



**DaYeon Kim**

2025-11-24

**Basic Info**

**Id**

34

**Employee Name**

Kevin Krudwig

**Title**

Assistant PM / PA

**Email**

kkrudwig@ennead.com

**Start Time**

2025-11-24 12:06:39

**Completion Time**

2025-11-24 13:22:12

**Date Of Evaluation**

2025-11-24 00:00:00

**Employee Name Alt**

DaYeon Kim

**Performance Ratings**

**Communication Rating**



**Collaboration Rating**



**Professionalism Rating**



**Technical Knowledge & Expertise Rating**



**Workflow Implementation, Management, Execution Rating(Projects, Proposals, Employee Relations,...)**



## Performance Comments

### Communication Comments

It's always a pleasure working with and talking to DaYeon. She is warm, thoughtful, and always listens intently. Her communication is clear and considerate, and she consistently brings a positive, respectful energy to every conversation.

### Collaboration Comments

In a very short time, DaYeon has become a fully embedded member of the team. She supports the goals of the project and is always willing to engage, share information, and work through challenges together. Her collaborative approach has already made a noticeable impact.

### Professionalism Comments

DaYeon consistently demonstrates a high level of professionalism in everything she does. She is dependable, well-prepared, and follows through on commitments. Her organized approach and steady presence have already become strong assets to the team.

### Technical Knowledge & Expertise Comments

It's been a few years since I worked closely with DaYeon on building technology items, but I clearly remember her thoughtful approach while working through several rounds of markups on the sidewalk vault design. More recently, she has helped bring clarity and structure to our team's Miro board for project planning, and has been instrumental in organizing the setup of ACC and coordinating that effort with our consultants. She approaches these tasks with care, patience, and a genuine commitment to helping the team stay aligned.

### Workflow Implementation, Management, Execution Comments

DaYeon has taken a proactive role in organizing the team's ACC setup, helping establish a clear structure for workflows, document access, and coordination. She worked closely with consultants to align expectations and ensure everyone understood the process, which has helped streamline how information moves through the team. Her attention to detail and steady follow-through have already improved the way we work day to day.

## Software Tools

### Revit

4 (Exceeds Expectations)

### Rhino

0 (Not Applicable)

### Enscape

0 (Not Applicable)

### D5

0 (Not Applicable)

### Vantage Point

0 (Not Applicable)

### Deltek/Adp

0 (Not Applicable)

### Newforma

0 (Not Applicable)

### Bluebeam

4 (Exceeds Expectations)

### Grasshopper

0 (Not Applicable)

### Word

0 (Not Applicable)

### Powerpoint

0 (Not Applicable)

### Excel

0 (Not Applicable)

### Illustrator

0 (Not Applicable)

### Photoshop

0 (Not Applicable)

### Indesign

0 (Not Applicable)

## Additional Data

### Software & Tools Feedback

not that I know of.

### Specific Performance Examples

I haven't worked with DaYeon long enough to provide additional specific examples beyond what was noted earlier, but based on the time we have worked together, she has demonstrated strong communication, professionalism, and a clear commitment to supporting the team. I look forward to collaborating with her more in the year ahead.

### Overall Performance Rating

4

## Employee Development

### Areas For Growth / Development Goals

In the year ahead, a key goal should be completing the registration process, if that hasn't already been achieved. Doing so would be an important milestone in her continued growth and development.

## Additional Information

### Communication2

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### Workflow Implementation, Management, Execution (Projects, Proposals, Employee Relations,...

4

### Software & Tools2

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