



Ingrid Evenson **Minh K. Tran**

2025-11-22

Basic Info

Id

9

Employee Name

Minh Kim Tran

Title

Architectural Designer, Tech 1

Email

mtran@ennead.com

Start Time

2025-11-22 11:30:47

Completion Time

2025-11-22 13:09:30

Date Of Evaluation

2025-11-22 00:00:00

Employee Name Alt

Ingrid Evenson

Performance Ratings

Communication Rating



Collaboration Rating



Professionalism Rating



Technical Knowledge & Expertise Rating



Workflow Implementation, Management, Execution Rating(Projects, Proposals, Employee Relations,...)



Performance Comments

Communication Comments

Ingrid asks thoughtful questions and is always responsive. I'd love to hear more from her - as a team member who is full-time on the project, I bet she has a lot of knowledge or ideas about the project that those of us who are part-time might not see. I bet she has thoughtful and meaningful contributions.

Collaboration Comments

Ingrid steps up to the plate when needed. She meets deadlines and doesn't shy away from extra tasks thrown at her in the last minute. She manages direction from many team members well.

Professionalism Comments

As a team we can help her continue to grow professionally to direct consultants and contribute to client meetings.

Technical Knowledge & Expertise Comments

I don't know that she has been exposed to enough technical phases to properly evaluate her - her technical knowledge appears to be as expected for her tech level.

Workflow Implementation, Management, Execution Comments

Ingrid takes direction from many team members: PA, PD, PM and manages it well and in a timely manner. I encourage her to speak more candidly about what she feels comfortable with - ie workflows, workloads, and timing

Software Tools

Revit

2 (Needs to Improve)

Rhino

4 (Exceeds Expectations)

Enscape

4 (Exceeds Expectations)

D5

0 (Not Applicable)

Vantage Point

0 (Not Applicable)

Deltek/Adp

0 (Not Applicable)

Newforma

0 (Not Applicable)

Bluebeam

3 (Meets Expectations)

Grasshopper

0 (Not Applicable)

Word

0 (Not Applicable)

Powerpoint

0 (Not Applicable)

Excel

0 (Not Applicable)

Illustrator

4 (Exceeds Expectations)

Photoshop

4 (Exceeds Expectations)

Indesign

3 (Meets Expectations)

Additional Data

Software & Tools Feedback

Ingrid is very strong producing design presentation tools. In addition to the above she is also able to fluidly use the 3D printer and laser cutter as a design tool. Ingrid doesn't know Revit beyond what is included in the typical training sessions as she's not been able to use it on a project. I am confident that she will catch on quickly as to how to use Revit in order to produce design documents.

Specific Performance Examples

Ingrid is a pleasure to work with. She is very positive and manages changes fluidly and with grace - whether it's a last-minute ask for a fly-thru or a change in design direction.

Overall Performance Rating

4

Employee Development

Areas For Growth / Development Goals

My hope is that as Ingrid gets to see St. Paul's from Concept through Construction Documents that her technical knowledge grows exponentially. She is exposed to many facets of the process and I hope she continues to ask a lot of questions along the way.

Additional Information

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Workflow Implementation, Management, Execution (Projects, Proposals, Employee Relations,...)

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