



C/o Joshua Achea Fuah,
Zenith Bank Ghana,
P. M.B CT 393 Accra,
March 28,2025.

The High Commission of Canada,
42 Independence Avenue, Accra.

Dear Visa Officer,

RECOMMENDATION FOR EMMANUEL AMPONSAH FRIMPONG

I am delighted to provide a recommendation for Emmanuel Amponsah Frimpong, who is a staff of Zenith bank under my supervision for study permit. Emmanuel demonstrates a high level of professionalism and competence that stands out markedly from his peers.

In his role as a teller, Emmanuel is very robust in the discharge of his duties. He is always available to serve customers with the utmost satisfaction needed. He is very instrumental in upholding the bank's policies and procedures in the branch. Within a short time after his employment, Emmanuel had gained much experience reducing the operational risks associated with his work. Emmanuel is always available to assist his colleagues as well. This act of him has brought unison in the cash and teller department. Emmanuel does not limit his knowledge only to his department. However, he is always among the people to call upon when the branch has to deliberate on the financial performance of the branch; because of his strong background in Economics, Finance and Accounting. Emmanuel has become the arrowhead of the department after this incredible mark in the department. Almost every internal and external customer wants to be attended to by him. He has gotten much commendation from both staff and external customers for his hardwork.

Emmanuel's great analytical skills were as a result of his eagerness to learn and contribute. He is very proactive in discharging his duties and also making significant contributions beyond the typical scope of his work.

Moreover, Emmanuel's interpersonal skills and positive attitude has made him a favorite among his teammates and clients alike. He communicates his ideas clearly and persuasively, making him an effective team player.

Currently, Emmanuel is pursuing the role of treasury officer in the finance department of the bank. This role requires him to have a Masters degree in a related field of Finance and Economics. I see him fit for this role after completion of this program. I have communicated the intentions of Emmanuel to the Human

Resource department and they have assured him of the role as a treasury officer once he finishes this program.

I am confident that Emmanuel's drive and commitment to his professional and academic pursuits will make him an excellent candidate for your program and the best fit for the role as a treasury officer in Zenith Bank Ghana upon his arrival.

Thank you.

Joshua Achea Fuah,

Cash Officer (Zenith Bank Ghana)

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