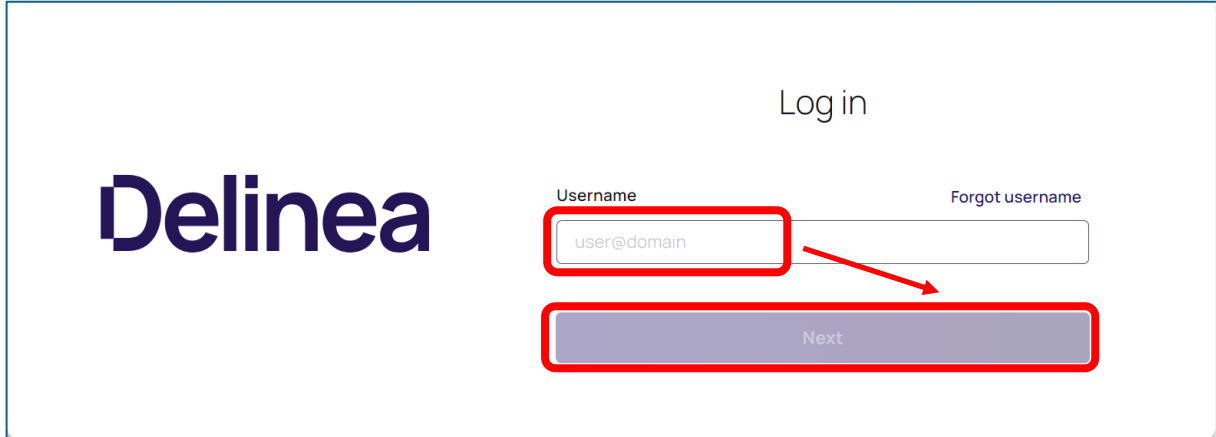


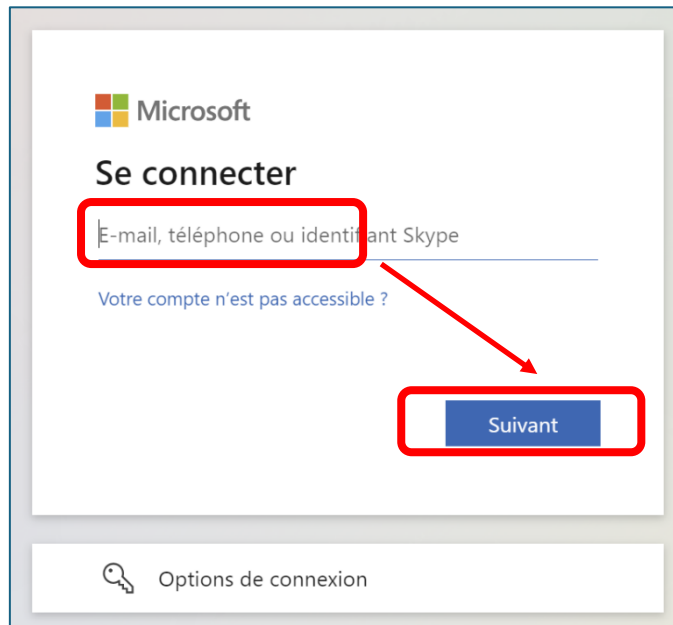
DELINEA - Connection on the platform

1. Open a browser and navigate to the URL <https://gfit.delinea.app/>
2. You get this authentication page :



The image shows the Delinea login page. On the left is the 'Delinea' logo. On the right, under the heading 'Log in', there is a 'Username' label above a text input field containing 'user@domain'. To the right of this field is a link labeled 'Forgot username'. Below the input field is a red arrow pointing to a purple button labeled 'Next'. The input field and the 'Next' button are both highlighted with red rectangular boxes.

