MEETING REPORT

Team Name: [still up for debate]   **Date of Meeting:** 03.04.2024

Start Time: 10:40 am   **End Time:** 12:30 pm   **Meeting Location:** Epoka Cafeteria

Moderator: Franko Kaloshi   **Recorder:** Herion Halilaj

Other Members Present:
Aurora Zhibaj, Era Fejza, Ersido Dingo,Dea Molla, Ema Kola

Members Absent: None

Topics Discussed:

Reviewed the previous requirements of the projects. Held a discussion regarding the ER diagram ,BPMN diagram and DFD level 0,1,2. Performed a brainstorming session regarding the entities present in our system. Discussed on how we can model data and processes of our project using the aforementioned models.

Decisions Made:

Initially we divided the tasks in 3 subgroups of 3 students for DFD, 3 for the BPMN diagram and only 1 for the ER diagram. However, after starting to work on each subgroup we found that the ERD required more attention. Naturally the DFD level 0 and 1 were constructed before designing the deconstructed level 2. So we decided afterwards to reorganize the assigned tasks so we can balance our attention for each task.

Tasks Assigned:
The members have to design the following diagrams:
Era, Ema, Ersido and Herion will design the ER diagram along with the BPMN diagram.
Aurora, Dea and Franko will design the Data Flow diagram.

Time, Place, and Agenda for Next Meeting:
10 April 2024, School Cafeteria.
Reviewing each other's work and findings. Work on next week's task.