

MEETING REPORT

Team Name: [Undecided] **Date of Meeting:** 19.03.2025

Start Time: 13:30 **End Time:** 14:30 **Meeting Location:** Epoka's Cafeteria

Moderator: Ersi Majkaj **Recorder:** Entea Bakiasi

Other Members Present: Martin Vila, Ema Kuka, Klea Koxha
Evina Tershalla, Mikael Xhangolli

Members Absent: None

Topics Discussed:

During this meeting, we reviewed the requirements that needed to be merged, as suggested by the professor, ensuring that they align with the overall system functionality. A brainstorming session was held to refine the use case diagram, where we discussed different scenarios to clearly define system interactions and roles. Additionally, we focused on structuring the tables that need to be completed this week, ensuring they contain all necessary attributes and maintain consistency with our system's design and functionality.

Decisions Made:

We finalized the approach for merging the requirements, ensuring they enhance usability and security while maintaining clarity in the system's structure. For the use case diagram, we identified key interactions and actor roles, making sure each use case properly reflects system behavior. Regarding the tables, we outlined their structure, specifying data attributes and relationships to ensure they support the system's features effectively. Lastly, we confirmed that all non-functional requirements, such as usability, availability, and security, are properly integrated into the system's design.

Tasks Assigned:

EMA- Requirements 1 to 6
ERSI -Requirements 7 to 12
KLEA - Requirements 13 to 18
MIKAEL-Requirements 19 to 24
ENTEA -Requirements 25 to 30
EVINA - Requirements 31 to 36
MARTIN- Requirements 37 to 41

Additional Task: Use Case Diagram (Martin will be responsible for designing or finalizing the use case diagram as well).

Time, Place, and Agenda for Next Meeting:

26.03.2025 , Epoka's Cafeteria

In the next meeting, we will review the work each person has completed to ensure all functional requirements are met. We'll also verify that everything has been done correctly and discuss any necessary adjustments.