Emery Burke *She/Her*

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LinkedIn

EXPERIENCE

June 2024-Present | UCLA ANDERSON SCHOOL OF MANAGEMENT Los Angeles, CA

First-Tier Technology Consultant
- Provide technical support, troubleshooting, and ensuring smooth operations for 2.5k people
- Lead training and hiring of new employees, resulting in an increase of 33% in productivity
- Awarded "Most Valuable Player" and "Wizard" for effective & efficient team contribution

May 2024-Present | OUTLIER AI Remote

Tier I AI Writing and Mathematics Evaluator, June 2024-Present
- Promoted for excellence of contribution and evaluated at overall 4.9/5 in response quality
- Critique, correct, and advise Second Tier contributors to strengthen integrity of responses

Tier II AI Writing Evaluator, May 2024-June 2024
- Trained Large Language Models to distinguish between adversarial and borderline prompts
- Provided high-quality analysis and feedback to the large language model in a project-based setting to strengthen virtual assistant functions and improve safety features prior to release

June 2023-Sept 2023 | MPWR Salt Lake City, UT

Regional Pre-Sales Specialist
- Led door-to-door sales effort culminating in $500k in closed sales within an 8-week span
- Generated substantial Solar Power sales for homeowners in the Saint Louis region
- Qualified, prepped, and scheduled homeowners for closing sessions with sales managers
- Awarded for greatly outperforming quota 5 out of 8 weeks of the summer sales program

Aug 2020-Sept 2022 | CITY OF SANTA ROSA RECREATION AND PARKS Santa Rosa, CA

Counselor & Learning Hub Leader
- Supervised and led groups of twenty elementary school children through daily activities
- Awarded "Counselor of the Week" in 2021 and 2022 for initiative and a positive attitude
- Led schooling group for a program for learning-disabled and underprivileged K-6 kids

EDUCATION

Sept 2022-June 2026 | UCLA SCHOOL OF LETTERS AND SCIENCES Major GPA: 3.7

Bachelor of Sciences, **Applied Mathematics with a Specialization in Computing**
- *Courses*: Software Construction, Logical Designs of Digital Systems, AI/Tech Seminar
- *Extracurriculars*: Undergraduate Mathematics Students Association, ConnectEd Club (Marketing Officer), One Love Foundation, Snow and Board Club

Aug 2018-June 2022 | SANTA ROSA HIGH SCHOOL GPA: 4.86

- *Extracurriculars*: Computer Science Club (Founder and President), Math Club (President), Varsity Swimming, Ecology Club, Varsity Basketball
- *Honors*: James Fleck Top Math Student Scholarship Recipient 2022, Ranked 2nd in Class, Honor Roll 2016-2022, Summa Cum Laude 2018-2022, Student of the Quarter, Scholar Athlete 2016-2022, Mathletes Competition Winner, Math Department Award 2019
- *Concurrent Enrollment*: C++ Series, Web Development, Computer Literacy, and Python

ADDITIONAL INFORMATION

- *Skills*: Microsoft Office *(Excel, Word, Co-Pilot),* Google Productivity *(Sheets, Drive, Cloud)*, Version Control *(Git, GitHub)*, Web Development *(Firebase, Bootstrap, React, Node.js)*, and SaaS
- *Languages/OS*: Python, C, C++, HTML, CSS, JavaScript, Java, Linux, MacOS, Windows
- *Certifications*: Excel Basics for Data Analysis*(97.8%)*, PowerPoint *(LinkedIn Skill Assessment)*