

Emerald Chen

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🌐 emeraldnz.github.io/Portfolio

EDUCATION

- NZ Diploma in Software Development
- NZ Diploma in Web Development and Design
- Toi Ohomai Institute of Technology 2017-2019
- Diploma in English for Foreign Trade
- Nanjing University of Aeronautics and Astronautics 2004-2007

PROGRAMING SKILLS

JavaScript ■■■■■ Basic
C# ■■■■■ Basic
SQL ■■■■■ Basic
HTML ■■■■■ Basic
CSS ■■■■■ Basic
Selenium ■■■■■ Basic

INTERESTS

Listening to audiobook
Swimming
Online classes

CAREER OBJECTIVE

Looking to move into a Junior Test Analyst role that could utilise my technical skills and leverage my hands-on software testing experience into adding value to SG Digital

WORK EXPERIENCE

- Test Analyst Intern | Loyalty New Zealand Limited** 11/2019 - Present
Loyalty NZ is best known for the Fly Buys programme which has 2.8 million cardholders.
- Analysed business requirements and design documents, performed functional and visual manual testing using Agile project methodology
 - Effectively communicated and collaborated with developers, business analysts and designers to work on the Fly Buys rebranding project
 - Participated in project related meetings and provided information required for the meetings as far the QA and testing status was concerned
 - Used Jira for creation and execution of test cases
 - Ensured application compatibility in the multi browser environment
 - Conducted the positive and negative testing for enhancements and fixes on web-based applications
 - Performed regression testing after retesting the defects to make sure the fixes did not have any negative impact on the application
- Sales Associate | Aotea Gifts Rotorua** 06/2016 – 07/2018
Aotea Gifts is New Zealand's largest tourist retailer with physical and online stores.
- Served customers locally and internationally to the shop, and effectively addressed customers' queries relating to various products and services
 - Won the Top Sales of the month in March 2018
 - Awarded as the Best Sales Associate in September 2016
- Expat Coordinator | Joanna Real Estate Corporation** 11/2008 – 01/2014
Joanna Real Estate is the leading luxury relocation service provider in China.
- Served almost 150 expats who are from English-speaking countries and provided the relocation service to ensure them settled down in the new country smoothly
 - Collaborated with other teammates to handle multiple tasks as a HR administrator and provided support to internal and external stakeholders
 - Appointed to work on the client site to assist in setting over 200 European professionals from Volkswagen and Audi the expat service function properly

REFERENCES – Available on request