



# Emanueli Monteiro

emanueliumonteiro@gmail.com

(226) 975-4496

Windsor Canada

## Summary

---

Enthusiastic and motivated last-semester student of Web Development and Internet Applications at St. Clair College. Passionate about web development. Excellent problem solving, time management and communication skills.

## Skills

---

- HTML, CSS
- JavaScript, TypeScript
- Bootstrap, Angular
- PHP, Laravel
- SQL
- Wireframes

## Education

---

### Diploma

St. Clair College  
Windsor, Ontario,  
Web Development and Internet  
Applications, Expected in 08/2023

### Bachelor's Degree

Unioeste - West Paraná State University  
Brazil  
Law, 01/2017

## Profiles

---

[www.linkedin.com/in/emanuelimonteiro](http://www.linkedin.com/in/emanuelimonteiro)

## Experience

---

### MTB Consulting and Technology

*Administrative Manager* 03/2021 to 06/2022

- Responsible for managing and monitoring administrative and financial activities, involving: Accounts Payable, Accounts Receivable, HR/Personnel Management, IT and Billing;
- Cultivated strong relationships with customers and streamlined administrative operations by identifying automation opportunities.

### V. Moretti Associate Lawyers

*Lawyer* | Brazil 03/2018 to 01/2021

- Studied Constitution, statutes and ordinances of quasi-judicial bodies to determine ramifications for cases
- Evaluated findings and developed strategies and arguments in preparation for case presentations
- Represented clients in court proceedings, hearings and arbitrations
- Prepared and reviewed contracts and other legal documents following applicable regulations
- Creation and supported staff with business registrations and other legal requirements.

### State Public Ministry, Prosecutor's Office

*Intern* | Brazil 01/2017 to 12/2017

- Prepared and filed pleadings, motions and other legal documents in court proceedings
- Proved successful working within tight deadlines and a fast-paced environment.

### Paraná State Court of Justice

*Intern* | Brazil 11/2014 to 11/2016

- The Judge's Office, Developed strategies for court proceedings and negotiations
- Prepared procedural documents and performed jurisprudential research
- Used critical thinking to break down problems, evaluate solutions and make decisions