

DATA ANALYSIS AND TRANSCRIPTION CONTRACT

This Agreement is made and entered into on this 02 day of June, 2025, by and between:

Principal Investigator: Dr. Tamale Elvis
Affiliation: St. Mary's Hospital Lacor

And

Data Analyst/Transcriptionist Name: Dr. Opiyo Eddie Junior.
Address: Lacor, Gulu
Phone: +256774199916
Email: eddieopiyo0416@gmail.com

1. Position and Scope of Work

The Analyst agrees to support the study titled: "Assessing Capacity for Diagnosis and Management of Neglected Tropical Diseases (NTDs) in Primary Healthcare Facilities in Isingiro District", supported by the Royal Society of Tropical Medicine and Hygiene (RSTMH), by providing comprehensive data analysis and transcription services.

The responsibilities include, but are not limited to:

- Transcribing qualitative data from in-depth interviews and focus group discussions accurately and securely.
- Analyzing quantitative data using STATA 17.0 and generating descriptive and inferential statistics as outlined in the study protocol.
- Conducting qualitative data coding and thematic analysis using atlas.ti® or similar software.
- Preparing and submitting a complete and organized data analysis report.
- Ensuring data confidentiality and adherence to ethical standards throughout the process.

2. Duration of Engagement

This contract shall commence on June, 2025 and conclude upon submission and approval of all assigned deliverables or no later than August, 2025.

3. Compensation and Payment Terms

The total payment for services rendered under this agreement is **£475 (GBP)**, broken down as follows:

- Data Analysis: £375 (GBP)
- Transcription Services: £100 (GBP)

Payment shall be made in full upon satisfactory delivery and acceptance of all required deliverables by the Principal Investigator.

4. Confidentiality Clause

The Analyst agrees to uphold strict confidentiality regarding all study data and information. Breach of confidentiality may result in termination of this contract and legal consequences.

5. Code of Conduct

The Analyst is expected to maintain professionalism, integrity, and timely communication throughout the duration of the contract.

6. Termination Clause

This contract may be terminated by either party with a **7-day written notice**. Immediate termination may occur in cases of misconduct, breach of confidentiality, or failure to deliver on the scope of work.

7. Dispute Resolution

Any disputes arising from this agreement shall be resolved through mutual discussion. If unresolved, the matter may be referred to an independent mediator mutually agreed upon by both parties.

8. Acceptance and Agreement

By signing below, both parties agree to the terms outlined in this contract.

Principal Investigator:

Dr. Tamale Elvis

Signature: [Signature]

Date: 02/June, 2025

Data Analyst/Transcriptionist:

Name: Dr. Deyo Eddie Junior

Signature: [Signature]

Date: 02/June, 2025