

## Introduction

Welcome, and thank you for your interest in Engage: Locator. This tutorial will walk you through the easy installation and implementation of Engage: Locator, as well as highlight a number of the product features along the way.

## Installation

- 1) Installation of Engage: Locator is consistent with all DotNetNuke modules.
  - a. From the Host Menu
  - b. Go to Module Definitions
  - c. Install New Module
  - d. Find the module package [Locator\_1.0.0\_Standard.zip] from your local destination
  - e. Install New Module

## Implementation

- 1) Place module on your desired page (either existing page or create a new page)
  - a. In the control panel of your new page, select “Add New Module”
  - b. Select “Engage: Locator” as the module you wish to add
  - c. Give your module a title and determine where to place the module
  - d. “Add” module to page
- 2) Acquire API key from either Google Maps or Yahoo! Maps  
*You will need to register to obtain the API key for your site.*
  - a. Google Maps: <http://code.google.com/apis/maps/signup.html>
  - b. Yahoo! Maps: <http://developer.yahoo.com/maps/simple/index.html>
- 3) In the drop-down menu of the module, go to “Settings”. In module settings you will be able to do the following functions:
  - a. Define a Search Title [see Image 1].
    - i. It is recommended to match the Search Title with the Optional Settings. If you allow users to search by “Country” then the Search Title should reflect this choice. If you allow users to search by “Radius” then the Search Title should reflect this choice.

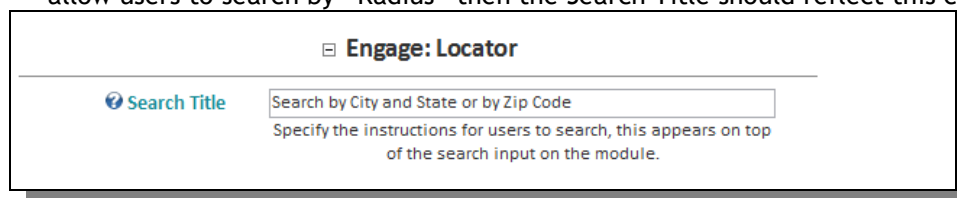


Image 1

- b. Define your Map Provider and input your API Key [see Image 2].

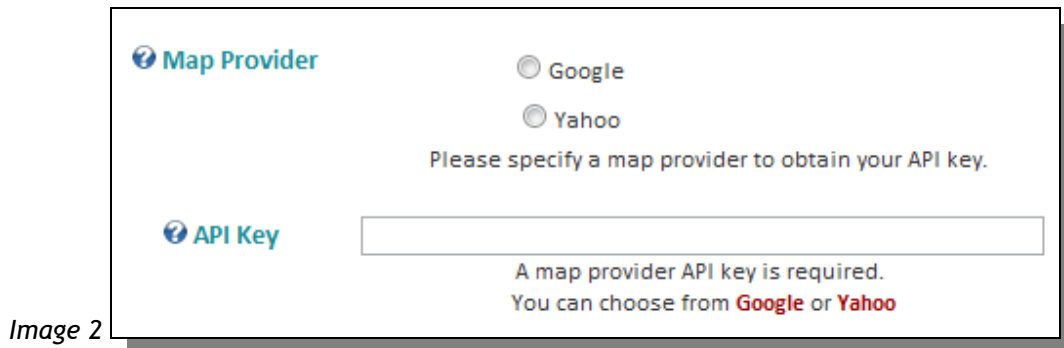


Image 2

- c. Determine whether Location Details show in search results *[see Image 3]*.

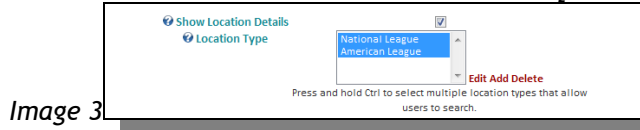


Image 3

- d. Define your location types (This step is only required if you are importing a list of locations and would like to populate location type along with the import) *[see Image 3]*.
- e. While in module settings, you can determine whether you want users to narrow their search by Country, Radius or both. *[see Image 4]*.

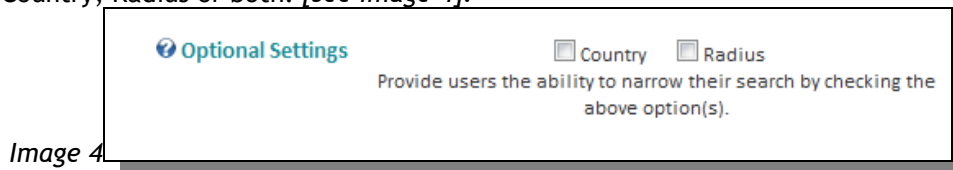


Image 4

- f. Click “Update” when you have completed the module settings.

