Minutes of Meeting Form

Team #: 5

Date: 17.03.16

	Student Name (Initials)	Present?	Late > 5 mins?	Informed about absence?	Scribe?
1	Elmira	16:00	No	No	
2	Akmaral	16:00	No	No	
3	Maira	16:00	No	No	

	Student Name (Initials)	Old Action Item	Status
1	Elmira	prototype and module interface description	Done
2	Akmaral	also prototype and work with document and module interface,process int	Done
3	Maira	prototype and module interface description	Done

Agenda / Discussion Summary
First of all we discussed and shared what we will do and analysed who will make a step with our team . Again we met with customer and discussing a project and analysis of what all of   you done. Then we discussed proposal of a project and design and prototype also we work with module interfaces of a assignment. All we wanted everything to be handed over on time and yet everyone did his share for the project and assignment.

	Student Name (Initials)	New Action Item	Due Date
1	Elmira	5.1 Module interface12,13, 14,15,16,17	24.03.16
2	Akmaral	5.1 Module interface 1,2,3,4,5,6	24.03.16
3	Maira	5.1 Module interface 7,8,9,10,11	24.03.16