World's Biggest Garage Sale EOI Application: Review / Handover

Project Deliverables

- Application deployed in development environment
- The source code for the project made available from Github and/or Via a Zip folder - TBA
- Project Documentation and README -TBA
- Deployment instructions for commercial deployment
- Maintenance instructions

Walkthrough of application

- Demonstration...

Set Up, Configuration, Maintenance, & Support:

SET UP : What *you* need to do...

- Purchase domain name (e.g. CrazyDomains)
- Purchase hosting services (we suggest Heroku, but other platforms could include Netlify, AWS, or a range of other commercial hosting platforms)
  Note: individual servers can be chosen for database, application server, and application client, depending on your performance requirements, budget etc.
- Connect domain name service and hosting (client at minimum)through respective providers
- Purchase email server (currently using development version of SendGrid - this can be upgraded to a professional plan). Provide the email needed to receive all EOI's

SET UP : What we need to do...

- Deploy database, server, and client to respective hosting platforms
- Set up environment / config variables including WBGS email address for receiving expressions of interest
- Set up connection routes in the application between database and server, and server and client

- Have WBGS users register with the application

- Set up WBGS users as administrators who have access to the application dashboard

YOU ARE NOW READY TO USE THE APP!

INSTRUCTIONS FOR USE

GUEST USER

1. Visit application homepage
   (currently https://react-app-ca.herokuapp.com/)
2. View video on landing page
3. Navigate to WBGS information and statistics
4. Follow the call to action to express your interest in hosting a WBGS event
5. Fill out and submit the expression of interest form
6. Receive an email confirming your application
7. Wait for a reply from WBGS

ADMIN USER

1. Receive an email notification of a newly submitted expression of interest.
2. Visit application homepage
   (currently https://react-app-ca.herokuapp.com/)
3. Log in to the application to get directed to the application dashboard
4. View a list of all of the expressions of interest received from potential WBGS hosts. Filter this list to see all applications, or only those currently on the shortlist.
5. Select one of the listed EOI's to see more detailed data about the applicant
6. Review / check off the submitted data to verify that the applicant meets your criteria for a WBGS
7. If the applicant does not meet criteria, deny the application, giving a valid reason. This will be sent as an email to the user.
8. If the applicant meets all criteria, add them to the shortlist
9. Pick appropriate applicants from the shortlist for follow up to organise a WBGS in their local community!

ONGOING MAINTENANCE

- Backups of data; this can be automated, but should be performed daily to weekly depending on traffic
- Security updates and codebase changes as dependencies of the application change, or are made redundant; This should be performed as regularly as possible, but by the month is recommended
- Technical and functionality checks to ensure links, external API calls, and connections between infrastructure components are performant; This should be conducted regularly - immediately if urgent - but otherwise by the month.
- Updates or additions to application content, features, and functionality: do this as needed and by request

Satisfaction Questionnaire

1. What features or functionality of the application stand out for you so far?

Comments:	

2. On scale of 1-5 how satisfied are you with the landing page content and layout?

Rating:	1	2	3	4	5

3. On a scale of 1-5 how satisfied are you with the information/statistics provided in the infographic section?

Rating:	1	2	3	4	5

4. On a scale of 1-5, how well do the form queries on the expressions of interest page meet your expectations for data collection?

Rating:	1	2	3	4	5

5. On scale of 1-5 how easy and intuitive is it to navigate the application?

Rating:	1	2	3	4	5

6. On a scale of 1-5 how satisfied are you with the content and layout of the admin dashboard?

Rating:	1	2	3	4	5

7. On a scale of 1-5 how satisfied were you with the communication between yourself and the team?

Rating:	1	2	3	4	5

8. On a scale of 1-5 how satisfied were you with the functionality surrounding the sending of emails to WBGS, potential hosts, and declined hosts?

Rating:	1	2	3	4	5

9. How well does the layout/theme of the overall application match your company branding?

Comments:	

10. What other features or functionality would you like to see added to the application from this point of the applications development?

Comments:	

11. Overall how satisfied were you with the product presented?

Comments:	

Project Sign off

Your signature indicates that you have:

- Viewed the progress of the application
- Have had the features and functionality of the application demonstrated to you
- Have received an explanation of the set up, configuration, maintenance and support required for the application
- Have received source code, files, or documents relating to the application

Signature	