

... the current situation or "what is" (A),  
... what you want the situation to be or "what might or should be" (B), and  
... a plan for getting from where you are to where you want to be or "feedback designed to reduce the gap" (A -> B, or C).

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## Progress since last week

We are still setting things up and are getting ready for starting working after easter.

During the week we have:

- Reviewed our project and made improvements. One big change in the project was our new attitude to scope through the "goldplating"-concept.
  - Scaled back and focused our project on the PO value.
  - Found a new PO.
  - Applied scrum and worked as a team for the first time in the minetest-project.
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### ● What do I want to learn or understand better?

A: Same as W1

B: Still want to focus on applying the scrum process well, learning web development and applying old knowledge.

C: (Same as W1) To reach my goals I will take the following measures:

- Try to change my workflow to fit into the scrum process. Make sure to think twice before jumping into a task so that I work in an organized way.
- Try to find at least one way in which I can apply my coding experience to optimize a block of code.
- Refresh my knowledge of HTML and CSS and find out if we will also need to use other aspects from web development like Javascript. If so I will try to learn enough javascript to write a working block of code useful to our project.

### ● How can I help someone else, or the entire team, to learn something new?

A: I have continued to keep the team up to speed.

B: Still to keep the team synced up and to help them adapt to scrum.

C: (Same as W1) To reach my goals I will take the following measures:

- Be helpful and inclusive when it comes to technologies which not all in the group are aware of or know that well.
- Work actively to ensure that all team members know what is needed for them to be ready to start developing after the easter break.

- **What is my contribution towards the team's use of Scrum?**

A: My role will be expanded upon next week.

B: Still want to help visualize and improve our progress.

C: (Same as W1) To reach my goals I will take the following measures:

- Apply a suitable KPI to our process.
- Help the others settle into their roles. Try to concretize what they entail.
- Set goals for the group and structure our work towards the deadlines.
- Track our progress and keep the team aware of it.

- **What is my contribution towards the team's deliveries?**

A: I have continued to push for communication between members.

B: Still want to work for all members to want to be active during meetings.

C: (Same as W1) To reach my goals I will take the following measures:

- Be sure to spread the word around if some are less active.
- Make decisions that everyone in the group agrees with.
- Not shutting down ideas but taking what is good about the idea and working from that.
- Make sure all opinions are heard. Avoid interruptions.