

Topic	Description	Specified Mark	Total Mark	Student Mark
Cover page	<ul style="list-style-type: none"> - Birzeit University Logo. - Faculty, department and Lab name. - Experiment Name and Report number. - Student name and number. - Group members names and numbers - Section number and Instructor - Date and place. 	---	0.5	0.5
Abstract	- Are all the objectives included and the expected results are summarized?	---	0.5	0.5
Tables	<ul style="list-style-type: none"> - Table of Content. - Table of figures and List of Tables - All the figures and tables have descriptive names. 		0.5	0.2
				0.2
				0.1
Theory	- The theory includes the content of the experiment and is related to all its parts.	1.2	2.0	2.0
	- Rephrase from references and summarize what's related to the experiment.	0.8		
Procedure	- All the parts are done in the report.	0.5	3.8	0.5
	- Put picture for all part.	0.25		0.25
	- All the parts are discussed.	2.8		2.6
	- put a tasks and explain it (if it exists)	0.25		0.25
Conclusion	- The main objectives are included.	0.5	1	0.5
	- The learnt results are included.	0.5		0.5
References	- Theory and Figures are referenced	---	0.5	0.5
File organization	<ul style="list-style-type: none"> - Font: Times New Roman, size = 12 - Line spacing: 1.5 and justified - Figure and table names: size = 10 	0.6	1.2	0.6
	<ul style="list-style-type: none"> - Titles: Size = 14 and Bold - Subtitles: Size = 12 and Bold - cover page size =18 	0.2		0.2
	<ul style="list-style-type: none"> - Page numbering: From the Abstract till the List of Tables in Roman format (I, II, III, ...). And from the theory till the last page in Arabic format (1, 2, 3, ...) - All Sections should be placed on different pages 	0.4		0.3
		Total	10	9.7