

SOFTQ

Meetings

- Scrum meetings at least 2 times per week.
- Scrum status must be documented.
- Demos every other week.
- Meetings with client once per week and constant communication.

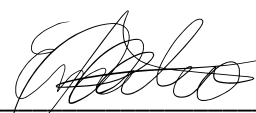
Communication

- Zoom
- WhatsApp
- Trello


Way of working

- I have other homework is NOT an excuse for not delivering my work items.
- Use documentation templates.
- Share information with other team members.
- Keep my work items updated in the visualization board.
- My time-logs are my responsibility and will be updated for weekly assessment.
- Follow standards.

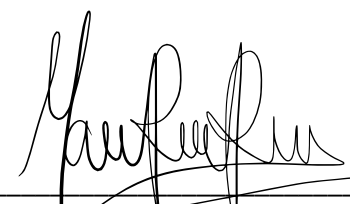
Iván Alejandro Díaz



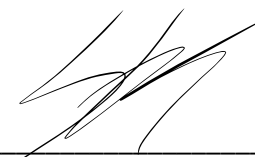
Emilio Padilla



Maria de los Ángeles Contreras



Mariana Favarony Avila



Sebastian Tafoya