**Section: Professional Practices (Advocate: Mike Watkins)**

**Demonstrate, using different communication styles and formats, that you can effectively design and deliver a training event for a given target audience.**

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| **TO DO** |
| Please provide a short (between 3 to 8 well considered, fully proofread and reflected sentences) explanation that justifies why the evidence/links you have provided is suitable as evidence of this requirement |

**Demonstrate that you have used effective time management skills in planning an event.**

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| **TO DO** |
| Please provide a short (between 3 to 8 well considered, fully proofread and reflected sentences) explanation that justifies why the evidence/links you have provided is suitable as evidence of this requirement |

**Demonstrate the use of different problem-solving techniques in the design and delivery of an event.**

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| **TO DO** |
| Please provide a short (between 3 to 8 well considered, fully proofread and reflected sentences) explanation that justifies why the evidence/links you have provided is suitable as evidence of this requirement |

**Demonstrate that critical reasoning has been applied to a given solution.**

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| **TO DO** |
| Please provide a short (between 3 to 8 well considered, fully proofread and reflected sentences) explanation that justifies why the evidence/links you have provided is suitable as evidence of this requirement |

**Discuss the importance of team dynamics in the success and/or failure of group work.**

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| **TO DO** |
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**Work within a team to achieve a defined goal.**

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| **TO DO** |
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**Discuss the importance of CPD and its contribution to own learning.**

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| **TO DO** |
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**Produce a development plan that outlines responsibilities, performance objectives and required skills, knowledge and learning for own future goals.**

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| **TO DO** |
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**Design a professional schedule to support the planning of an event, to include contingencies and justifications of time allocated.**

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| **TO DO** |
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**Research the use of different problem-solving techniques used in the design and delivery of an event.**

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| **TO DO** |
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**Justify the use and application of a range of solution methodologies.**

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| **TO DO** |
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**Analyse team dynamics, in terms of the roles group members play in a team and the effectiveness in terms of achieving shared goals.**

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| **TO DO** |
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**Compare and contrast different motivational theories and the impact they can have on performance within the workplace.**

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| **TO DO** |
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**Evaluate the effectiveness and application of interpersonal skills during the design and delivery of a training event.**

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| **TO DO** |
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**Critique the process of applying critical reasoning to a given task/activity or event.**

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| **TO DO** |
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**Provide a critical evaluation of your own role and contribution to a group scenario.**

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| **TO DO** |
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**Evaluate a range of evidence criteria that is used as a measure for effective CPD.**

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| **TO DO** |
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