- 4) Add your locations. In the drop-down menu of the module, go to “Manage Locations.” You can either manually add each location individually or import a group of locations at the same time by importing a .csv file. A template for the .csv file is included with the module. It is located on your web server, in Desktop Modules/EngageLocator.
- a. To manually enter locations, click the “Add new Location” button and enter your location’s information *[see Image 5]*.

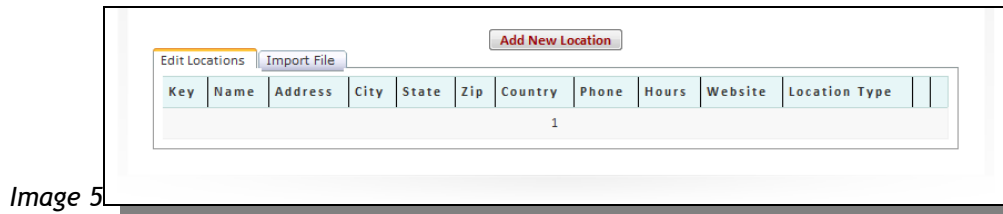
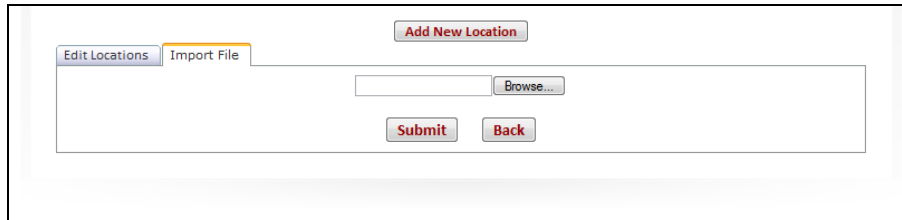


Image 5

- b. To batch enter locations, go to the import file tab [See Image 6].



- Browse for your .csv file and submit your file. A template for the .csv file is included with the purchase of Engage: Locator.
- The Engage: Locator Scheduler will import your loaded files. The default frequency for the Engage: Locator Scheduler is ever 30 minutes. Upon your initial import you may want to access the Scheduler through the host menu and edit the schedule for Engage: Locator. By editing the frequency you will force the Scheduler to run.
- Your locations should be uploaded and ready for you to edit them individually.
- Note: When you add a .csv file, it will override any existing files. So it is important to make sure the file you are importing includes ALL locations you want in your locations on Engage: Locator.
- After you have imported your file you can go back into “Manage Locations” and add/edit/delete locations.

Add New Location												
Edit Locations		Import File										
Key	Name	Address	City	State	Zip	Country	Phone	Hours	Website	Location Type	Edit	Delete
Arizona Diamondbacks	Chase Field	401 East Jefferson St.	Phoenix	Arizona	85001	United States		48570	http://arizona.diamondbacks.mlb.com/	National League	Edit	Delete
Atlanta Braves	Turner Field	755 Hank Aaron Drive SE	Atlanta	Georgia	30315	United States		50091	http://atlanta.braves.mlb.com/	National League	Edit	Delete
Baltimore Orioles	Oriole Park at Camden Yards	333 West Camden Street	Baltimore	Maryland	21201	United States		58626	http://baltimore.orioles.mlb.com/	American League	Edit	Delete
Boston Red Sox	Fenway Park	Four Yawkey Way	Boston	Massachusetts	2215	United States		38800	http://boston.redsox.mlb.com/	American League	Edit	Delete
Chicago Cubs	Wrigley Field	1060 West Addison Street	Chicago	Illinois	60613	United States		41100	http://chicago.cubs.mlb.com/	National League	Edit	Delete
Chicago White Sox	U.S. Cellular Field	333 West 35th Street	Chicago	Illinois	60616	United States		40600	http://chicago.whitesox.mlb.com/	American League	Edit	Delete
Cincinnati Reds	Great American Ball Park	100 Main Street	Cincinnati	Ohio	45202	United States		42000	http://cincinnati.reds.mlb.com/	National League	Edit	Delete
Cleveland Indians	Jacobs Field	2401 Ontario Street	Cleveland	Ohio	44115	United States		43345	http://cleveland.indians.mlb.com/	American League	Edit	Delete
Colorado Rockies	Coors Field	2001 Blake Street	Denver	Colorado	80204	United States		50200	http://colorado.rockies.mlb.com/	National League	Edit	Delete
Detroit Tigers	Comerica Park	2100 Woodward Avenue	Detroit	Michigan	48201	United States		41070	http://detroit.tigers.mlb.com/	American League	Edit	Delete