



Republic of the Philippines
Department of Health
OFFICE OF THE SECRETARY

June 23, 1980

ADMINISTRATIVE ORDER
No. 91 s. 1980

SUBJECT: Amending further certain provisions of Administrative Orders No., 286, 296 and 297, all series of 1976 and as amended, relative to the signing and countersigning of TCAA Checks by Ministry Officials.

Pursuant to the provisions of COA Circular No. 80-26 (F) dated February 25, 1980, amending further the provisions of COA Circular No. 76-26, regarding partial withdrawal of pre-audit, certain sections of Administrative Orders No. 286, 296 and 297, all series of 1976 and as amended, relative to the signing and countersigning of TCAA checks by the respective officials in certain agencies, this Ministry, are hereby amended further to read as follows:

I. Signing of TCAA Checks:

Officials authorized to sign checks-

1. In Special Hospitals (Section II-1, Administrative Order No. 286, s. 1976, as amended)

a. Cashier - up to ₱2,000.00

b. Administrative Officer -

- up to ₱20,000.00 as limited by the provisions of COA Circular No. 76-26, as amended.

- No limit for payments covering partial payments of claims for developmental projects, such as constructions and improvements of government buildings, etc., other than the first and last payments thereof, provided, that in no case shall the amount of the claims for the last payments be less than 20% of the original/adjusted contract cost. (COA Circular No. 80-26 (F)).

- No limit for all payments to government agencies, government-owned and/or controlled corporations and local government units for supplies, materials, equipment and services delivered or rendered. (COA Circular No. 80-26 (F)).

c. Chiefs of Hospitals -

- up to ₱100,000.00 as limited by the provisions of COA Circular No. 76-26, as amended.

2. To Regional Officials (Sec. 1-C, Administrative Order No. 296, s. 1976, as amended).

a. Regional Health Director -

- up to ₱100,000.00 as limited by the provisions of COA Circular No. 76-26, as amended.

b. Administrative Officer -

- up to ₱20,000.00 as limited by the provisions of COA Circular No. 76-26, as amended.

- No limit for payments covering partial payments of claims for developmental projects, such as constructions and improvements of government buildings, etc., other than the first and last payments thereof, provided, that in no case shall the amount of the claims for the last payments be less than 20% of the original/adjusted contract cost. (COA Circular No. 80-26 (F)).
- No limit for all payments to government agencies, government-owned and/or controlled corporations and local government units for supplies, materials, equipment and services delivered or rendered. (COA Circular No. 80-26 (F)).

3. To Chiefs of Hospitals and Sanitaria (Sec. I-A.3, Administrative Order No. 297, s. 1976, as amended).

a. Chief of Hospital - up to ₱100,000.00 as limited by the provisions of COA Circular No. 76-26, as amended.

b. Administrative Officer -

- up to ₱20,000.00 as limited by the provisions of COA Circular No. 76-26, as amended.
- No limit for payments covering partial payments of claims for developmental projects, such as constructions and improvements of government buildings, etc., other than the first and last payments thereof, provided, that in no case shall the amount of the claims for the last payments be less than 20% of the original/adjusted contract cost. (COA Circular No. 80-26 (F)).
- No limit for all payments to government agencies, government-owned and/or controlled corporations and local government units for supplies, materials, equipment and services delivered or rendered. (COA Circular No. 80-26 (F)).

4. For Hospitals where the Administrative Officer performs the duties of the Cashier (Sec. I-B-2, Administrative Order No. 297, s. 1976, as amended).

a. Chiefs of Hospital - up to ₱100,000.00 as limited by the provisions of COA Circular No. 76-26, as amended.

b. Administrative Officer -

- up to ₱20,000.00 as limited by the provisions of COA Circular No. 76-26, as amended.
- No limit for payments covering partial payments of claims for developmental projects, such as constructions and improvements of government buildings, etc., other than the first and last payments thereof, provided, that in no case shall the amount of the claims for the last payments be less than 20% of the original/adjusted contract cost. (COA Circular No. 80-26 (F)).
- No limit for all payments to government agencies, government-owned and/or controlled corporations and local government units for supplies, materials, equipment and services delivered or rendered. (COA Circular No. 80-26 (F)).

