

Enoch Park

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818-921-5206

Torrance, CA

Professional Summary

Highly skilled Senior IT Administrator with over 8 years of experience in system administration, cloud computing, and IT project management. Expertise in managing Microsoft 365, AWS services, and scripting with PowerShell and Python to automate processes and enhance security protocols. Proven ability to optimize IT operations, ensure system reliability, and drive technological advancements. Actively seeking a role as a Cloud or Systems Administrator to leverage technical acumen in a dynamic environment.

Key Skills

- Cloud Platforms: AWS (EC2, S3, RDS, VPC, IAM, Lambda, Route 53, CloudTrail), Azure
 - Networking: TCP/IP routing, subnetting, VPN setup, DNS, Active Directory
 - System Administration: Microsoft 365, Google Workspace, Windows, Linux, macOS
 - Automation & Scripting: PowerShell, Python, Terraform, CloudFormation
 - Security: Microsoft Intune, Defender for Endpoint, MFA, Azure AD, Conditional Access Policies
 - Database Management: MySQL, PostgreSQL, MongoDB
 - Project Management: Jira, Confluence
 - Collaboration Tools: Microsoft Teams, SharePoint
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Experience

Senior Information Technology Administrator

Hansei Solutions · Culver City, California

12/2023 - 12/2024

- Administered cloud environments (AWS and Azure) to support the software development team in hosting a web-based Electronic Medical Record (EMR) application, ensuring high availability and scalability.
- Managed and maintained Microsoft Azure Active Directory (AAD) to provide secure access for internal and external users, implementing best practices for identity management.
- Oversaw company domains, websites, and DNS configurations, performing proactive troubleshooting to ensure seamless website performance and availability.
- Spearheaded security enhancements using Microsoft Intune and Defender for Endpoint, deploying company-wide security policies including advanced anti-phishing, anti-spam, and anti-malware measures.
- Automated O365 resource provisioning using PowerShell, improving efficiency by 40% and maintained the code repository in Microsoft Azure DevOps.
- Managed Tier 2 support for 300 internal staff and 2,250 B2B clients, troubleshooting escalated technical issues with a 92% satisfaction rate.
- Authored detailed technical documentation and training materials, streamlining onboarding processes for new IT administrators.

I.T. Administrator

Hansei Solutions · Culver City, California

02/2022 - 12/2023

- Integrated Microsoft Intune and Defender for Endpoint for mobile device and cross-platform endpoint management.
- Executed mailbox archiving and cross-tenant migrations using Exchange Online, optimizing storage and accessibility.
- Developed PowerShell scripts for bulk group memberships and Teams collaboration setup.
- Planned and executed IT infrastructure relocations for two branches with minimal downtime.
- Maintained Microsoft 365 environments, ensuring reliability for 250 internal and 2,000 B2B users.

Business System Analyst

Warner Bros. Entertainment • Burbank, California

09/2019 – 03/2021

- Played a key role in migrating 90+ applications during WarnerMedia's M&A initiative, ensuring seamless system integration.
- Administered Microsoft Azure AD, Office 365, and on-premises systems to maintain functionality and security.
- Developed PowerShell scripts for identity access management and onboarding automation.
- Collaborated with engineers to troubleshoot and resolve anomalies in integrated systems.
- Maintained critical applications such as ServiceNow and RSA Security Console.

System Administrator

Kintetsu International Express • Gardena, CA

10/2018 – 09/2019

- Managed Google Workspace, TrendMicro, and on-premises Windows Servers, ensuring optimal performance.
- Developed and maintained company intranet using WordPress and custom scripting.
- Participated in IT projects including SSO and CMS implementations under senior administrator guidance.
- Authored PowerShell scripts for system maintenance and updates.
- Monitored server performance, escalating issues to vendors as necessary.

IT Specialist

Hanmi Bank • Los Angeles, CA

10/2016 – 10/2018

- Provided technical support to 750 users across multiple branches, achieving high resolution rates for escalated tickets.
- Administered MDM for 200+ users, ensuring secure access to bank resources via Airwatch by VMware.
- Contributed to a software deployment project for 850 endpoints, enhancing operational efficiency.

Education

- **Associate of Science in Computer Science**
Santa Monica College | Santa Monica, CA | December 2022
- **Bachelor of Arts in Economics**
University of California, Irvine | Irvine, CA | August 2014

Certifications

- Google AI Essentials (2024)
- Google Cybersecurity (2024)
- AWS Cloud Practitioner (2020)
- Full Stack Developer Training (2021)
- Learn Python | Code Academy (2024)