

AI Governance Stage 1 - good start

- Audrey found, for repos she checked, none contained all of the following items:
 - Meeting times/days
 - Main contact email
 - List of participants
 - Project description
- Lisa will give Audrey a list of participants (repo owners). Audrey will contact repo owners to let them know what they are missing to obtain stage 1. She will cc Dinesh on each email.
- Audrey - will also double check that we don't have any repos are not being used and should be archived - e.g. Dec 2021

Code of conduct & Complaint Process

- Lisa would like us to have this written up and accessible
 - Lisa will get in touch with Marie Nordan to get an example that we can use
- Lisa has asked for volunteers to discuss how we will compose the review committee for the Code of conduct & complaint process. Helpers are as follows
 - Audrey Reznik
 - Erik Erlandson