

**STATUS OF RELEASE OF MSE.EE GRADUATE THESIS**

<b>Candidate:</b>	
<b>Thesis Title:</b>	
<b>Date:</b>	
<b>Supervisor(s):</b>	

Before submitting your thesis document, please provide the Graduate Program Assistant with a paper copy to review formatting. Once the Graduate Program Assistant approves the formatting and any recommended changes have been completed, the final document can be submitted along with the remainder of the form (below) completed by your supervisor(s).

\_\_\_\_\_  
Student Signature:

**GRADUATE THESIS SUBMISSION (Supervisor's only)**

On the day of the oral examination, the examining committee will be asked to make a final judgment on both the document and the presentation. However, it is especially important that the defense presentation be based on a solid written document and it is preferable that no defense take place if the document is seriously lacking in content or quality.

*"The Master's thesis must demonstrate the candidate's competence to undertake independent research work; it must make a contribution to knowledge in the candidate's field of study; it must show that the candidate is fully aware of the pertinent published material; and it must be written in a satisfactory literary style. As well, it should be free of typographical and other mechanical errors."* UNB Graduate Academic Calendar - <http://www.unb.ca/academics/calendar/graduate/current/university-regulations/22.-masters-degree-regulations.html>

Recommended Members of the Examining Committee. The committee must include at least 1 external member to ECE; the committee must out number the supervisors.

1		Electrical and Computer Engineering
2		Electrical and Computer Engineering
3		

I have examined the thesis document submitted and the thesis is ready in all respects to be presented to the examining committee. (circle one)                      Yes                      No

I have contacted the above suggested committee members (circle one)                      Yes                      No

We have discussed a tentative date for the defense for TBA

Additional Comments: \_\_\_\_\_

As the supervisor(s) of the above candidate, I/we agree that the **thesis submission requirements (on the reverse)** have been met and the document is free of typographical and grammatical errors and ready to proceed to the examining committee. Please submit to the Graduate Program Assistant (D36) 2 paper copies and 1 electronic copy (pdf format).

\_\_\_\_\_  
Supervisor(s):

## **Thesis Requirements**

*(from the Graduate Student Handbook)*

In addition to the normal course requirements, all research-based graduate students (MScE and PhD) are required to write a thesis and present their work in the form of an oral defense.

### Preparation and Submission of Theses:

Refer to the Graduate Calendar for submission deadlines of graduate theses. The School of Graduate Studies publishes a document, "Regulations and Guides for the Preparation and Submission of Graduate Theses and Reports", which must be consulted before theses are drafted. The Graduate School is rigid in applying these regulations so it is advisable to be familiar with these well in advance of thesis preparation. Students are strongly encouraged to write their thesis using the Electronic Theses and Dissertations (ETD) process. A description of the process along with UNB thesis templates for LaTeX and Microsoft Word can be found at <http://www.unb.ca/etd>. If you choose not to use the UNB thesis templates, you are cautioned to pay close attention to formatting requirements. In particular, margins should be no less than 1.5 inches on the left, and 1 inch on the top, bottom and right. The font of the main document should be 12 pt, double-spaced and single-sided. The smallest font used in figures, diagrams, equations, etc. (including superscripts and subscripts) should never be less than 8 pt. The document should be free of mechanical and grammatical errors.

**Before submitting your thesis document, please provide the Graduate Program Assistant with a paper copy to review formatting. Once the Graduate Program Assistant approves the formatting and any recommended changes have been completed, the final document can be submitted.** Along with the thesis document, the Supervisor must sign a form that permits the release of the document and includes the suggested Committee.

Candidates must submit two (2) copies and one electronic copy (pdf format) of the thesis to the Graduate Program Assistant, who will distribute the document to the agreed committee members. Committee members are permitted a minimum of 30 days to read the document and may require a committee meeting prior to the defense date.

### Page Limits for Theses

The Department imposes a strict 70 page limit on MScE theses. The page limit excludes the Title Page, Abstract, Acknowledgements, Table of Contents, Table of Symbols, Table of Figures, References, Vita, and Appendices. It is expected that the 70 page body is technically complete so that it may be used by the examining committee to evaluate the merit of the work done. The Appendices may contain supplementary detail to ensure reproducibility of the research or project findings.

Page limit restrictions on PhD theses are set by the School of Graduate Studies.

### Thesis Defence

After the Examining Committee has evaluated the thesis document, the candidate is required to defend their thesis by making a 20-30 minute oral presentation followed by a question period during which questions will be asked by members of the Examining Committee. The defence is open for all to attend; all attendees will be given the opportunity to ask questions.

### Thesis Modifications and Final Submission

After the defence, the committee may have major or minor modifications required to produce a final copy. The supervisor is generally the one who ensures the document contains the suggested changes. In the case where a second committee read is not needed, the document may then exceed the initial 70 page restriction. Major modifications may take a few weeks or more. In the event that the Examining Committee is required to read the modified version, the page limit will remain in effect.