3. Once your account in **@partenaire.gfit.fr** is filled in and after clicking on **Next**, you will get a Microsoft authentication page

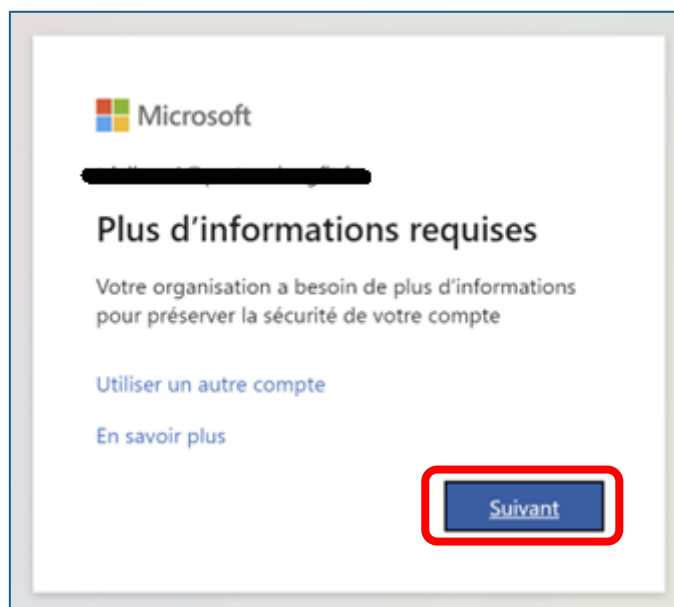


The image shows the Microsoft authentication page. At the top is the Microsoft logo. Below it is the heading 'Se connecter'. Underneath is a text input field with the placeholder 'E-mail, téléphone ou identifiant Skype'. Below this field is a link that says 'Votre compte n'est pas accessible ?'. A red arrow points from the input field to a blue button labeled 'Suivant'. Both the input field and the 'Suivant' button are highlighted with red rectangular boxes. At the bottom of the page, there is a link with a key icon and the text 'Options de connexion'.

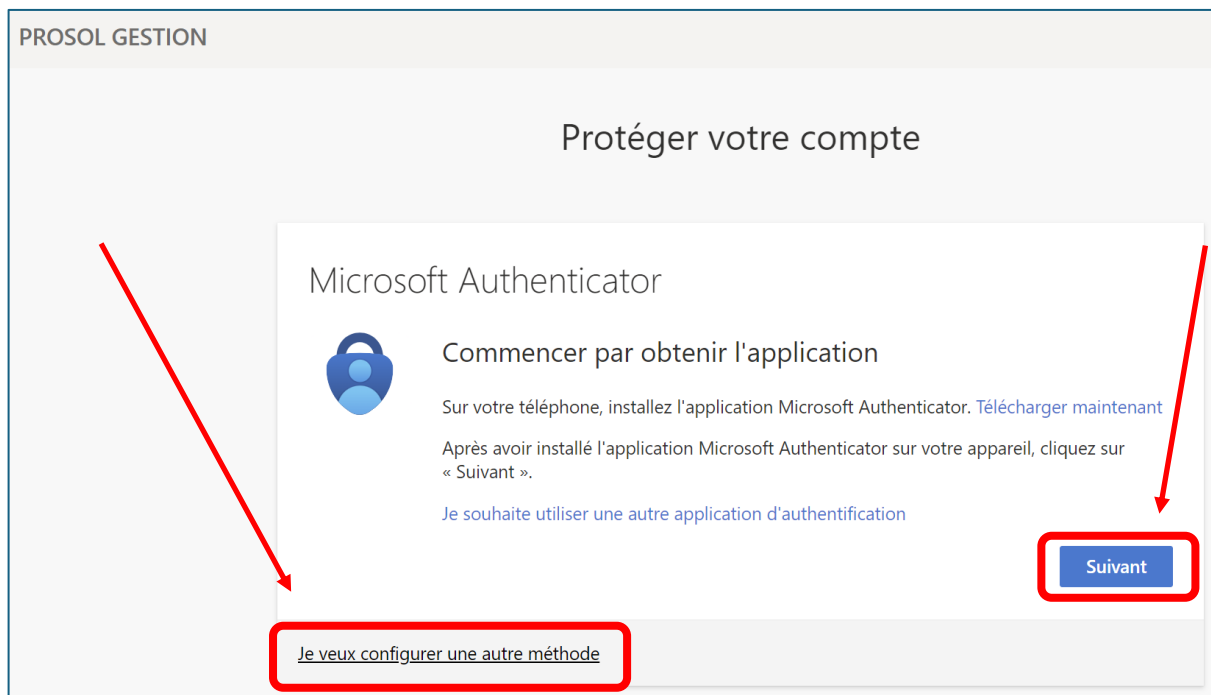
4. Enter your username again, click Next and then enter your password.

DELINEA - Connection on the platform

5. Once authenticated, the page below will appear to secure your account and set up a two-factor authentication method. Click **Next** :




6. You are then redirected to <https://mysignins.microsoft.com/> to protect your account.
7. You can download the Microsoft Authenticator app or choose another method by clicking on **"I want to configure another method"**:




DELINEA - Connection on the platform

8. Here are the 2 possible methods :

Choisir une autre méthode

**Microsoft Authenticator**
Approuver les demandes de connexion
ou utiliser des codes à usage unique

**Téléphone**
Recevoir un appel ou un SMS pour
vous connecter avec un code

a. If you chose the Telephone method:

Téléphone

Vous pouvez prouver votre identité en répondant à un appel sur votre téléphone ou en recevant un code sur votre téléphone.

Quel numéro de téléphone voulez-vous utiliser ?

United States (+1) ▼

Entrer un numéro de téléphone

☒ Recevoir un code

☐ Appelez-moi

Des frais relatifs aux messages et aux données peuvent s'appliquer. Si vous choisissez Suivant, cela signifie que vous acceptez [Conditions d'utilisation du service](#) et [Déclaration sur la confidentialité et les cookies](#).

Suivant


[Je veux configurer une autre méthode](#)

DELINEA - Connection on the platform

- b. If you chose the Microsoft Authenticator app, then this page appears after clicking Next. Click Next again:

Protéger votre compte

Microsoft Authenticator



Configurer votre compte

Si vous y êtes invité, autorisez les notifications. Puis, ajoutez un compte et sélectionnez « Professionnel ou scolaire ».

[Précédent](#) [Suivant](#)

[Je veux configurer une autre méthode](#)

- c. Open the Microsoft Authenticator app and scan the QR code displayed:


Protéger votre compte

Microsoft Authenticator

Scanner le code QR

Utiliser l'application Microsoft Authenticator pour scanner le code QR. Ceci permet de connecter l'application Microsoft Authenticator à votre compte.

Après avoir scanné le code QR, cliquez sur « Suivant ».



[Impossible de numériser l'image ?](#)

[Précédent](#) [Suivant](#)

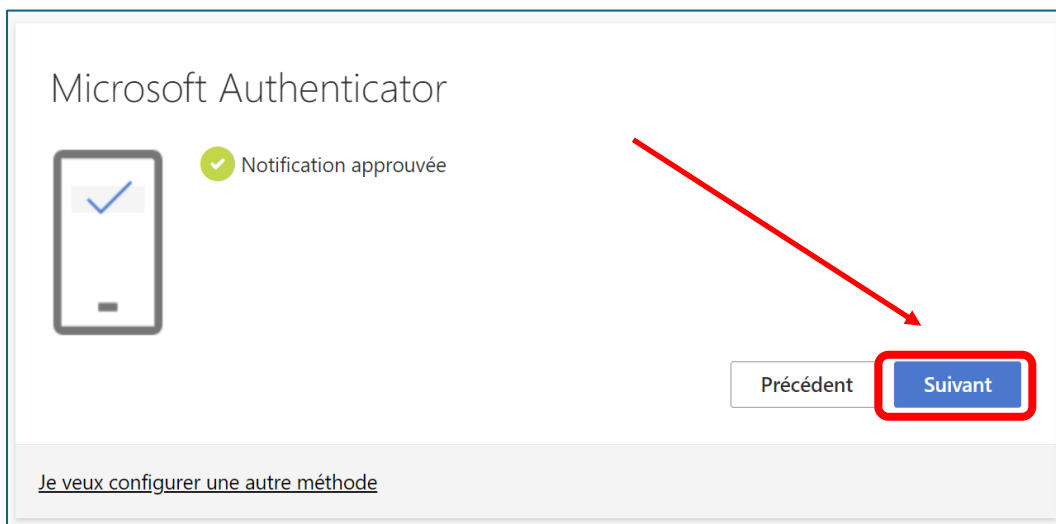
[Je veux configurer une autre méthode](#)

DELINEA - Connection on the platform

- d. Once scanned and clicked Next, a notification appears on your Microsoft Authenticator application:

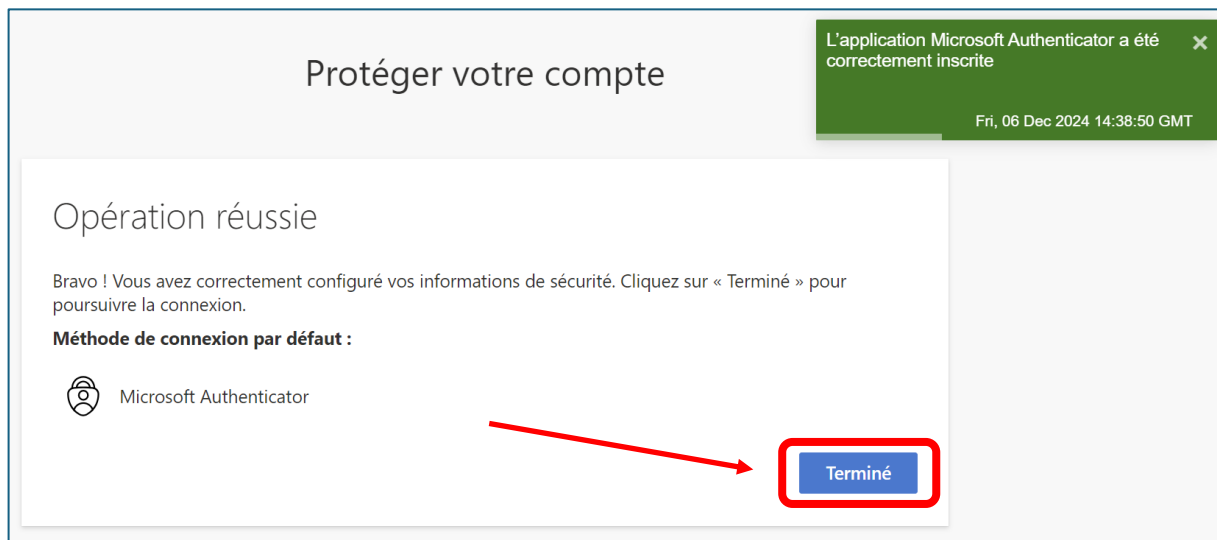


- e. Once scanned and clicked Next, a notification appears on your Microsoft Authenticator application:

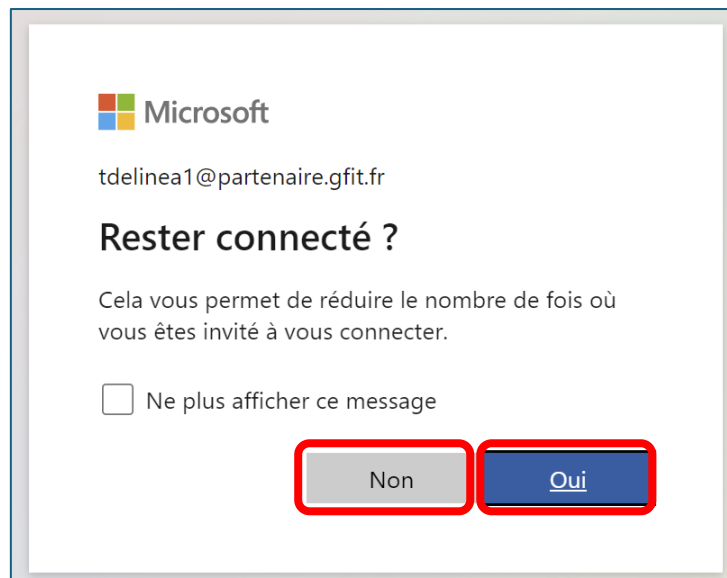


DELINEA - Connection on the platform

- f. Once scanned and clicked Next, a notification appears on your Microsoft Authenticator application:

