MEETING REPORT

Team Name: (undecided)   **Date of Meeting:** 20.03.2024

Start Time: 10:40 am **End Time:** 12:00 am   **Meeting Location:** Epoka Cafeteria

Moderator: Ersido Dingo   **Recorder:** Era Fejza

Other Members Present:
Aurora Zhibaj, Dea Molla, Ema Kola, , Franko Kaloshi, Herion Halilaj

Members Absent: None

Topics Discussed:

-Reviewed the general user requirements and discussed their extraction into system- level requirements.

-Focussed on creating strategies to deliver the right information regarding the general functional requirements of our system and their corresponding Use-Case table details.

Decisions Made:

-Performed some brainstorming activity regarding our system's functionalities in order to visualize them better as well as define their dependencies, main sequences, alternative sequences, preconditions, postconditions, actors and non-functional requirements.

-Extracted from the user requirements 30 system requirements and created a shared document with the UC-tables format provided by the lecturer. This collaborative approach will enable interactive review and discussion of each team member's contributions.

Tasks Assigned:

-Each team member will individually select 4-5 system requirements to work with (33 system requirements in total).

-Their tasks will be outlined in the shared document. This approach ensures transparency and keeps all of us up to date with our team member's assignments. Moreover, it provides a platform for collaborative feedback, allowing comments for any uncertainty.

Time, Place, and Agenda for Next Meeting: 03 April 2024, School Cafeteria

-Reviewing each other's work and findings. Working on next week's task.