



Construction Site Impacts ENVIRONMENTAL MANAGEMENT PLATFORM

CSI User Guides - Users and Permissions - V1

How to add users and set permissions to the tool?

From Dashboard go to Company (SiteImpacts) and then click on “Add User”

Electricity	Fuels	Transport	Waste	Water	Total CO2
1111548 kWh	73200 L	6622.12 Km	5366.83 tonne	1616 m3	
495172.4 kg CO2e	195480.6 kg CO2e	2594.45 kg CO2e	24944.35 kg CO2e	556.07 kg CO2e	718747.87 kg CO2e
32.18 kWh/m2	2.12 L/m2	0.19 Km/m2	0.16 tonne/m2	0.05 m3/m2	20.81 kg CO2e/m2
2919.75 kWh/£100k	192.28 L/£100k	17.39 Km/£100k	14.1 tonne/£100k	4.24 m3/£100k	1887.96 kg CO2e/£100k

Electricity	Fuels	Transport	Waste	Water	Total CO2
1111548 kWh	73200 L	6622.12 Km	5366.83 tonne	1616 m3	
495172.4 kg CO2e	195480.6 kg CO2e	2594.45 kg CO2e	24944.35 kg CO2e	556.07 kg CO2e	718747.87 kg CO2e
32.18 kWh/m2	2.12 L/m2	0.19 Km/m2	0.16 tonne/m2	0.05 m3/m2	20.81 kg CO2e/m2
2919.75 kWh/£100k	192.28 L/£100k	17.39 Km/£100k	14.1 tonne/£100k	4.24 m3/£100k	1887.96 kg CO2e/£100k

You will then be directed to the “Add User” page.



“Add User” page

Construction Site Impacts
ENVIRONMENTAL MANAGEMENT PLATFORM

SUPPORT SITEIMPACTS ▼ MANAGER ▼

DASHBOARD
SITES
+ ADD SITE

Properties

All fields marked with an * are mandatory information!

FIRSTNAME * (?) LASTNAME * (?)

EMAIL * (?) RETYPE EMAIL * (?)

The email address must be unique

PASSWORD * (?) RETYPE PASSWORD * (?)

LANGUAGE * (?) Select a preferred language ▼

☐ IS COMPANY MANAGER? * (?) ☐ IS ACTIVE? * (?)

SAVE

Complete “Add User” page as the example below. If the new user will NOT be a Company Manager with access granted to manage all users, sites, and permissions make sure that the “IS COMPANY MANAGER?” Box is unticked. Then tick the “IS ACTIVE?” Box to activate the new user.

Properties

All fields marked with an * are mandatory information!

FIRSTNAME * (?) Fernando LASTNAME * (?) Amar

EMAIL * (?) fernando@siteimpacts.com RETYPE EMAIL * (?) fernando@siteimpacts.com

The email address must be unique

PASSWORD * (?) RETYPE PASSWORD * (?)

LANGUAGE * (?) English (United Kingdom) ▼

☐ IS COMPANY MANAGER? * (?) ☒ IS ACTIVE? * (?)

SAVE

And press “Save”

NOTE: Remember that Passwords must be at least 8 characters long including numbers, upper and lower case letters.



You will then be directed to the “User Profile” page.
When first added, the new user does not have permission to access any site.
Therefore you also need to grant the new user permission.
Click on padlock icon to edit permission at User Permissions page

Properties

DATE: 29/01/2014

FULLNAME: Amar, Fernando

EMAIL: fernando@siteimpacts.com

IS COMPANY MANAGER?: No

IS ACTIVE?: Yes

Permissions

Search: Show 10 entries

Site	Date	Manage	Operate	View
No data available in table				

First Previous Next Last Showing 0 to 0 of 0 entries

At User Permission page you can edit the permissions already “Granted” or “Available” for all users.

Granted

Search: Show 10 entries

Site	Is Site Manager?	Is Site Operator?	Is Site Reader?	No Access
No data available in table				

First Previous Next Last Showing 0 to 0 of 0 entries

Available

Search: Show 10 entries

Site	Is Site Manager?	Is Site Operator?	Is Site Reader?	No Access
Bankside	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
London SW	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Oxfordshire	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Somerset Rd	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
SouthWest	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Test Site	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Yorkshire	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

First Previous 1 Next Last Showing 1 to 7 of 7 entries



To grant permission you have to select the available options according to the following table:

	Company Manager	Site Manager	Site Operator	Site Reader
Sites	Manage	Manage **	Read *	Read *
Meters	Manage	Manage *	Read *	Read *
Series	Manage	Manage *	Manage *	Read *
Payments	Manage	No Access	No Access	No Access
Emission Factors	Read	Read	Read	Read
Reports	Read	Read *	Read *	Read *
Permissions	Manage	Read *	No Access	No Access
Company	Manage	Read	Read	Read
Users	Manage	No Access	No Access	No Access
Permissions	Manage	No Access	No Access	No Access
Profile	Manage	Manage	Manage	Manage

* The Manage or Read rights are only granted by explicit permissions given by the Company Manager.

** Site Manager cannot delete a Site

Let's see an example:

New user will be the "Site Manager" user for "London SW" site. To grant permissions you have to select Site Manager / London SW and then save.

Available

Search: Show

10

 entries

Site	Is Site Manager?	Is Site Operator?	Is Site Reader?	No Access
Bankside	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
London SW	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Oxfordshire	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Somerset Rd	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
SouthWest	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Test Site	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Yorkshire	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

First Previous 1 Next Last

Showing 1 to 7 entries


SAVE

You will then be directed to the "User Profile" page.



At “User Profile” page you can verified that the permissions were granted.

Properties



DATE
29/01/2014

FULLNAME
Amar, Fernando

EMAIL
fernando@siteimpacts.com

IS SITE MANAGER?
No

IS ACTIVE?
Yes

Permissions

Search: Show **10** entries

Site	Date	Manage	Operate	View
London SW	29/01/2014	Yes	No	No

First Previous 1 Next Last

Showing 1 to 1 of 1 entries

How to view users and modify permissions to the tool?

From Dashboard go to Company (SiteImpacts) and then click on “Profile”

Construction Site Impacts
ENVIRONMENTAL MANAGEMENT PLATFORM

SUPPORT **SITEIMPACTS** **MANAGER**

DASHBOARD **SITES** **ADD SITE**

Performance

Electricity	Fuels	Transport	Waste	Water	Total CO2
1111548 kWh	73200 L	6622.12 Km	5366.83 tonne	1616 m3	
495172.4 kg CO2e	195480.6 kg CO2e	2594.45 kg CO2e	24944.35 kg CO2e	556.07 kg CO2e	718747.87 kg CO2e
32.18 kWh/m2	2.12 L/m2	0.19 Km/m2	0.16 tonne/m2	0.05 m3/m2	20.81 kg CO2e/m2
2919.75 kWh/£100k	192.28 L/£100k	17.39 Km/£100k	14.1 tonne/£100k	4.24 m3/£100k	1887.96 kg CO2e/£100k

Profile
Add User








You will then be directed to the Company page.



At the end of the Company page you will find the Users list.

Users

Search: Show **10** entries

	Fullname	Email	Is Company Manager?
 	Manager	demo@siteimpacts.com	Yes
 	Marc	marmazad@yahoo.com	Yes
  	Fernando	fernando@siteimpacts.com	No

First Previous 1 Next Last

Showing 1 to 3 of 3 entries

Click on view User to access to User Profile and follow the same explained procedure to modify permissions.

If you have any queries please contact us via www.siteimpacts.com and we will be happy to help.