

**BYLAW 7**  
**THE DISCIPLINE CLUBS AND CLASS**  
**REPRESENTATIVES BYLAW**  
**UNIVERSITY OF TORONTO ENGINEERING SOCIETY**

ADOPTED: March 29, 2016  
LAST REVISED: October 9, 2020



## Contents

0	General	1
1	Finances	2
2	Track One Committee	3
3	Class Representatives	4



## CHAPTER 0 - GENERAL

### 0.0. General

- 0.0.1. All Discipline Clubs shall be privy to the benefits of Affiliated Clubs.
- 0.0.2. There shall only be one (1) Discipline Club per program of study as defined by the Faculty.
- 0.0.3. The Discipline Club shall be represented by the Club Chair specified in Bylaw 2.
- 0.0.4. Each Discipline Club shall be required to have an Academic Director (or equivalent role), with whom the Vice-President Academic shall consult on relevant matters of academic advocacy.
  - a. Further details regarding this position and its structure can be found in the Constitution of the respective Discipline Club.



## CHAPTER 1 - FINANCES

### 1.0. Finances

- 1.0.1. Financial support for Discipline Clubs from the Engineering Society shall be allocated according to the following formula: \$1000 per club, plus \$4.50 per student. If the Engineering Society increases membership fees to adjust for cost of living, as per Bylaw 1 Section 1.2.4, then the funding for Discipline Clubs shall be adjusted by the same percentage.
- 1.0.2. Financial support shall be delivered in the form of three cheques.
- 1.0.3. All discipline club funding shall be withheld until its release is approved by the Board. The Board may decline to release funding for the following reasons:
  - a. The club has graduate pranks from previous years which are in a state of disrepair.
  - b. The club does not have a constitution that has been ratified by the Board or is not in compliance with its Board-approved constitution.
  - c. The club does not have an operating budget that has been approved by the Finance Committee.
  - d. The club's chair(s) or co-chairs are not in their graduating year.
  - e. The club has not run elections in compliance with the Society's bylaws.
    - i. Each Discipline Club Constitution shall clearly state that the Discipline Club Chair must be elected through the Engineering Society, barring extraneous circumstances, as defined in Bylaw 3.
- 1.0.4. A two-thirds majority of members of the Board of Directors, not of the discipline in question, at a meeting of the Board of Directors shall be required to release a club's funding.
- 1.0.5. A Discipline Club is required, upon the request of the Board of Directors, to release a current budget and up-to-date record of financial transactions within thirty (30) days of such a request.



## CHAPTER 2 - TRACK ONE COMMITTEE

### 2.0. Governing Regulations

- 2.0.1. The TrackOne Committee shall be chaired by the TrackOne Class Representative.
- 2.0.2. The organizational structure of the TrackOne Committee is outlined in the TrackOne Committee Constitution.
- 2.0.3. Financial support for the TrackOne committee shall be allocated annually in the amount of 250+4.50 per student. If the Engineering Society increases membership fees to adjust for cost of living, as per Bylaw 1 Section 1.2.4, then the funding for the TrackOne Committee shall be adjusted by the same percentage.
- 2.0.4. Financial support shall be delivered in the form of three cheques.
- 2.0.5. TrackOne Committee funding shall be withheld until its release by the Board. The Board may decline to release funding for the following reasons:
  - a. The TrackOne Committee has pranks from previous years which are in a state of disrepair.
  - b. The TrackOne Committee does not have a constitution that has been ratified by the Board or is not in compliance with its Board-approved constitution.
  - c. The TrackOne Committee does not have an operating budget that has been approved by the Finance Committee.
  - d. The TrackOne Committee has not run elections in compliance with the Society's Bylaws.
    - i. The TrackOne Committee Constitution shall clearly state that the TrackOne Representative must be elected through the Engineering Society, barring extraneous circumstances, as defined in Bylaw 3.
- 2.0.6. A two-thirds majority of members of the Board of Directors, not of the discipline in question, at a meeting of the Board of Directors shall be required to release a clubs funding.
- 2.0.7. The TrackOne Committee is required, upon the request of the Board of Directors, to release a current budget and up-to-date record of financial transactions within thirty (30) days of such a request.

## CHAPTER 3 - CLASS REPRESENTATIVES

### 3.0. Class Representatives

- 3.0.1. There shall be at most two (2) Class Representatives per discipline per year. Class Representatives for a PEY constituency shall be optional at the discretion of the appropriate Discipline Club.
- a. Class Representatives shall have the option to be a Faculty Council Representative, holding one (1) vote on the Council.
    - i. If there are two (2) Class Representatives for a particular discipline or year, at most one may hold a vote on Faculty Council as determined by the representatives themselves. This decision shall be communicated to the Vice-President Academic at least three weeks prior to the first Faculty Council meeting of their term. In the event Class Representatives do not communicate a decision to the Vice-President Academic within this time frame, then the Vice-President Academic shall appoint a Class Representative to Faculty Council by their own prerogative.
    - ii. If Class Representatives do not wish to participate in Faculty Council, they must communicate this decision to the Vice-President Academic at least three weeks prior to the first Faculty Council meeting of their term. In the event of a Class Representative choosing not to participate in Faculty Council, the Vice-President Academic shall appoint a Faculty Council Representative through an application process made accessible to all students in the relevant year and discipline.
- 3.0.2. A Class Representative shall be automatically recalled upon cessation of their membership of the constituency that elected them.
- 3.0.3. The role of a class representative includes, but is not limited to:
- a. Regularly soliciting feedback from their constituency regarding academic matters and present said feedback to the appropriate parties (e.g. Professors, Teaching Assistants, and/or Relevant Faculty Members).
  - b. Organizing events and activities as required by their Discipline Club.
  - c. Communicating with their respective Discipline Clubs.
- 3.0.4. At the discretion of their Discipline Club Chair and the Vice-President Academic or the President, a Class Representative shall be moved to be recalled at a subsequent meeting of the Board under the following circumstances:
- a. Cessation of their membership of the constituency or constituencies which elected them.
  - b. Neglect of their duties as described in Section 3.0.2.