Team Formation and Roles

1. Introduction

To ensure the success of our project, we have carefully selected team members based on their expertise, skills, and availability. Each member plays a crucial role in the project's development and execution, ensuring smooth collaboration and efficiency.

2. Team Structure

The team consists of the following key roles:

Project Manager (PM)

Name: Ira Datsiuk
 Responsibilities:

- Oversee project planning, execution, and delivery.
- Ensure the project meets deadlines and stays within scope.
- Facilitate communication between team members and stakeholders.
- Manage risks, budgets, and resources effectively.
- Align team efforts with business goals and project objectives.
- Address conflicts and ensure team motivation and efficiency.
- Monitor key performance indicators (KPIs) and adjust strategies accordingly.

Product Owner & Business Analyst (PO & BA)

Name: Misha Vovk
 Responsibilities:

- Define the project vision and objectives.
- Gather, analyze, and prioritize business and technical requirements.
- Act as a liaison between stakeholders and the development team.
- Ensure alignment between business needs and the final product.
- Conduct market research and competitor analysis to refine product features.
- Develop and maintain a product roadmap.
- Validate features through user feedback and iterative development cycles.

Backend Architect & Developer (BE)

Name: Oleksii Datsiuk
 Responsibilities:

- Design and implement scalable backend architecture.

- Develop APIs and ensure seamless data flow between services.
- Optimize database performance and ensure security best practices.
- Collaborate with the frontend team to integrate systems efficiently.
- Implement microservices architecture where applicable.
- Ensure code quality through automated testing and best coding practices.
- Maintain and optimize cloud infrastructure for scalability and reliability.

Frontend Developer & UI/UX Designer (FE, UI/UX)

Name: Arsen Polivka
 Responsibilities:

- Design and develop user-friendly interfaces.
- Ensure optimal user experience through UX research and testing.
- Implement responsive design principles for various devices.
- Collaborate with backend developers to integrate APIs and functionalities.
- Develop reusable UI components and maintain design consistency.
- Conduct A/B testing to refine design choices.
- Stay updated with the latest frontend technologies and trends.

3. Team Collaboration & Communication

To ensure smooth collaboration, the team will use the following tools and practices:

- **Project Management:** Github Board for tracking tasks and progress.
- **Communication:** Telegram for daily discussions and updates.
- **Version Control:** Git for managing code repositories.
- **Meetings:** 2-week sprint planning, weekly stand-ups, and retrospective sessions.
- **Documentation:** Github docs for maintaining project knowledge base.
- **Code Review Process:** Pull requests and peer reviews to ensure code quality.
- **CI/CD Pipeline:** Automated deployment and testing workflows for efficient releases.

4. Risk Management & Contingency Plan

To mitigate risks and ensure project stability, we will:

- Identify potential risks in early project stages.
- Develop fallback plans for critical system failures.
- Implement regular backups and data recovery strategies.
- Continuously monitor system performance and security vulnerabilities.
- Maintain open communication with stakeholders to address challenges promptly.

5. Conclusion

This document outlines the roles and responsibilities within our team, ensuring clear expectations and accountability. By leveraging each member's expertise, we aim to achieve

a well-structured, efficient, and successful project execution. With clear collaboration strategies and proactive risk management, we are confident in delivering high-quality results.