**Joanne Burr**

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**Highlights Revenue Generation** • **Inventory Control** • **Employee Relations**

**Training** • **Customer Service** • **Motivator**

**Objective** Enthusiastic and hard-working restaurant manager with a winning attitude and desire to deliver an exceptional experience. Focused on setting high expectations and raising service standards. Good at reducing turn over and increasing customer satisfaction.

**Work John the Baker**, Pembroke Pines FL, 06/2006 -Present

**Experience** *Supervisor*

* Oversee employees in front and back of the house to ensure compliance with company
* Preform facility walk-through to assess cleanliness and preparedness at beginning and end of shift
* Take cash and make sure all orders are done correctly

**Ingram Tile & Marble,** Wilton Manors FL, 1986-1994

*Owner & Operator*

* Managed all financial aspects of business – including ordering and invoice payment
* Managed all scheduling and front facing customer service aspect of business

**Tarks Restaurant,** North Miami FL, 1978-1986

# Restaurant Manager

* Managed payroll and financial responsibilities
* Managed employee retention and turnover
* Placed inventory and merchandise orders

**Education Middlesex Community College,** 1976-1978

*Associates in Arts*

**Stoneham High School,** 1972-1976

*High School Diploma*

**Certifications ServSafe Food Protection Manager Certification** #21555387

*Expires 1/8/2027*

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