II. Countersigning of TCAA Checks:

Officials authorized to countersign checks:

1. In Special Hospitals (Sec. II-2, Administrative Order No. 286, s. 1976, as amended).

a. Chiefs of Hospital -

- up to ₱20,000.00 as limited by the provisions of COA Circular No. 76-26, as amended.
- No limit for payments covering partial payments of claims for developmental projects, such as

constructions and improvements of government buildings, etc., other than the first and last payments thereof, provided, that in no case shall the amount of the claims for the last payments be less than 20% of the original/adjusted contract cost. (COA Circular No. 80-26 (F)).

- No limit for all payments to government agencies, government-owned and/or controlled corporations and local government units for supplies, materials, equipment and services delivered or rendered. (COA Circular No. 80-26 (F)).

b. Administrative Officers -

- up to ₱2,000.00 as limited by the provisions of COA Circular No. 76-26, as amended.

2. To Regional Officials (Sec. 1-D, Administrative Order No. 296, s. 1976, as amended).

a. Regional Directors -

- up to ₱20,000.00 as limited by the provisions of COA Circular No. 76-26, as amended.

- No limit for payments covering partial payments of claims for developmental projects, such as constructions and improvements of government buildings, etc., other than the first and last payments thereof, provided, that in no case shall the amount of the claims for the last payments be less than 20% of the original/adjusted contract cost. (COA Circular No. 80-26 (F)).

- No limit for all payments to government agencies, government-owned and/or controlled corporations and local government units for supplies, materials, equipment and services delivered or rendered. (COA Circular No. 80-26 (F)).

b. Finance Officers -

- up to ₱3,000.00 as limited by the provisions of COA Circular No. 76-26, as amended.

- In the absence of the Regional Director -

- up to ₱20,000.00 as limited by the provisions of COA Circular No. 76-26, as amended.

- No limit for payments covering partial payments of claims for developmental projects, such as constructions and improvements of government buildings, etc., other than the first and last payments thereof, provided, that in no case shall the amount of the claims for the last payments be less than 20% of the original/adjusted contract cost. (COA Circular No. 80-26 (F)).

- No limit for all payments to government agencies, government-owned and/or controlled corporations and local government units for supplies, materials, equipment and services delivered or rendered. (COA Circular No. 80-26 (F)).

3. To Chiefs of Hospitals and Sanitaria (Sec. I-A-4 and I-B, Administrative Order No. 297, as amended).

a. Chief of Hospital -

- up to ₱20,000.00 as limited by the provisions of COA Circular No. 76-26, as amended.

- No limit for payments covering partial payments of claims for developmental projects, such as constructions and improvements of government buildings, etc., other than the first and last payments thereof, provided, that in no case shall the amount of the claims for the last payments be less than 20% of the original/adjusted contract cost. (COA Circular No. 80-26 (F)).

- No limit for all payments to government agencies, government-owned and/or controlled corporations and local government units for supplies, materials, equipment and services delivered or rendered. (COA Circular No. 80-26 (F)).

b. Administrative Officers -

- up to ₱1,000.00 as limited by the provisions of COA Circular No. 76-26, as amended.

4. For Hospitals where the Administrative Officer performs duties of the Cashier (Sec. I-B-3, Adm. Order No. 297, s. 1976, as amended).

a. Chief of Hospitals -

- up to ₱20,000.00 as limited by the provisions of COA Circular No. 76-26, as amended.
- No limit for payments covering partial payments of claims for developmental projects, such as constructions and improvements of government buildings, etc., other than the first and last payments thereof, provided, that in no case shall the amount of the claims for the last payments be less than 20% of the original/adjusted contract cost. (COA Circular No. 80-26 (F)).
- No limit for all payments to government agencies, government-owned and/or controlled corporations and local government units for supplies, materials, equipment and services delivered or rendered. (COA Circular No. 80-26 (F)).

All other provisions of the above-mentioned Orders not herein affected shall remain in force.

This Order shall take effect immediately.

ENRIQUE M. GARCIA, M.D.
Minister of Health