ETSA02
Role assignment and collaboration contract Group 00

Collaboration rules

We all agree to comply with the following rules to ensure a positive learning environment for everyone involved. We will:

1. listen to each other's ideas with respect.

2. do our work as best as we can and ask for help if we need it.

3. do our work in time to help the team meet the project deadlines.

4. arrive on time and well prepared for group meetings.

5. contribute to an inclusive and respectful team.

6. *... feel free to add more*

If someone on our team breaks one or more of our agreements, the team may have a meeting and ask the person to follow our agreement. If the person still breaks an agreement, we will ask our project supervisor to help find a solution.

Agreement and role assignment

We, the undersigned, all agree to comply with the above rules. Furthermore, we agree to assign roles to the team members as follows:

Role	*Name*	*Stil-ID*	*Signature*
Project manager	....	....	....
Requirements engineer	....	....	....
Software architect	....	....	....
Quality engineer	....	....	....
Configuration manager	....	....	....
Sales engineer	....	....	....

Approved by project supervisor

Name and signature ....

Date ....