

BASELINE CONFIGURATION RECORD

(BL1)

Project Name: RecipeVault
Baseline ID: BL1
Date: December 29, 2025
Project Phase: Project Initiation & SCM Planning
Baseline Type: Management / Planning Baseline

1. Purpose

The purpose of **Baseline 1 (BL1)** is to formally establish and freeze the **initial repository structure, Software Configuration Management (SCM) planning artifacts, and identified Configuration Items (CIs)** prior to the start of active code development.

This baseline serves as the **authoritative reference point** for:

- Future change control activities
- Traceability of configuration items
- The upcoming **Functional Configuration Audit (FCA)**

Any modifications to the items included in this baseline must follow the approved **change request and version control procedures** defined in the SCM Plan.

2. Baseline Composition

The following Configuration Items are formally included and **frozen** under Baseline BL1:

Item Name	Path / Location	Version	Type	Description
SCM Plan	/docs/SCMP_Plan.docx	v1.0	Document	Defines SCM roles, workflows, branching, and change control process
CI Register	/docs/CI_Register.xlsx	v0.1	Document	Initial list of identified configuration items

Project README	<code>/README.md</code>	v1.0	Document	Project overview, setup instructions, and contribution guidelines
Source Directory	<code>/src</code>	N/A	Folder Structure	Main application source code directory
Test Directory	<code>/tests</code>	N/A	Folder Structure	Unit, integration, and system test artifacts
Documentation Directory	<code>/docs</code>	N/A	Folder Structure	Project documentation repository

Note: Folder structures are version-controlled through the repository and implicitly versioned via Git commits.

3. Baseline Control Information

- **Baseline Status:** APPROVED / FROZEN
- **Change Policy:** Changes require an approved Pull Request and documented change request
- **Storage Location:** GitHub Repository (Main Branch)
- **Version Control Tool:** Git / GitHub

4. Approval and Authorization

This baseline has been **reviewed, verified, and approved** by the Configuration Management authority. The directory structure, documentation, and identified configuration items are confirmed to be consistent with the approved SCM Plan.

Configuration Manager: Emnet Teshome

Approval Date: December 29, 2025

Approval Status: Approved

5. Baseline Notes

- BL1 represents the **starting control point** for the RecipeVault project
- Subsequent baselines (e.g., BL2 – Functional Baseline) will build upon this baseline
- This document shall be referenced during audits and release evaluations