



ELWOOD (MATT) HOWELL

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SKILLS

- Exceptional critical thinking skills.
- Solid knowledge of Python, JavaScript, HTML, and CSS.
- Strong written and verbal communication skills.
- Excellent ability to multitask.
- Proven ability to work with a team.
- Imaginative.
- Punctual and dependable.
- Calm and composed under stressful conditions.
- Very, very patient.

EXPERIENCE

Managing Partner

October 2016 - September 2020

Hitchcock Restaurant Group, LLC | New York, NY

- Ran day to day operations of small cooking school and event space, including staff management, event coordination, payroll, and financials.
- Managed physical renovations of event space as well as technological upgrades for point of sale systems.
- Assisted instructors in running cooking classes in a wide range of cuisine.

Human Resources Manager

August 2014 - October 2016

Blackfoot Hospitality | New York, NY

- Ran weekly payroll for 120+ employees, including review of time sheets, and computing pay in accordance with FLSA.
- Coordinated and directly involved in hiring process for all employees.
- Resolved any human resources related issues within company.

General Manager

September 2011 - August 2014

Market Table | New York, NY

- Hands on manager during operating hours. Heavy customer interaction while open.
- Managed operations for smoothly functioning service while maintaining a high standard of customer satisfaction.
- Trained staff on a regular basis on improving their customer service standards and Food and Beverage product knowledge, wines and spirits.

Maitre D' and Server

June 2008 - September 2011

Market Table | New York, NY

- Server and Maitre D' at high volume, fine dining, West Village restaurant.

EDUCATION

Bachelor of Arts in Mathematics

University of Massachusetts at Boston, Boston, MA

