automated Excel reports with advanced formulas, pivot tables, and charts.
- Wrote SQL queries to extract and analyze data from MySQL and Microsoft SQL Server.
- Provided insights to clients that supported business decisions.

# 1) Account Management Associate – Billing Department At Xfinity Comcast

November - Feb

- Managed billing accounts for a diverse customer base, ensuring accuracy and timely resolution of discrepancies.
- Analyzed customer billing data to identify trends, reduce errors, and improve efficiency in payment processing.

- Collaborated with cross-functional teams to implement billing solutions that enhanced customer satisfaction and operational performance.
- Gained expertise in account reconciliation, payment systems, and financial data handling.

#### 2)Trainee – Banque Misr Alexandria, Egypt

August 2021 - September 2021

August 2022 - September 2022

Understand banking operations and procedures by performing assigned rotational projects and responsibilities throughout various banking departments including financial analysis, customer service, human resource management, and bank growth and profitability.

#### Key responsibilities:

- Maintained up-to-date knowledge about bank products and service offerings.
- Engaged in assigned training projects across departments.
- Understand customer needs and accordingly work to understand how to recommend suitable bank products.
- Actively participated in development meetings which facilitated key discussions around best professional practice in the banking sector.

#### 3) Digital marketing intern - Global Commerce Media Remotely

September 2022 -December 2022 20 hours per week

#### Learned skills:

- · Market research and study
- How to handle the WordPress content management system
  Creation of content optimized for Internet search engines.
- SEO On Page basics (KW Density, readability, etc.)
- Social Media (Social media)

# **4) Mint ambassador Program Remotely** September 2022 -October 2022 **Learning skills:**

- Entrepreneurship skills
- Innovation
- Critical thinking
  - Teamwork
  - Time management

# 5) Sales & Marketing Internship at Egyptian Linear Alkyl Benzene (ELAB)

7<sup>th</sup> August-11 August

#### Learning skills:

- Sales transactions
- How to handle sales reports

- Prospecting of customers
- · Analysis of sales
- · Negotiation with clients

#### **EXTRACURRICULAR ACTIVITIES**

1) Social Media Member at Enactus Alexandria university August 2022 -Present

Responsibilities and skills learned:

- Content creation
- Graphic designs of the project by (Canva and pics arts)
- · Presentation designing by PowerPoint.
- Designing Logos
- Video editing
- Teamwork
- 2) Social media member- Youth Leading Youth Ministry Of Youth and Sports. July 2022-2023

Responsibilities and skills learned:

- Organizing Events
- Handling Microsoft office (especially Microsoft PowerPoint and word)
- Content creation
- designs for the Ministry of Youth and Sports

#### **Technical Skills**

- Proficient in Microsoft Office Suite (Excel, Word, PowerPoint, Outlook), with advanced skills in Excel for financial analysis, dashboards, and data modeling.
- Experienced in Power BI: building interactive dashboards using DAX, KPIs, slicers, and custom visuals to analyze business and financial data.
- Skilled in SQL (MySQL and Microsoft SQL Server): writing complex queries, joins, filters, aggregations, and managing relational databases for business insights.
- Basic proficiency in Python for data analysis using libraries like pandas and matplotlib.
- Strong understanding of data visualization techniques, performance tracking, and business reporting.
- Able to create financial and analytical reports to support strategic decision-making.