


YOKOGAWA 	DOCUMENT NUMBER: SNW-QM-121
DOCUMENT TITLE: Quality Records	

HISTORY LOG				
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0	31 Mar 11	Initial	Jeffrey Foo	Lee Kock Hin
1	20-Sep-12	Approved	Jeffrey Foo	Lee Kock Hin

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please approach QA
representative

1 Quality Records

Quality assurance records (or quality records) are documentary evidence of quality assurance activities in the project.

Quality assurance records are used to demonstrate:

- Achievement of specific quality
- Effective operation of the quality management system

The following documents constitute QC records for the project, where applicable:

- Completed PM(S) milestone checks, Project Management milestone checks
- Completed PE(S) milestone checks. Project Engineering milestone checks
- Completed SN milestone checks, Solutions Engineering milestone checks
- Internal test records for all systems in the project.
- Internal punch list
- FAT/IFAT records for all systems in the project.
- FAT/IFAT punch list
- SAT records for all systems in the project.
- SAT punch list
- CAR for problems encountered
- Internal Audit Reports
- Customer satisfaction survey reports
- Project FOB close out report
- Project close out report

Project QC records are retained at PSC in accordance with its document retention policy (Doc no: SNW-OM-409).

2 End of document