Week 11 Meeting: Project Reflection & Final Presentation Review
Date & Time: 3rd March 2025, 11:00 AM
Location: D01.05 Horton Building

Attendees (Team 13)

UOB Number	Name	Team
23039289/1	FOUAD, Anas	Team 13
23022186/1	DARA, Victor	Team 13
23039781/1	EGBOSI, Sopuru	Team 13
22013942/1	KUSI, David	Team 13
23035735/1	MAKAZI, Nelson	Team 13

Meeting Agenda

1. **Coursework 2 Review**
   - Review of the assessment brief for CW - Part B.
   - Clarification of deliverables: final product, demonstration, and documentation.
2. **GitHub Repository Finalization**
   - All team members checked the GitHub repository to ensure:
     - All source code is uploaded.
     - README includes setup instructions and contributor info.
     - Project documentation is present and clear.
3. **Software Demonstration Planning**
   - Outline steps for recording or showcasing the software in action.
   - Assign team roles for narrating and preparing the demo.
4. **Lecturer Feedback & Concerns**
   - Lecturer highlighted issues with Coursework 1 submission:
   - Multiple uploads detected for the same submission.
   - Missing GitHub repository link.
   - Instructions not followed precisely.
   - As a result, marks were deducted.
5. **Action Plan for Coursework 2**
   - Lecturer advised the team to ensure correct and complete submission for Coursework 2 to avoid further mark loss.
   - Team agreed to review Coursework 2 requirements in detail and ensure:
   - Clear GitHub link is included.
   - All required documentation is attached.

Final Notes

- This meeting marks the conclusion of the project journey!

- It's time to reflect, grow, and celebrate everything you've achieved together as a team.