**Vanier College**

**Computer Science Department**

**420-426-VA Systems Development Section 1**

***1st Deliverable: Project plan***

**Submitted By**

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# **Executive Overview:**

# **Brief Description:**

### Team Meetings:

We decided to have team meeting every Wednesday during universal break (if needed) and Friday at 10:00 A.M 11:30 A.M in the library or in the computer lab if there is no available seats or vice-versa.

### Online repositories:

Our online repository reside in the website GitHub.com under the name of TeamBlueVanier. Here is the link: <https://github.com/EpicNameBro/TeamBlueVanier>

### Communication Strategies:

Communication will be done either through E-mail for confidential communication, phone (text message) for immediate response or skype for easy cooperative work.

* + Policies
    - Only talk about project related stuff.
    - No spamming.
    - Must write down in another log edits we made in database/program with a brief description.

### Lab work vs Homework:

Lab work – Work that requires everyone’s participation such as meetings, discuss, assign tasks, help other team members coding, etc...

Homework – Individual task work such as assignments and filling in our logbooks.

### Area of responsibility:

1. Client contact: David will be responsible for contacting the client regularly.
2. Reports: Gowriekaran will responsible for writing documentation.

### Contact information:

|  |  |  |
| --- | --- | --- |
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### Project plan: