

BYLAW 5
THE COMMERCIAL OPERATIONS BYLAW
UNIVERSITY OF TORONTO ENGINEERING SOCIETY

ADOPTED: March 28, 2013
LAST REVISED: August 22, 2017

CHAPTER 0 - GENERAL

0.0. General

- 0.0.1. The Society may, from time to time, institute commercial operations.
 - a. These Operations shall provide services or goods to students.
- 0.0.2. All Operations of the Society shall be conducted on a not-for-profit basis.
- 0.0.3. Any surplus from a previous year must be used to improve the Operation which earned it.

CHAPTER 1 - MANAGEMENT

1.0. Managers

- 1.0.1. Each commercial operation shall have two Managers.
- 1.0.2. Managers shall be Project Directors, as laid out in Bylaw 2.
- 1.0.3. From the elected Managers, the Vice-President Finance shall select one Finance Manager and one Operations Manager.
- 1.0.4. Where Bylaw 2 allows for only one Manager to be a Director, that Director position may be filled by either Manager.
- 1.0.5. The Managers shall be responsible for the security of the property and premises of the Operation.
- 1.0.6. The Managers shall not undertake any course of action not specifically listed in this Bylaw without authorization from the Board of Directors.

CHAPTER 2 - FINANCIAL RECORDS

2.0. Financial Records

- 2.0.1. The Operation Managers shall be responsible for the maintenance of the financial records of the Operation.
- 2.0.2. These records shall be open to the scrutiny of any Member upon request.
- 2.0.3. The Managers shall report on the Operation's financial position to the Vice-President Finance on a monthly basis.
- 2.0.4. The Managers shall submit detailed reports as may be necessary for the Society's audit to the Vice-President Finance within two weeks following 31 May.



CHAPTER 3 - ENGINEERING STORES

3.0. Engineering Stores

- 3.0.1. There shall be an Engineering Store, to be known as “Engineering Stores”.
- 3.0.2. Stores shall sell school supplies, clothing, and other goods in support of the Society’s activities.
- 3.0.3. Stores shall maintain a bank account separate from that of the Society.
- 3.0.4. The Signing Officers of the account shall be the President, the Vice-President Finance, and the Stores Managers, two signatures of which, and at least one Officer of the Society, shall be required on any financial document.

CHAPTER 4 - SUDS

4.0. Suds

- 4.0.1. There shall be an Engineering pub, to be known as “Suds”.
- 4.0.2. Suds shall be operated in accordance with the regulations of the Alcohol Gaming Commission of Ontario.
- 4.0.1. Suds Managers shall be aware of the regulations set out by Campus Beverage Services, as well as the consequences of any non-compliance.

CHAPTER 5 - HARD HAT CAFÉ

5.0. Hard Hat Café

- 5.0.1. There shall be an Engineering Cafeteria, to be known as the “Hard Hat Café”.
- 5.0.2. The Cafeteria shall sell reasonably priced food and beverages according to the needs of the members.
- 5.0.3. The Cafeteria shall not directly compete with the vending machines, located in the Sanford Fleming Atrium, run by other student organizations.
- 5.0.4. The Signing Officers of the account shall be the President, the Vice-President Finance, and the Cafeteria Managers, two signatures of which, and at least one Officer of the Society, shall be required on any financial document.
- 5.0.5. The Engineering Society shall be responsible for obtaining and/or renewing applicable license(s) annually or otherwise, as required for the unobstructed operation of the Hard Hat Café and full compliance with applicable laws, rules, and regulations.