



Republic of the Philippines
Department of Health
OFFICE OF THE SECRETARY

February 17, 1998

ADMINISTRATIVE ORDER

No. 6, s. 1998

SUBJECT: Department of Health Guidelines for Board of Investments Registration of Health Care Projects.

Pursuant to the authority vested on the Secretary of Health under Section 3, Chapter I Title IX, Book IV of the Administrative Code of 1987 and as per Memorandum of Agreement entered into between the Department of Health (DOH) and the Board of Investments (BOI), the following guidelines are hereby issued for the endorsement of health care projects needing Board of Investment registration.

The Department of Health through the Undersecretary of Health of the Office for Health Facilities, Standards and Regulation (OHFSR) shall endorse applications for BOI registration of health care projects. A technical evaluation committee shall be created within the OHFSR to review and evaluate these applications following these guidelines, and to recommend endorsement or non-endorsement by the OHFSR Undersecretary of Health.

The guidelines shall be as follows:

1. The health care projects cover the following facilities:
 - a. hospitals
 - b. diagnostic centers
 - c. therapy centers
 - d. clinical laboratories
 - e. ambulatory health care facilities
 - f. health facilities for mentally ill
 - g. other facilities providing health or health related services
2. The facility providing services must comply with the appropriate licensing and/or accreditation requirements of the DOH and other government agencies pertaining to health and safety.
3. The facility providing health/medical services must be located in an area/region where such services are either not available or where the population is not adequately served by existing facilities.

4. The facility must use brand-new and up-to-date equipment with an FOB cost of at least P2M.
5. The project must use health care equipment that has passed the safety requirements of the appropriate DOH agency; specifically, the Radiation Health Service for radiation equipment and accessories and the Bureau of Food and Drugs and Bureau of Research and Laboratories for non-radiation equipment and accessories. If national safety standards are still under development, then international standards shall apply.
6. The project must use health care technology that has been proven scientifically to be effective and safe.
7. The facility providing medical/health care must be willing to enter into an agreement with government hospitals so that indigent patients of the government hospitals could be referred to this faculty with the patient billed only for direct costs.
8. The facility must provide the same quality care to its indigent and its pay patients. A quality assurance program must be established and the DOH must be allowed to evaluate/review the program implementation.
9. The facility must be willing to collaborate With the DOH in research and training activities.
10. Applicants for DOH endorsement shall follow the following procedures
 - 10.1 File a letter of request, addressed to the Undersecretary of Health, OHFSR
 - 10.2 Attach the following documents:
 - a. Background information on applicant
 - b. Detailed description/feasibility study
 - c. 1) List of equipment
 - 2) Specification and quotation/cost of each equipment item
 - d. Proof of efficacy and safety of the technology/equipment, if necessary
 - e. Sworn document stating that all information and data submitted are true and correct. This document shall be signed by the company's duly authorized signing official.
 - f. Certificate of authorization for the signing official in document to 10.2 e For a corporation, this certificate shall be a resolution of the Board Directors. For a sole proprietorship, this shall be the owner of the firm.
 - 10.3 Follow-up after 15 working days

This Administrative Order shall take effect 15 days after publication in the Official Gazette or in a newspaper of general circulation.

CARMENCITA N. REODICA, M.D.MPH

Secretary of Health