

Source: SCRUM GUIDE



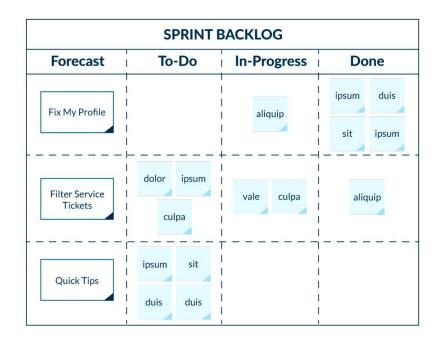
"The Backlog is an ordered list of everything that is known to be needed in the product"



Scrum Guide

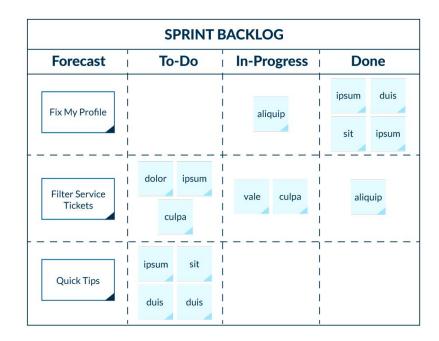
The Backlog is the set of User Stories in an Iteration, plus a plan for delivering and reaching the Iteration Goal.

The Backlog is a prediction about the functionality in the next iteration.



The backlog typically has four columns.

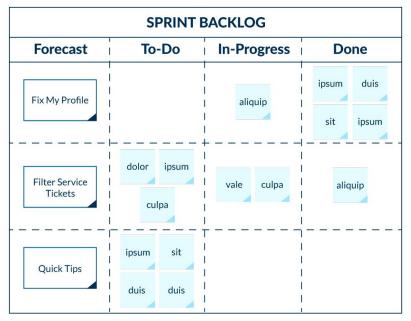
- 1. Forecast/ User Story column
- 2. To-Do / Pending Column
- 3. Doing / In-progress
- 4. Done



Column 1: Forecast / User Story / Pipeline, This column shows you what user stories you are planning to cover throughout the Iteration (sprint).

Column 2: To do / Pending. These are the User Stories that are next.

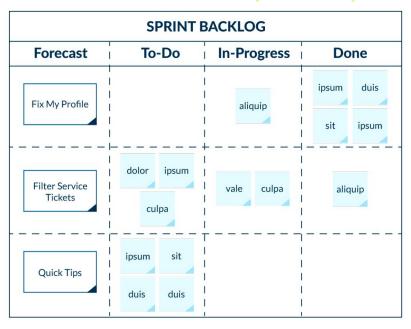




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Column 3: In-Progress / Doing. This column shows you the user stories you are currently working on.

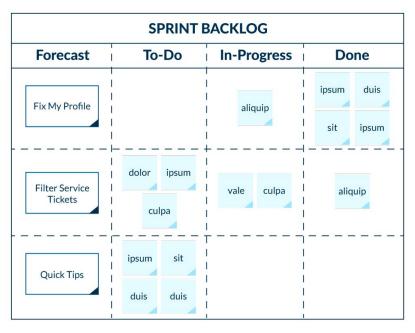
Column 4: Done. This column shows you what User Stories you have finished working on.



Your user stories must be moving to from left to right continuously, indicating good velocity and effective work.

It is very important you keep the backlog UPDATED--constant communication is essential. This can be done daily to avoid mistakes.





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Clear and Constant Communication is KEY to effective Software Development, we can read emails and text messages, but not people's minds.

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Carlos Arriaga