

<b>Last Update</b>	5/20/2019
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<b>Description</b>	Team: Something Cheesy. Project: Google Keep Web Application
<b>Summary / Requirements</b>	<p>This spreadsheet serves two purposes: (1) for your team to track progress during your sprints, and (2) as a record of what user stories were implemented, in which tasks, and by whom. For (1), if you prefer to use an alternate tool to track progress as you go (e.g., Trello), that is fine. However, for (2), it is critical that you keep the "Product Backlog" and "Archives" up to date, at least at the end of each sprint. Also, note that if the number of estimated points for a story ends up being very inaccurate (i.e., if the user story took much more or much less effort than expected), please update the story points estimate and give a comment explaining the adjustment.</p>
<b>Tabs</b>	<b>Notes</b>
"Product Backlog"	Should be initialized with the user stories and their estimated efforts (i.e., story points)
	Depending on the amount of story points, some stories may need to be split into smaller stories
	Add "Acceptance Criteria" to each user story by "insert note" to a spreadsheet cell (right click the cell)
	"Acceptance Criteria" define what it means to be "Done"
"Task Board"	"To Do" is initialized with tasks defined during the Sprint Planning Meeting (i.e., sprint backlog)
	Tasks are expected to have similar sizes, each with a time cost of roughly 3-4 hours
	Add "Details" and "Acceptance Criteria" to a task by "insert note" to a spreadsheet cell (right click the cell)
	Perform task assignments at the Sprint Planning Meeting
	During a sprint, members who become available can pull tasks from the "To Do" list by moving them to "In Progress" and attaching his/her name
	Inform your teammates know before you pull a task from "To Do" list
	"To Verify" should be pulled by a different team member; This is a good time to perform code review and unit testing
	A task in "Done" list should have its verifier's name appended
"Archives"	At the end of a Sprint, finished tasks are moved to "Archives"; Unfinished tasks are moved to the next Sprint Planning Meeting
"Burndown Chart"	At the end of a Sprint, update the "Burndown Chart"
	if "Story Points (Remaining)" is above the "Ideal", it would be an indicator for slow progress

ID	Story Name	Story (small features)	Story Points	Priority	Comments	
1	Login/Logout	As a user, I want to login my account with user name and password, and logout my account to end the session	1	2	google authentication	
2	Create a Card	As a user, I want to be able to create cards so that I can write notes on there.	4	3		
3	Media Inclusion	As a user, I want to be able to attach media to my notes such as images so that I can associate certain notes with certain images.	2	6		
4	Change Colors	As a user, I want to be able to change the color of my notes so that I can differentiate or categorize notes	2	7		
5	Note Sharing	As a user, I want to be able to share and edit my notes with other people so that we can collaborate together.	3	8		
6	Archive Notes	As a user, I want to be able to delete any of my notes so that I can remove useless notes	3	5		
7	Moving/Pinning Notes	As a user, I want to be able to pin important notes and move any of my notes around so that I can manage important notes.	5	4	to be split	
8	Remind Me	As a user, I want to be able to set reminders for specific notes so that it can notify me at set times through push notification.	6	9		
9	Push Notification	As a user, I want to be able to receive push notifications so that I can receive updates regarding activities from the app.	5	10	stretch goal	
10	Checklist	As a user, I want to be able to create checklists so that I can mark off tasks after completion.	8	11	stretch goal	
	<b>Total</b>		<b>34</b>			

To Do (Sprint Backlog)	In Progress	Done
		Task 1: Set up application and firebase (Emma Rivera)
		Task 2: Google Auth Login/Logout (Emma Rivera)
		Task 3: Note Creation Class (Daniel Wahyu)
		Task 4: UI/UX of the note (Liem Nguyen)
		Task 5: Send note to database (Daniel Wahyu)
		Task 6: Login Page UI (Emma Rivera)
		Task 7: Home Page UI (Liem Nguyen)
		Task 8: Change Color of the card (Bailey)
		Task 10: Delete/Archive Notes
		Task 11: Remind Me (Emma)
		Task 12: Push Notifications (Emma)
		Task 13: Checklist (Emma)
		Task 14: Moving Notes/Pinning Notes (Bailey Yu)
		Task 15: Media Inclusion (Daniel)
		Task 16: Share Notes with users (Emma)
<u>Dynamic Task Board Located Here</u>		

Sprint ID	Scrum Master	Tasks Completed
1	Emma Rivera	Task 1: Set up application and firebase (Emma Rivera)
		Task 2: Google Auth Login/Logout (Emma Rivera)
		Task 3: Note Creation Class (Daniel Wahyu)
		Task 6: Login Page UI (Emma Rivera)
2	Emma Rivera	Task 5: Send note to database (Daniel Wahyu)
		Task 6: Login Page UI (Emma Rivera)
		Task 7: Home Page UI (Emma Rivera)
		Task 8: Change Color of card (Bailey Yu / Emma Rivera)
		Task 10: Delete/Archive Notes (Dainel Wahyu / Emma)
		Task 11: Remind Me (Emma Rivera)
3	Emma Rivera	Task 12: Push Notifications (Emma)
		Task 13: Checklist (Emma)
		Task 14: Moving Notes/Pinning Notes (Bailey Yu/ Liem)
		Task 15: Media Inclusion (Daniel)
		Task 16: Share Notes with users (Emma)

