

APPLICATION FOR JOB IN YOUR ESTABLISHMENT

Dear sir / Madam,

I Ophellia Naa Armah writing this letter to you as a cover to my application for the position of a waitress, housekeeping, or a Bus girl. I am enclosing my other documents and applications along with this letter so that you can get a better idea of my skills and qualifications.

The hospitality business has been my passion and interest ever since I was a teenager.

I'm a methodical and friendly person when it comes to meeting new people and serving them, and I'm excited to be applying for this position as I know that I'm a perfect match for this position, as your job description tracks perfectly with my abilities.

Right now I'm interested in elevating my professional prospects by working for a company like yours that values hard work, effort, and loyalty in a management role. I've attached my resume for your review and would very much welcome a personal meeting with you to discuss your needs, and my ability to meet them.

I am hoping to hear from you soon,

Thanking you

Sincerely,
Ophelia Naa Armah