The Computing Industry – CA 1 Project brief

Release Date: Week 2

Due date: Week 10

Percentage: 70%

Type: Solo

Assignment: 2 requirements

> Section A.   Get Career Ready – 30%
>
> Section B.   Learner Journal – 40%

Section A - Get Career Ready – 30%

- **CV and Cover Letter:**

  You will develop a CV and Cover Letter. Customise your Cover Letter for a general job in IT that you have seen advertised on https://www.jobs.ie/ website. The CV should contain a personal statement written in a neutral past tense e.g., "Prepared a report" **not** "I prepared a report". The CV should list your education, experience, and 1-2 hobbies along with a personal statement and skills list. A link to your LinkedIn profile must be included in your CV.

- **LinkedIn Profile:**

  Create your LinkedIn profile using your CV as a guide. The LinkedIn profile should clearly detail your education and job experience. Make sure to include a professional profile picture of you.

Marking Rubric

CV and Cover Letter	25%
LinkedIn Profile	5%

Section B - Learner Journal – 40% - Answer any ONE option

Option 1.   Written Report

The learner journal consists of **writing a report** on **five talks** you have attended or watched throughout the semester. Information can be gathered from guest speakers talks, online Eventbrite talks, and events ran by NCI Careers team. There will be three organised talks during class time.

The report **must** address the following questions for each of the talks:

1. **What was the workshop/talk about and what was the main topic discussed?**
2. **What did you find interesting or not interesting about the workshop/talk?**
3. **How can you apply what you have learnt from this workshop/talk to your course?**
4. **If there was one thing you could take away from the workshop/talk, what would this be?**

Estimated word count for this report is 1500 - 2500 words. This is the word count for the report only and does not include your CV and Cover Letter.

Deliverables:
- A written report on 5 talks of your choosing, in .PDF or .DOCX format.

The report should include:
- Introduction and conclusion sections
- Discussion of 5 talks
- Bibliography/references (where needed)
- 2500 words maximum (+/- 10% word count)

Marking Rubric for section A

Talks	25%
Introduction and Conclusion sections	5%
Report Writing i.e., layout and formatting of the document	5%
Word count	5%

Option 2.   **Describe and Create an Infographic**

Infographics appeal to people of all ages. They make information easy to digest and interesting to read! They're also highly versatile: you can use it on a website, or it can be printed for distribution or display. **Sample infographics:** Click here for sample infographics

An infographic should be:
- **focused** - one single message; emphasise its significance to you
- **graphic** - graphics and images tell the story (fewer than 800 words total)
- **ordered** - the sequence should be obvious; simple flow paths and cues should guide the reader

Create an infographic on a topic that was discussed in the module. This can be any topic of your choosing (some examples below). You are also required to submit a written description of your infographic outlining why you chose the topic and any design decisions you made.

Deliverables:

1. Written report about the created infographic (600-700 words max.)
2. An infographic on a topic of your choosing

    Your written report should include:
- Description of your choice of topic
- Outline any design decisions made
- Illustrate any difficulties (if any) you encountered and how you resolved them
- Describe what you learned by completing the assignment

    Your infographic should include:
- A main title with introductory statement
- At least 5 sections with headings
- Conclusion
- Bibliography/References section

Sample Topics:

CV Tips	How to Write a report	In demand job skills
Interview Tips	LinkedIn Profiles	Top cyber security threats
Ethics of AI	IT industry Sectors	Top trends in IT industry

Marking Rubric for section B

Written Report	10%
Infographic (Content, ease of understanding, Citations, Grammar etc)	20%
Design of Infographic (Graphics, Attractiveness)	10%

Deliverables:

- Please note that only one option from section B above should be completed. No additional marks will be awarded for completing more than one option

All files from sections A and B **must** be clearly named and combined into a **single ZIP file**, which you will submit using the upload point available on Moodle.

Note on Plagiarism

Plagiarism is the act of taking another person's words, ideas, data or images and using them as your own without giving credit to the original source of the information.

Please be aware of NCI policy on plagiarism. It is not acceptable to copy information of ideas from websites/another student/other sources and claim it as your own.

NCI Library – Referencing and Avoiding Plagiarism page