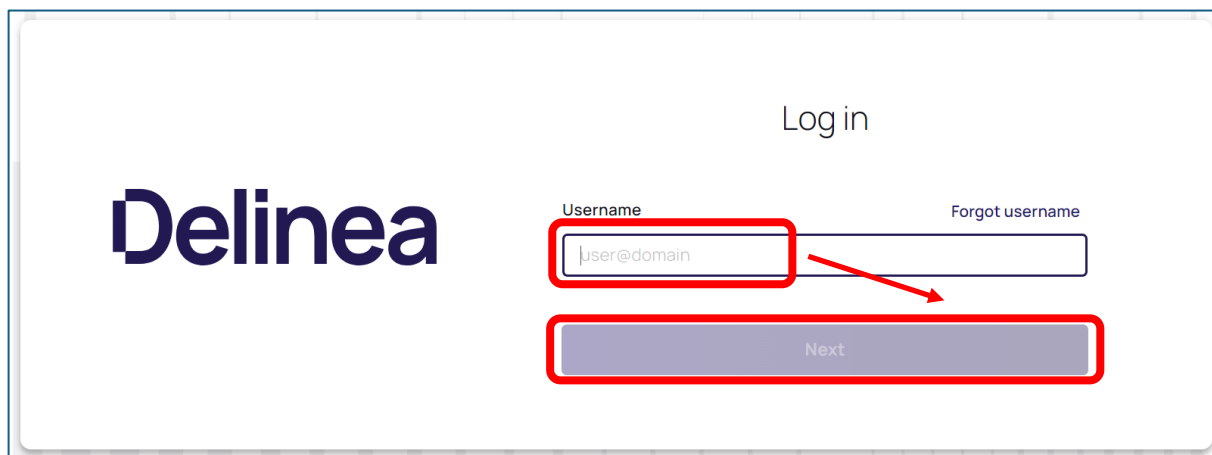


- g. You then get this window asking if you want to stay logged in:



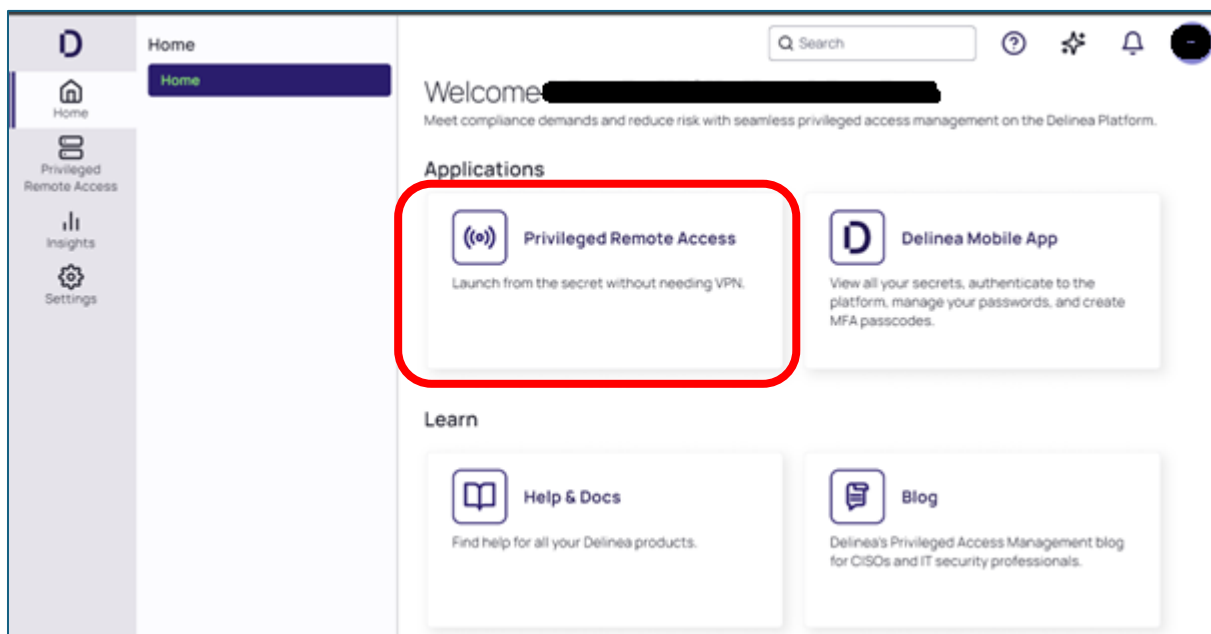
DELINEA - Connection on the platform

After selecting one of the options, you will be redirected to the portal authentication page. You must enter your username again:



