



# MINGMA SHREPA

IT EXPERT

☎ (+977) 97062-43595

✉ e.mingma@gmail.com

🌐 [www.mingma-portfolio.com](http://www.mingma-portfolio.com)

📍 Kathmandu, Nepal

## About Me

Experienced IT professional with a strong background in networking, teaching, system administration, and technical support, seeking to leverage my skills as a IT Officer.

## Education

Bachelor in Computer Application

ICFAI University Sikkim, India

2013 - 2016

CGPA - 8.42

## Expertise

Technical Support & Troubleshooting

Programming

Network Management

Interpersonal Skill

System Administration

## Work Experience

● Mar 2024- Aug 2024  
Everest Link | Kathmandu

### Network Technician

- Responsible for setting up and maintaining network infrastructure.
- Successfully set up Wi-Fi using PTP devices at Everest Base Camp.
- Troubleshoot network issues and provide technical support to clients.
- Collaborate with team members

● 2021 - 2024  
Government Secondary School | Manul, Sikkim, India  
IT Trainer

- Taught IT curriculum to students, including computer basics, programming, and software applications.
- Developed and implemented lesson plans that met educational standards and student needs.
- Organized and supervised extracurricular IT activities and competitions.
- Hardware and software management and troubleshooting.

● 2016 - 2020  
Gyan Jyoti Institute | Gangtok, Sikkim, India  
IT Officer and Trainer

- Hardware, Software and Network Management and troubleshooting.
- Conducted computer training sessions for students, focusing on various software and programming languages.
- Created training materials and resources to facilitate effective learning.

## Language

English

Nepali

Hindi

## References

Sonu Minda  
Gyan Jyoti Institute / CEO

Phone: +91-98302-41711

Email : sonumindaofficial@gmail.com

Manish Dewan  
Everest Link / COO

Phone: +977-98511-44316