

Emiliia Bondarchuk

Manual QA Engineer

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City- Zhytomyr

Summary

QA Engineer with 1 year of experience. I understand the QC processes, methodology, and testing types well. I have experience in API and database testing. I can analyze test results, identify and document defects, and create test documentation. I am responsible, able to prioritize and effectively allocate time between different tasks, adapt priorities and respond to changes in the project, and communicate effectively with all team members.

Technical Skills

Test documentation

- Bug reports, Checklist, Test cases, Test suite, Test plan, Mind Map, Use case, User story.

RDBMS/Database servers

- SQL Server
- My SQL
- DBeaver

Tools and Technologies

- Trello
- Jira
- Qase

- TestRail
- Rest API
- Postman
- HTML/CSS
- XPath
- Git Lab
- Git Hub
- Source Tree
- Selenium IDE
- VS Code
- JSON
- XML
- Figma

Other

- Agile, Scram, Kanban, Waterfal

Experience

Project name: Cat prompt

Description: The website creates a personalized portfolio to promote their artwork and attract new clients.

Tools and Technologies: Jira, Qase, Rest API, DBeaver, Git lab, VS Code

Project responsibilities: Created documentation wrote test cases and bug reports tested API, and database.

Duration: 02.2024-to present

Project name: Edu HUB

Description: I was working as a QA engineer with a team of Vinnytsia IT Academy students to create an Edu HUB website. The site will provide an opportunity to rent space both on the Edu HUB site and other coworking spaces, as well as educational institutions that can post information about themselves on the Edu HUB site.

Tools and Technologies: Jira, Rest API Postman, TMetric.

Project responsibilities: I used different types of testing: applied functional testing, regression testing, dynamic testing, smoke testing, and UI/UX design testing techniques. In particular, API testing POSTMAN. I wrote documentation: bug reports, use cases, and test cases. Work on the project is accompanied by reports in TMetric of the time spent on tasks.

Duration: 09.2023-02.2024

Customer: Vinnytsia IT Academy

Project name: ["IT Uspih"](#)

Description: I was working as a PM with a team of Vinnytsia IT Academy students to create an "IT Uspih" a landing page that targets IT beginners with a simple one-page website featuring a registration form, Vinnytsia IT Academy program links, and partner contacts.

Tools and Technologies: Trello, Figma

Project responsibilities: Team Coordination wrote and distributed team tasks, planned and conducted meetings, Monitoring and Reporting, and planned testing.

Duration: 08.2023-10.2023

Customer: Vinnytsia IT Academy

Project name: [Piano](#); [Photographer Kovtun Julia](#); [Movement_english_wit](#); [Deutsch_molekül](#)

Description: I was working as a QA engineer with a team of Vinnytsia IT Academy students on projects to create one-page websites.

Tools and Technologies: Trello, Perfect Pixel, Figma.

Project responsibilities: I created a mind map, test cases, user stories, bug reports, checklists, and test plans. I used different types of testing: applied functional testing, regression testing, dynamic testing, smoke testing, and UI/UX design testing techniques.

Duration: 07.2023-12.2023

Company: Limits of local self-government Village Council

Period: 2020-2021

Position: Deputy village head

Responsibilities: As Deputy Head of the Village Council's Executive Bodies, I oversaw the coordination and monitoring of tasks in alignment with strategic objectives. I facilitated the analysis and optimization of management processes and successfully collaborated with

various stakeholders. With strong communication skills and experience in time and priority management, I am well-equipped for the role of a QA.

Company: Department of Civil Registration Acts

Period: 2008-2020

Position: Head of Department

Responsibilities: Responsible for the accuracy and correctness of data in the state registry

Created official documentation, ensuring its accuracy and compliance.

Managed projects to improve registration processes, including analysis, development of plans, testing, and implementation of solutions.

Conducted data validation to ensure accuracy, including identifying and correcting errors. Collaborated with visitors and colleagues to resolve issues and provide advice, which improved the overall service experience.

Managed the implementation of the project, coordinating with various government agencies and organizations.

Ensured coordination of actions between different departments for the project implementation.

Conducted training for employees on the use of new services and procedures

Reviewed reports, ensuring their compliance with regulations.

Education

Course "Manual QA with practice" - Popeliuha (2024)

Course "Manual QA" - Vinnytsia IT Academy (2023)

Kyiv University of Market Relations (2007- 2010)

Speciality Low

Vinnytsia University of Finance and Economics (2004-2007)

Bachelor of Law

Language English - Pre Intermediate A2+