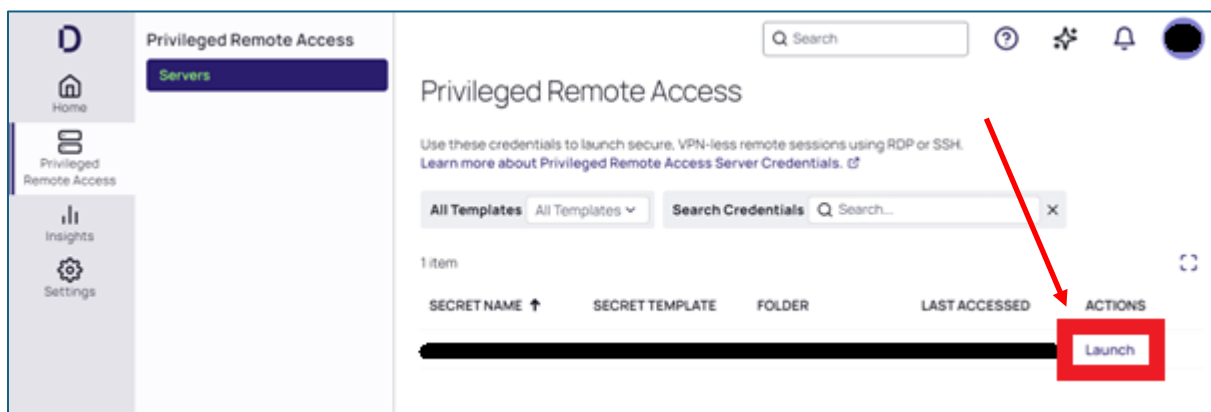
The image shows the Delinea login page. On the left is the 'Delinea' logo. On the right, under the heading 'Log in', there is a 'Username' field containing 'user@domain' and a 'Forgot username' link. A red box highlights the 'Username' field, and a red arrow points from it to a 'Next' button, which is also highlighted with a red box.

9. This is the home page you will get on the portal. To access the area that will allow you to launch the connection to the server, you will need to click on the **Privileged Remote Access** box :

