

... the current situation or "what is" (A),
... what you want the situation to be or "what might or should be" (B), and
... a plan for getting from where you are to where you want to be or "feedback designed to reduce the gap" (A -> B, or C).

- **What do I want to learn or understand better?**

A: I have taken courses in programming projects before, but the developing process has never been the main focus. My last scrum project's process got kind of derailed in order to meet deadlines and to build needed functionality for the final iteration.

B: Now I want to really make sure the scrum process is done well, since it seems important to me. Most people can code, but a good programmer wants to do it efficiently. I also want to apply my knowledge from old courses in this project in order for it to reach its maximum potential in the timeframe we have. Learning and relearning aspects of web development is another thing that I want to work on.

C: To reach my goals I will take the following measures:

- Try to change my workflow to fit into the scrum process. Make sure to think twice before jumping into a task so that I work in an organized way.
- Try to find at least one way in which I can apply my coding experience to optimize a block of code.
- Refresh my knowledge of HTML and CSS and find out if we will also need to use other aspects from web development like Javascript. If so I will try to learn enough javascript to write a working block of code useful to our project.

- **How can I help someone else, or the entire team, to learn something new?**

A: I have tried to make sure that all our group members are synced up when it comes to our communication platforms. Trello and github are examples of applications which are currently being helped with learning. I have also made sure that we have the documentation and communication needed to catch up group members who are unable to attend all our meetings.

B: I want to continue keeping the group up to date and helping them learn the new software. I also have some experience with scrum so I will be helping the team adapt to the process over the next week.

C: To reach my goals I will take the following measures:

- Be helpful and inclusive when it comes to technologies which not all in the group are aware of or know that well.
- Work actively to ensure that all team members know what is needed for them to be ready to start developing after the easter break.

- **What is my contribution towards the team's use of Scrum?**

A: I have a head start on some of the technologies useful to the course. I have not really gotten into my role yet. I am in charge of productivity and time management.

B: I want to help our group structure its process. I want to keep track of and apply techniques to increase our productivity.

C: To reach my goals I will take the following measures:

- Apply a suitable KPI to our process.
- Help the others settle into their roles. Try to concretize what they entail.
- Set goals for the group and structure our work towards the deadlines.
- Track our progress and keep the team aware of it.

- **What is my contribution towards the team's deliveries?**

A: Promoting members to participate and to be active during meetings. Was a driving force in writing the social contract.

B: I want everyone in the group to feel secure when communicating ideas to the group. I want everyone to be active in the project.

C: To reach my goals I will take the following measures:

- Be sure to spread the word around if some are less active.
- Make decisions that everyone in the group agrees with.
- Not shutting down ideas but taking what is good about the idea and working from that.
- Make sure all opinions are heard. Avoid interruptions.