

Client:

John Dohert
Miscellaneous House, Unknown Street,
Whichville, Nowhereshire
MT1 2UP

Seller:

Quick Fix Fitters
19 High St. Ashford,
Kent CT16 8YY

Dear John Dohert,

Vehicle Registraion No: GG11 PUB
Amount Due: 312.0

According to our records, it appears that we have not yet received payment of the above invoice, which was posted to you on 2018-12-20 for work done on the vehicle listed above.

We would appreciate payment at your earliest convenience.

If you have already sent a payment to us recently, please accept our apologies.

Yours sincerely,

G. Lancaster