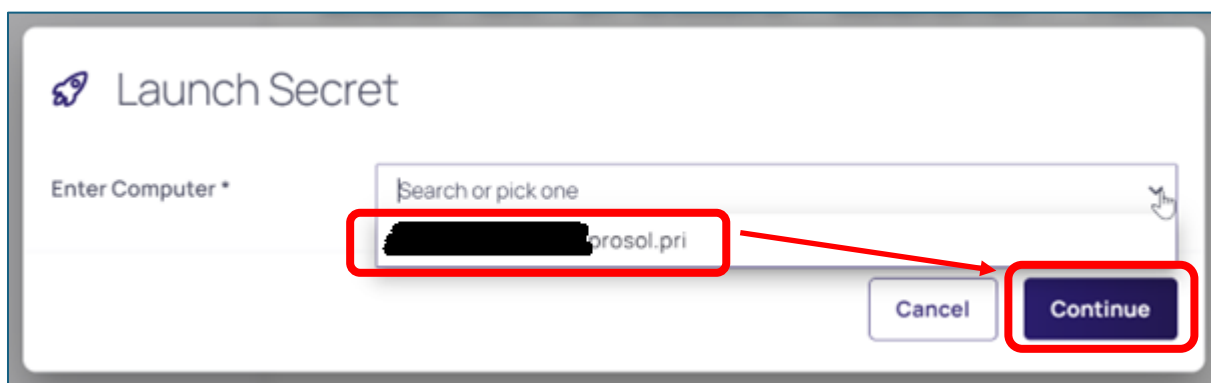


DELINEA - Connection on the platform

10. In **Privileged Remote Access**, you have the option to initiate the connection to a server by clicking **Launch**:

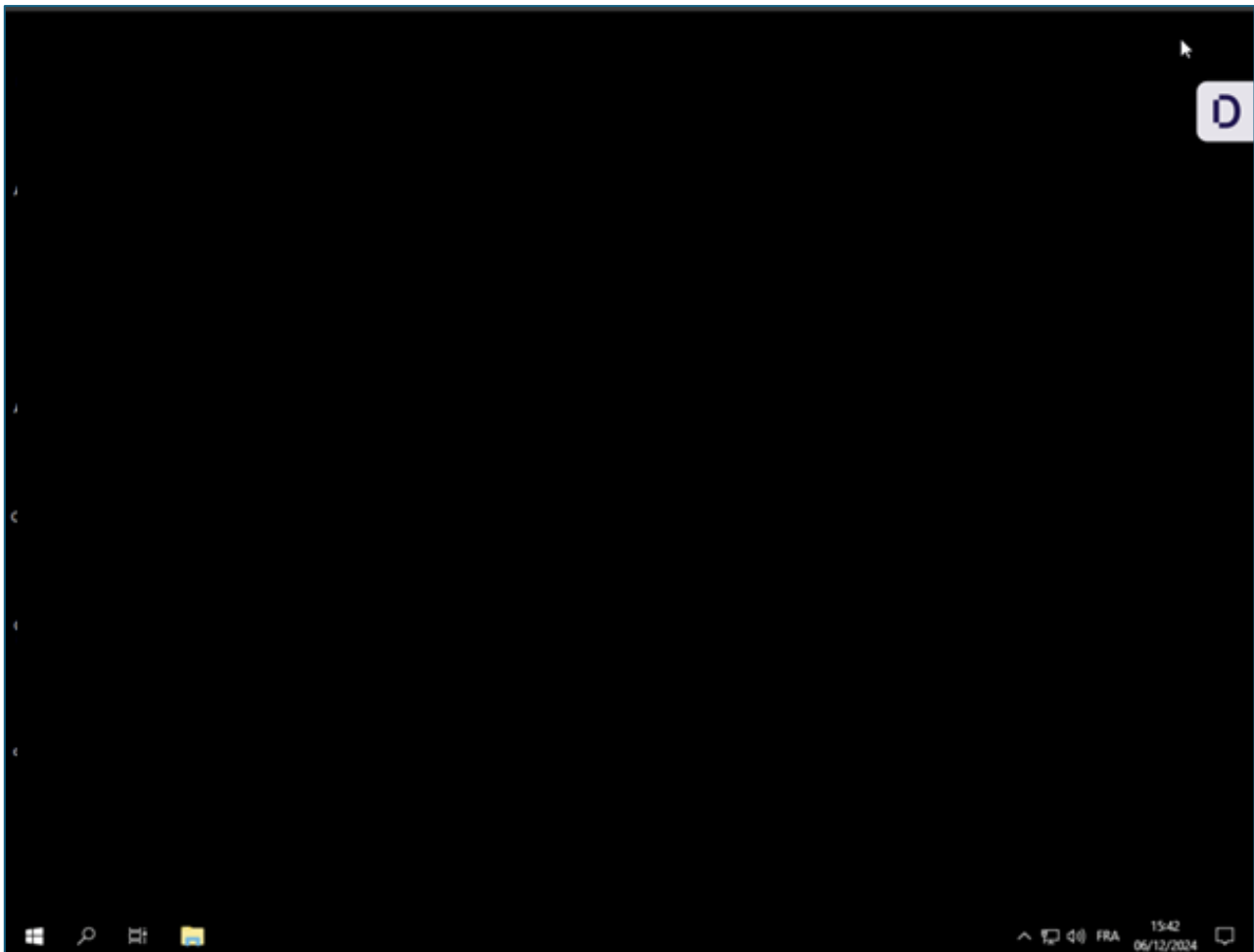


12. After clicking **Launch**, you can choose the server you want to connect to:



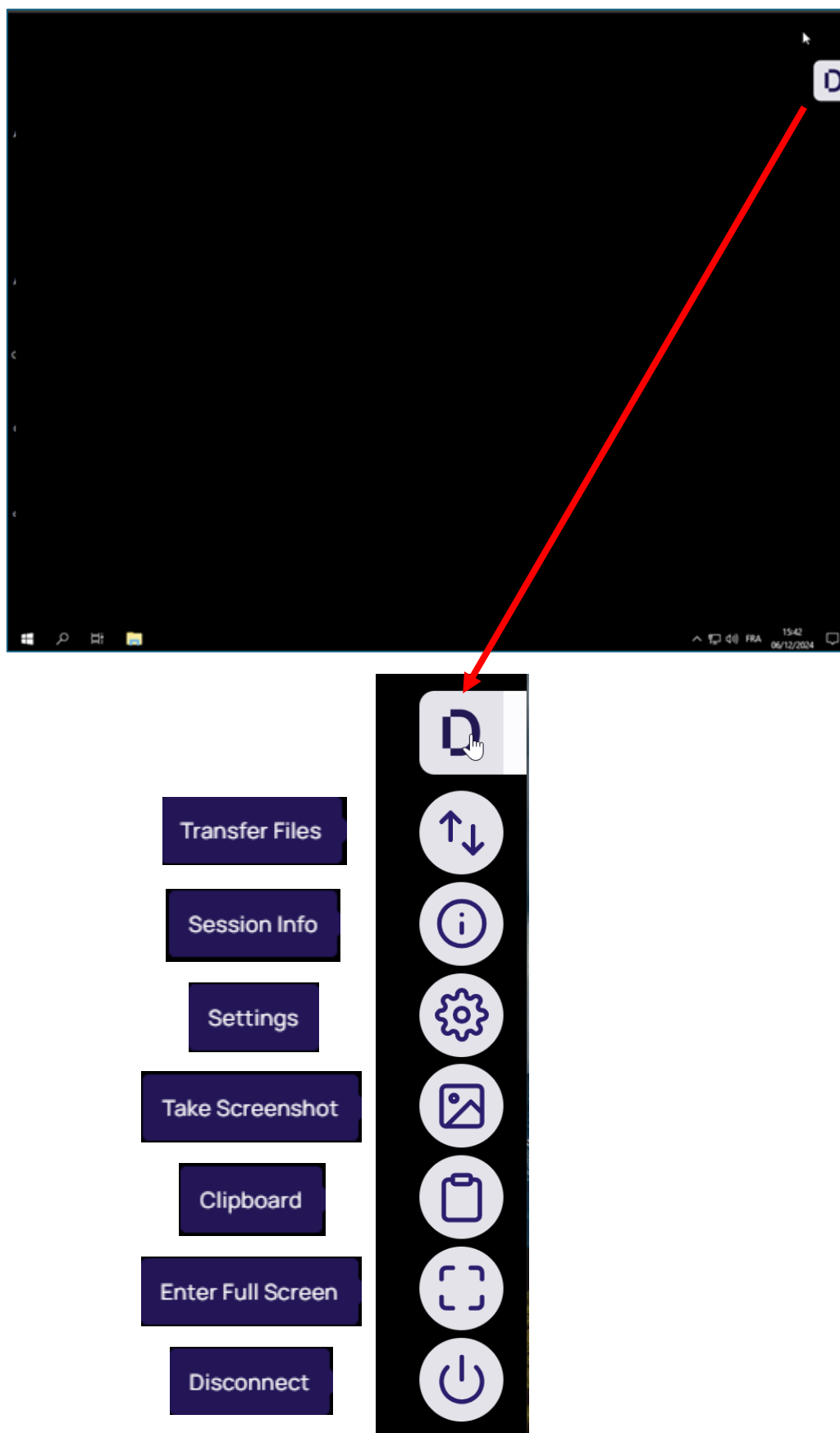
DELINEA - Connection on the platform

13. After clicking Continue, the session to the server starts through your internet browser. You gain access to the desktop:



DELINEA - Connection on the platform

14. On the right side of the screen, you can access a drop-down menu to access quick features:



DELINEA - Connection on the platform

15. To close the session properly, you must use the shortcut below on the desktop:



16. This window appears once the session is over:

