

Emily Gerardi

Mountain View, CA | <https://www.linkedin.com/in/emilygerardi> | 862 703 5010 | emily.gerardi08@gmail.com

EDUCATION

ISTITUTO CORTIVO

Assistenza all'infanzia

- Psychology, sociology, child milestones and special needs, Social communication and marketing.

ONLINE

August 2018

HARVARD BUSINESS SCHOOL

CORE Diploma

- Business Analytics, Economic for managers, Financial accounting, Marketing strategy.

ONLINE

JUNE 2023

COURSERA

Data analytics

- Data exploration, data driven decision, SQL, Tableau, R, Excell, Data driven-decision.

ONLINE

February 2023

WORK EXPERIENCE

Private family

Caregiver

New Jersey

June 2022 - August 2023

- Provided individualized tutoring and support to the child, adapting teaching methods to meet the child's unique needs and learning ability.
- Fostered a supportive and encouraging learning environment through empathy, patience, and positive reinforcement.
- Planned group activities to detect lack of social skills and created new activities to challenge and improve those skills.
- During my work with this family I successfully enhanced the child's speaking and social skills by implementing tailored strategies and designing engaging challenges to stimulate their development.
- Engaged with the parents to work out a strategy to help the child develop her skills. Enrolled in weekly meetings to better our strategy, improve, and strengthen our techniques.

UCEDA ENGLISH SCHOOLS

ESL instructor

New Jersey

January 2022 - August 2023

- During my time as an instructor, I successfully planned and managed classes to teach non-English speakers how to communicate and improve their quality of life in an English language based society.
- I used my skills and knowledge to plan and provide class material and support for the students.
- Also, during my time in this role, I accomplished a significant improvement in students' English language proficiency by implementing personalized teaching methods and adapting techniques to meet individual learning needs.

LEADERSHIP EXPERIENCE

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Team coordinator

Italy

April 2020 - December 2020

- During my tenure in this role, I effectively led and managed a team of 15 individuals, providing guidance and support throughout their daily tasks, facilitating communication with external parties and ensuring timely and high-quality completion of assignments.
- As a team leader I also had to successfully communicate inefficiency of strategies and work on new ones that would better suit the tasks.

SKILLS

Skills: SQL, R Programming, Excel, Tableau, Data analysis, Data cleaning.

Portfolio : <https://emily0100.github.io/Emilyportfolio.github.io/>